

THE ROYAL SCOTTISH COUNTRY DANCE SOCIETY

THE MINUTES OF THE PUBLICATIONS
AND RESEARCH COMMITTEE MEETING
AT 12 COATES CRESCENT, EDINBURGH
ON SATURDAY 11 JUNE 1994 AT 10AM

PRESENT: Mr J Drewry (in the Chair), Mr G Lawson, Mrs R Scott-Huxley, Mr P Knight.

ATTENDING: Mrs J A Moore (Secretary).

PR94/27 APOLOGIES

Apologies were received from Miss A W Miller, Miss F Gordon, Miss D Leurs.

PR94/28 MINUTES OF MEETING ON 23 APRIL 1994

The Minutes of the Meeting on 23 April 1994 had previously been approved at the Executive Council Meeting on 14 May 1994. However it was noted that Miss M Johnstone had been omitted from those present.

PR94/29 BUSINESS ARISING

PR94/25 Mr Knight reported that he had talked with Flintdown (now trading as Video Lab) who originally produced the video of Take Your Partners and was told that they held a good master copy of Take Your Partners. The Secretary said that when Mr Knight informed Headquarters of this, copies of the video had been ordered.

Mr Knight suggested that Video Lab should be asked to make a High Band master copy of Take Your Partners which could be kept at Headquarters for the Archives. He also suggested that the Committee should consider having master copies made for all the other videos for the Archives. Mr Knight said he would investigate the cost of this.

PR94/30 BUSINESS FROM EXECUTIVE COUNCIL

a) Translations of the Manual

With reference to discussion at the Executive Council concerning requests to translate the Manual of Scottish Country Dancing into other languages, the Secretary read a letter from Mrs Clement which made the following points:

- i) Permission to translate the first four chapters of the Manual into a foreign language should be given on condition that the translation should be submitted to the Publications & Research Committee for approval.
- ii) Once permission has been given to a Branch or group to undertake the translation no other group in that country should be given permission to translate the Manual.
- iii) The group which is given permission must be prepared to make their translations available to any dancer requiring a copy of this translation.

The Committee agreed these points and emphasised that only Chapters 1-4 could be translated.

- b) A proposed book containing reels specifically for those who attend Highland Balls and other such events was accepted by the Executive Council.

The Committee agreed that Mr Knight would prepare a format and contents of a book for the next meeting and that he would also seek permission to include Postie's Jig. Mr Knight was asked to prepare a full report for the Finance and Examinations Committees.

PR94/31

ANY OTHER BUSINESS

- a) The Convener suggested that a collection of Miss Milligan's "Confetti" should be made for retention at Headquarters. Mr Drewry said he would write to Miss Margaret Prentice for permission to photocopy her collection of those dances.
- b) It was proposed that Dr MacFadyen should be asked if he was willing to make a video on the Society's Archives.

PR94/32

DATE OF NEXT MEETING

3 September at 10.30am

2

John Drewry

3rd September 1994

THE ROYAL SCOTTISH COUNTRY DANCE SOCIETY

THE MINUTES OF THE PUBLICATIONS
& RESEARCH COMMITTEE MEETING AT
12 COATES CRESCENT, EDINBURGH ON
SATURDAY 3 SEPTEMBER 1994 AT
10.30AM

PRESENT: Mr J Drewry (in the Chair), Miss A W Miller, Mr G Lawson,
Ms R Scott-Huxley, Mr P Knight, Miss D Leurs, Miss M M
Johnstone.

ATTENDING: Mrs J A Moore (Secretary)

PR94/33 APOLOGIES

There were no apologies

PR94/34 CONVENER'S REMARKS

Welcoming members to the meeting, the Convener paid tribute
to Frances Gordon whose death had been announced recently.
Frances had been elected Archivist in November 1991 at the
Executive Council and until her illness had prevented her from
doing so, had regularly attended meetings. Her presence and
contributions would be sadly missed.

PR94/35 MINUTES OF MEETING ON 11 JUNE 1994

The Minutes of the Meeting on 11 June 1994 were approved.

PR94/36 BUSINESS ARISING

- a) PR94/29 Mr Knight reported that it would cost
£150 to make a master copy of Take Your Partners in
either umatic or digital format. For Archival
purposes the latter would be longer lasting.

Mr Knight suggested that whatever company was asked
to make future videos for the RSCDS they should be
requested to produce an NTSC high band umatic
master copy.

- b) PR94/30b Book of Reels. Following the June meeting Mr Knight contacted Collins Publishers regarding copyright of our books 'An Introduction to Scottish Country Dance', '99' and '101' which they had originally published. Mr Knight said that by coincidence, Mr Jim Carnie, Editor of Scottish books, was considering publishing a book of Scottish Country Dances.

As a consequence, Mr Knight had a meeting with Mr Carnie to have a preliminary discussion on the proposed project. Mr Carnie expressed the hope that the Society would be involved one way or another with their project. This could be as author receiving a royalty of the sale price or the Society could sell the copyright to Collins but this would mean forfeiting the right to publish the selected dances in their present format.

As Collins require a minimum of 192 pages and preferably 256 pages other dances apart from 'Reels' would have to be included.

After much discussion the Committee agreed to defer any decisions to a subsequent meeting.

PR94/37

GLOSSARY OF DANCE TERMS

The Committee agreed that the Glossary of Dance Terms by John Drewry, should be kept for use by the Publications Committee as a point of reference. Copies would be made for each member of the Committee.

PR94/38

CORRESPONDENCE

- a) A letter from Merwyn C Short suggested the Committee should bring out videos of early books. The Committee agreed to keep this in mind for future planning.
- b) A letter from the Australian Winter School requesting that more history on the dances and music published would be helpful. The Committee agreed that this was something that would be done where possible.

- c) Newcastle upon Tyne & District Branch wrote to enquire if Publications would consider producing a CD, or Tape, with a selection of Jigs, Reels & Strathspeys suitable for demonstrations.

This was thoroughly discussed however the Committee felt this could not be done at the present time.

- d) A letter from Mr Malcolm Johnson suggesting an approach to EMI to release the masters of a number of 78's made by Tim Wright for HMV under the auspices of the RSCDS. The Committee replied that they would look into the possibilities of this idea.

- e) In response to a letter from Miss Paterson the Committee agreed that a replacement tape should be made available.

- f) In replying to a letter from David Whyte, New Zealand, concerning the publication of newly devised dances rather than traditional ones, the Secretary was asked to point out the difficulty there is in finding suitable traditional dances.

- g) Arising from a lengthy discussion concerning the Poussette in Strathspey Time as set out in the new Manual and raised by Mr Mac Gray, the Committee instructed the Secretary to request a meeting with the Examinations Committee to discuss this and other possible modifications to the Manual.

PR94/39

ANY OTHER BUSINESS

- a) PR94/31 a) The Secretary reported that to date, no reply had been received from Miss Prentice concerning the "Confetti" dances. The Convener said he would get as complete a set as possible of these dances from other sources.
- b) The remit from the Finance Committee concerning the large stock of LPs was noted and the question of producing further LPs would be thoroughly discussed.

Miss Miller advised the Committee about the donation of £6,000 from Japan and said that the only stipulation from the donor about how it should be spent was that it should go towards the production of two CDs.

There would be future discussions about the content of these CDs.

- c) A suggestion to print new arrangements of Old Scottish Music by Annie Shand and the music suggested in Miss Milligans Miscellanies was deferred for further discussion.
- d) It was noted that the budgeted work for 1994/95 comprised the recording of music for dances in Book 19 and the production of Pocket Book for RSCDS Books 36,37,38.

It was also provisionally agreed that there would be a new book in 1996, 1997 would be fallow and in 1998 there would be a special anniversary book.

- e) The Committee was informed that an Index of Scottish Fiddle Tunes was about to be published by Charles Gore and it was agreed that a copy should be purchased for the Archives.
- f) The Secretary was asked to write to Iain Muir and Colin Dewar for quotations for recording Book 18.
- g) The Committee gratefully noted that Dr MacFadyen had donated aumatic copy of "Scotland Dances " to the Archives.

PR94/40

DATE OF NEXT MEETING
15 October at 10.30am

John Drewry

15th Oct. 1994

THE ROYAL SCOTTISH COUNTRY DANCE SOCIETY

THE MINUTES OF THE PUBLICATIONS
AND RESEARCH COMMITTEE MEETING
AT 12 COATES CRESCENT, EDINBURGH
ON SATURDAY 15 OCTOBER 1994 AT
10.30AM.

PRESENT: Mr J Drewry (in the Chair), Miss A W Miller, Mr G Lawson,
Ms P Draycott, Ms R Scott-Huxley, Mr P Knight.

ATTENDING: Mrs J A Moore (Secretary).

PR94/41 APOLOGIES

An apology was received from Miss D Leurs.

PR94/42 MINUTES OF MEETING ON 3 SEPTEMBER 1994.

The Minutes of the Meeting on 3 September 1994 were approved.

PR94/43 BUSINESS ARISING

a) 94/31 a) The Convener informed the Committee that he had 37 "Confetti" dances which he would donate to the Archives and that he had photocopied the dances for people to look at rather than handle the originals.

Mr Drewry also donated a dance devised by Miss Florence Adams to the Archives.

b) PR94/36 b) Books of Reels. The Committee discussed at length the book of Scottish Country Dances which Collins Publishers proposed to publish. It was eventually agreed that the Society should only be involved with the section relating to RSCDS material.

Mr Knight's list of suggested dances would be reviewed by Committee members and amendments would be brought to the next meeting.

PR94/44 NEWLY DEvised DANCES

The Committee looked at, and danced, many newly devised dances. A number were retained for further consideration, others were rejected. Those concerned have been informed.

PR94/45

CORRESPONDENCE

- a) Dr Parkin wrote requesting earlier mailing of subscription Books to Headquarters members. He would be advised that these are mailed with the Bulletin to save on double postage.
- b) Mr Swirles of Chichester wrote to enquire about a three couple Allemande. The Secretary would reply.
- c) The Committee discussed a letter from Mr W Clement requesting permission to add his booklet "The Argyll Broadwords" to the list of Publications.

The Committee regretfully agreed this was not possible but Mr Clement would be welcome to sell his booklet through the shop at Summer School.

- d) Because of a query from South Wales Branch concerning a possible fault in the recording for Book 38, the Committee listened and danced to the cassette which had been returned. The Secretary would reply indicating that this was how the music had been played.

PR94/46

ANY OTHER BUSINESS

- a) PR94/39 b) The Chairman advised the Committee that General Purposes had agreed that all the £6,000 Japanese donation should pass to the Publications Committee for the sole purpose of producing CD's.

In discussing future policy concerning recordings, the Committee agreed that it was too expensive to record in three formats and that no LP's would be produced in future.

The content of the new CD's to be funded from the donation would be discussed at the next meeting.

- b) The Secretary informed the Committee that Mr R Mackay had donated a copy of Scottish Dance Music from Australia to the Archives as a Thank You for being invited on RSCDS Australian tours in 1991 and 1994.

- c) The Committee was informed that the umatic copy of Scotland Dances donated by Dr MacFadyen for the Archives had now been received (PR94/39 g).

d) It was also noted that the Index of Scottish Fiddle Tunes (PR94/39 e) had been purchased.

e) The Secretary advised the Committee about amendments to the set dances for the Preliminary Test and the Teacher's Certificate bringing the wording of the dance descriptions into line with the most up-to-date editions of the books.

PR94/47

DATE OF NEXT MEETINGS

14 January 1995
25 February 1995
22 April 1995
10 June 1995
2 September 1995
14 October 1995

John Drewry

12th Jan 1995

THE ROYAL SCOTTISH COUNTRY DANCE SOCIETY

THE MINUTES OF THE PUBLICATIONS
AND RESEARCH COMMITTEE MEETING
AT 12 COATES CRESCENT, EDINBURGH
ON SATURDAY 14 JANUARY 1995 AT
10.30AM

- PRESENT: Mr G Lawson, Mr W Clement, Miss A W Miller, Miss I Bennett, Ms P Draycott, Mr J Drewry, Mr A MacPherson, Ms R Scott-Huxley.
- ATTENDING: Mrs J A Moore (Secretary).
- PR95/1 ELECTION OF CHAIRMAN
Mr John Drewry was elected Chairman.
- PR95/2 APOLOGIES
There were no apologies.
- PR95/3 MINUTES OF MEETING ON 15 OCTOBER 1994
The Minutes of the Meeting on 15 October 1994 had been approved at the Executive Council Meeting on 19 November 1994.
- PR95/4 BUSINESS ARISING
There was no business arising.
- PR95/5 RECORDING OF MUSIC FOR BOOK 18
After much general discussion about bands and studios, the Secretary was asked to write to Ian Muir for further information.
- PR95/6 CO-OPTIONS
It was unanimously agreed to co-opt to the Music Sub-Committee Miss M Johnstone, Mr B Crowe, Miss J Wilson and Miss G Cummins and that Miss M Johnstone be Convener of the Sub-Committee.

PR95/7

PR94/36 b) BOOK OF REELS

The Committee agreed that permission should be given for any necessary diagrams being used as illustrations throughout the various sections of the book to be in the style of those used in the 101 Country Dances.

Mr J Carney, senior editor of the reference department at Collins would be invited to attend the next meeting to explain the proposed contractual arrangements with the Society.

PR95/8

COMPACT DISCS

The Committee drew up a list of possible dances from RSCDS Books 11-17 and 27-37 from which the Convener would make the selection for three CDs.

PR95/9

MEETING WITH EXAMINATIONS COMMITTEE

Dates, put forward by the Examinations Committee for a combined meeting to discuss amendments to the Manual, were considered and it was agreed to hold the meeting on Sunday 5 February 1995.

PR95/10

CORRESPONDENCE

a) A letter from Pretoria with suggested amendments to the Manual would be referred to the meeting on 5 February.

b) A letter was received from Dr MacFadyen asking for approval for him to continue his involvement with Scottish Traditions of Dance Trust. The Committee agreed that he would have their support in this.

c) A query from Mr Lunan concerning the Petronella would be referred to the Manual meeting.

PR95/11

ANY OTHER BUSINESS

1. Information was received that it was now possible to obtain compact disc players with variable speed.

2. Perth & Perthshire Branch donated a selection of Certificate dances of 1949 to the Archives.

3. Books 36, 37 and 38 were reviewed and the Secretary was asked to make arrangements for their printing in Pocket Edition format. This Pocket Edition will be the 1995 Subscription Book.

PR95/12

DATE OF NEXT MEETING

25 February 1995.

THE ROYAL SCOTTISH COUNTRY DANCE SOCIETY

JOINT MEETING OF EXAMINATIONS
AND PUBLICATIONS & RESEARCH
COMMITTEES AT 12 COATES CRESCENT
EDINBURGH ON 6 FEBRUARY 1995

PRESENT: Examinations Committee: Mr W Clement (in the Chair), Mr A Aitkenhead, Mrs L Gaul, Mrs E McCausland, Miss L Martin.

Publications & Research Committee: Mr J Drewry (Convener), Miss I Bennett, Mr B Frazer, Miss R Scott-Huxley, Mr P Knight.

By Invitation: Mrs A Holden, Miss M Johnstone, Dr A MacFadyen.

APOLOGIES: Mr G Lawson, Miss A W Miller.

The purpose of the meeting was to discuss corrections and additions to the Manual and the following were agreed:

1. Pgs. 1.3 and 1.5 Chapter Headings
Delete "SEARCH" and substitute "SKETCH"
2. Pgs. 4.8 & 4.9 Music
A revised version of these pages was submitted by M Johnstone.
3. Pg. 5.8 Points to Observe 4
Line 7 - delete "behind"
Line 8 - delete "progress" and substitute "travel"
4. Pg. 6.12 Set to Corners & Partner etc
Bars 7-8 - after ".....the right shoulder", add "In Strathspey time, the seventh step can be modified to become a travelling step".
5. Pg. 6.15 Double Triangles etc
Bars 7-8 - after "each" add "other"

6. Pg. 6.25 Ladies' Chain

Interchange the numbering of the 1st and 2nd men in all three diagrams.

7. Pg. 6.27 Petronella Turn

Between "Lead Down the Middle etc" and "Poussette etc" add "Petronella Turn. By common usage, this is the name given to the turning movement within Bars 1-16 of the dance Petronella (RSCDS Book 1 No. 1)"

8. Pg. 6.32 Poussette Right Round

Bar 8 - after "...into original positions.", add "For this step only the Setting Step is modified by bringing the foot into Third position in front".

9. Pg. 6.33 Half Poussette

Bar 4 - after "...having changed places", add "For this step only the Setting Step is modified by bringing the foot into Third position in front".

10. Pg. 6.58 The Tournee

Bar 5 Diagram - change direction of the two arrows.

11. Pg. 7.7 Dalkeith's Strathspey

Bars 1-8 - delete "to face 2nd woman" and after "...with his partner", add "who dances in to meet him, to face 2nd woman on the diagonal".

12. Pg. 7.15 Village Reel

Bars 9-16, lines 1 & 2 - delete "to get" and after "partner" add "who dances in to meet him. They dance".

Pg 7.16 Line 2 - delete "get" and substitute "dance"

13. Pg. 7.21 The Charmer

Bars 3-4 - add as a first sentence "The diagram in the Book is incorrect".

14. Pg. 7.31 The Isle

For Bar 8 add wording to be agreed by Examinations Committee.

15. Pg. 7.26 Book 37

The Reverend John MacFarlane Bars 28-32 - 3rd man must complete the left hand turn politely before entering the reel at the beginning of the repetition. 3rd woman acknowledges but continues to dance out.

St Andrews of Brampton Note that this is a longwise dance and care should be taken that it does not become a square.

The Queen City Salute Bar 18 2nd Man and 3rd Woman dance a polite turn.

16. Pgs. 8.3, 8.5, 8.7, 8.9, 8.11 Chapter Headings

Delete "FOR TEACHERS" and centre "HINTS"

17. Suggested Further Reading

(i) Correct spelling of MacIntyre

(ii) Add "J.F. & T.M. Flett, Traditional Dancing in Scotland, London 1964" to the list and recommend stocking by Strathspey Sales.

18. Copyright

Worldwide copyright to be printed at front of the Manual

19. Reprinting

(i) With the exception of pg.4.7 - 9 (Music), errata and addenda slips to be made available until next Manual reprint.

(ii) Next reprint to incorporate revision dates, instructions for revised inserts and revision details.

1.1 The first...
1.2 The second...
1.3 The third...
1.4 The fourth...
1.5 The fifth...
1.6 The sixth...
1.7 The seventh...
1.8 The eighth...
1.9 The ninth...
1.10 The tenth...

IN ADDITION PLEASE CONSIDER

Pg. 3.2 Progressing in Two Couple Dances

line 4 - couple on the third repetition
delete "third" insert "second"

Pg. 3.3 Progressing in Three Couple Dances

line 4 - the third repetition
delete "third" insert "second"

THE ROYAL SCOTTISH COUNTRY DANCE SOCIETY

THE MINUTES OF THE PUBLICATIONS
AND RESEARCH COMMITTEE MEETING
AT 12 COATES CRESCENT, EDINBURGH
ON SATURDAY 25 FEBRUARY 1995 AT
10.30AM

PRESENT: Mr J Drewry (in the Chair), Mr G Lawson, Mr W Clement,
Miss I Bennett, Mr P Knight, Mr A MacPherson, Ms Roz
Scott-Huxley, Miss M Johnstone, Miss J Wilson.

ATTENDING: Mrs J Dick (Assistant Secretary)

PR95/13 APOLOGIES

Apologies were received from Miss A W Miller, Miss G
Cummins, Mr B Crowe.

PR95/14 MINUTES OF MEETING ON 14 JANUARY 1995

The Minutes of the Meeting on 14 January 1995 were approved
by the Committee.

PR95/15 BUSINESS ARISING

a) PR95/5 RECORDING OF MUSIC FOR BOOK 18

i) A letter had been received from Ian Muir giving a final
price for the recording of Book 18 and also how the recording
would be made.

This was discussed by the Committee in great detail and it was
agreed that, because Mr Muir was unaware of the way the in
which the Society expected a recording to proceed, he would
not be used for this recording but will be kept in mind for a
future recording.

A letter had also been received from Colin Dewar and the
Assistant Secretary will write to him accepting his quotation for
the recording of Book 18. A meeting can be arranged if
necessary to discuss alternative tunes.

As time is an important factor, the Committee gave Miss
Johnstone (Convener Music Sub-Committee) authority to
approach various studios to obtain quotations.

Mr Bryce Laing, who has in the past given us favourable rates for studio time, has indicated his retirement, therefore the Society will have to be prepared for an increase in the cost of hiring a studio.

The format to be used for Book 18 was discussed and the Committee agreed it will be issued on Cassette only at this time, but a CD or LP could be produced later.

ii) The Committee agreed that the recording of music for Book 19 will be discussed at the next meeting and the Music Sub-Committee were asked to give their thoughts regarding bands at the next meeting.

iii) The role of producer at our recordings of music was discussed in detail and it was agreed that the need now was for the Society to have its own producer who would oversee all recordings. Miss M Johnstone was voted Producer and accepted.

Regarding Book 18 Miss Johnstone, in her capacity as Producer, will liaise with Colin Dewar and has authority, along with Mr Clement and Miss J Wilson, to make decisions. The Committee will be kept informed.

b) PR95/6 CO-OPTIONS

All those approached to be co-opted to the Music Sub-Committee have accepted.

It was pointed out that although the Music Sub-Committee are able to discuss items on the Agenda they are unable to vote.

c) PR95/7 BOOK OF REELS

Mr Knight reported on the progress of the Book of Reels.

Mr James Carney, Commissioning Editor for Collins Reference kindly attended the meeting at 2.30pm. He outlined his ideas for the book and said how pleased Collins are that the RSCDS are willing to participate in this publication.

The format of the Book was discussed at length and it was agreed that the Society will be responsible only for RSCDS material and that the book should be in chapters, the first of which would be solely RSCDS subjects.

Mr Lawson voiced his concern that RSCDS material would be dealt with correctly and was advised that Dr MacFadyen will be working closely with Mr Knight.

Mr Knight and Ms Scott-Huxley will take charge of presenting the work to Collins Publishers.

Mr Carney complied with the above ideas and advised that Collins would be responsible for the distribution of all royalties. He said that as the print date will be in November 1995 all materials should reach his office as far in advance of that date as possible.

d) PR95/8 COMPACT DISCS

The Committee discussed the covers for the new CD's and where the donor's name should appear.

Mr Laing had submitted slides of Scottish Scenes which could be used on the covers, these were viewed by the Committee and as an alternative it was agreed that the Convener and Miss Bennett would obtain pictures depicting views of St Andrews that our members could associate with. A decision will be taken at a later date.

e) PR95/9 MEETING WITH EXAMINATIONS COMMITTEE

The Minutes taken at that meeting were approved and then discussed.

It was agreed that Mr Clement would talk to the Examinations Committee and until comments had been received back from them, no further action would be taken.

f) PE XXXVI, XXXVII, XXXVIII

The proofs had previously been distributed to the Committee These will be sent back to the Printer asking him to make the amendments and to go ahead with the print.

PR95/16

BOOK 39

The Committee discussed the contents of Book 39 and it was agreed that a selection from the "Confetti" dances could be used.

Copies of these dances will be sent to the Committee and they were asked to bring a selection back to the meeting in April.

PR95/17

NEWLY DEvised DANCES.

These were discussed and will be looked at again at a later date.

PR95/18

CORRESPONDENCE

a) A letter from Mr H Bell regarding points he was making in Portnacraig and The Gates of Edinburgh was read to the Committee.

b) Two letters from Katharine Hoskyns of New Zealand were read to the Committee. i) Asking for clarification in The Reel of The Royal Scots and Miss Allie Anderson would be replied to. ii) Queries regarding Petronella Turn and phrasing of the Allemande for dances from Books 37 and 38, the Assistant Secretary would reply.

PR95/19

ANY OTHER BUSINESS

a) A quotation from Mr Blackie of Video Lab regarding and insurance master copy for Take Your Partners was discussed, Mr Knight will look into this.

b) Mr Lawson advised the Committee that Miss G Parker will be replacing Mrs Moore as Secretary effective from 20 March 1995.

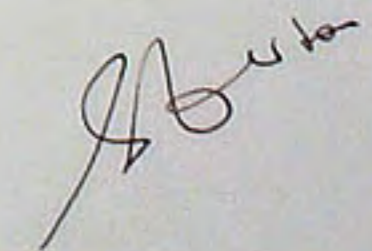
c) Ms R Scott-Huxley expressed the opinion that in order that the presentation of printed material is consistent we should have our own house style.

d) Mr Clement will speak to the Finance Committee regarding ways in which we can reduce the numbers of LP's in stock at Headquarters.

PR95/20

DATE OF NEXT MEETING

22 April 1995 at 10.30am



**MINUTES OF MEETING OF
PUBLICATIONS AND RESEARCH
COMMITTEE HELD AT 12 COATES
CRESCENT, EDINBURGH AT 10.30AM
ON SATURDAY 22 APRIL 1995.**

PRESENT

Mr G Lawson (Chairman), Mr W Clement (Vice-Chairman), Miss A W Miller, Ms P Draycott, Mr P Knight, Ms R Scott-Huxley, Miss G S Parker (Secretary), Mrs J Dick (Assistant Secretary).

Members of the music sub-committee had also been invited to attend and Mr B Crowe was present. Miss G Cummins sent her apologies and Mr Clement advised the Committee that Miss M Johnstone and Miss J Wilson had advised him of their apologies.

The Chairman reminded the Committee that intimations of apologies should be made through the offices of the Secretary of the Society.

CHAIRMAN'S REMARKS

The Chairman welcomed Mr Crowe to the meeting and Miss Parker as the new Secretary.

APOLOGIES

Apologies had been received from Mr J Drewry, Miss I Bennett, Mr A MacPherson

**MINUTES OF PREVIOUS MEETING
(PR95/21)**

The minutes of the meeting of 25 February 1995 were approved by the Committee and signed by the Chairman. Mr Knight also asked that his name be added to those attending the meeting of 14 January 1995.

BUSINESS ARISING

Compact Discs (PR95/22/1)
The Secretary advised the Committee that following the donation of £6,000 from Mrs Yasumuro, a Japanese member, three new CDs would be made available this year. The Committee were shown a sample of the inlays and were advised that the order of 500 of each disc should be ready very shortly.

The committee agreed to recommend to Finance that the costs be : 1 for £10.00 and 3 for £25.00.

The Committee noted that it had been agreed with the Finance Convener that the profit from the sale of these CDs be put back into the production of future CDs.

The Secretary also reported that a letter would be sent to Mrs Yasumuro together with a translation of the letter into Japanese and a sample of the three CDs.

**Minutes of Meeting with Examinations
Committee (PR95/22/2)**

The Secretary advised the Committee that the Examinations Committee had not met since the last Publications & Research Committee meeting and this item would be discussed at the next committee meeting following the Examinations Committee meeting of 17 June 1995.

Pocket Edition 36-38 (PR95/22/3)

The Committee were advised by Miss Parker that the Pocket Edition booklets were now ready at the printers awaiting distribution and samples were made available. Ms Scott-Huxley questioned why the foreword had not been included and the Committee were informed by Mrs Dick that the proofs which had been returned to the printers had not included a foreword.

The Committee agreed that when the Pocket Edition was reprinted the foreword would be included.

**Master Copy "Take Your Partners"
(PR95/22/4)**

Mr Knight reminded the Committee that the studio which makes the copies of the video had previously kept an insurance copy of each of our videos. Following previous problems with the quality of the master, the company, Video Lab, had been forced to use the insurance copy. They were now unwilling to continue to use this copy hence the need for the Society to commission a new master. Mr Knight suggested this would be in the region of £200 + VAT. He also suggested that RSCDS sells approximately 100 copies per year at a cost of £13.50 each.

The Committee agreed to recommend to the Finance Committee that funding be allocated for this. The Secretary agreed to liaise with the studio should Finance agree.

BOOK 18

(PR95/23)

As no report had been made available from Miss Johnstone, Mr Clement advised the Committee that he had seen the studio with Mr Crowe and it was an excellent studio with superb facilities. The date of the recording was fixed for 11 June 1995 and Mr Clement, Miss Johnstone and Miss Wilson would be present at the recording. The Secretary agreed to liaise with Miss Johnstone to confirm whether a formal contract had been arranged and if not to contact the studio.

Mr Clement also advised that the studio would not be handling the MCPS forms, inlay cards and duplicating services that Mr Laing had previously offered. After some discussion the Committee agreed that the duties of producer - undertaken by Miss Johnstone - would cover the production of music and ensuring the recordings were carried out to the Society's requirements. They further agreed that Mr Laing be approached to take on the completion of the MCPS and PRS forms, preparation of inlay cards and duplication of cassettes from DAT master.

The Committee recommended to the Finance Committee that the selling price, for the cassette of Book 18, be £8.00.

BOOK 19

(PR95/24)

The Committee discussed the possibility of using several bands, and agreed that the Secretary would contact seven bands to ascertain whether they would be prepared to record, Books 19 and 20, and the new Book 39 (consisting of 8 dances) for the RSCDS next winter.

The Committee further agreed that they would make it their policy to ensure that all books are recorded by the end of the century, the first recording having been made of Book 27.

BOOK 39

(PR95/25)

The Committee discussed the merit of producing a selection of Confetti Dances and given that it could not always be clearly

ascertained, who had devised them, it was agreed that they could not be used, given the difficulty of obtaining clear copyright.

After some discussion, the Committee agreed that 4 old and 4 newly devised dances could be used in Book 39. The old dances could be The Duke and Duchess of Edinburgh, The Robertsons Rant, New Scotland Strathspey and Prince Charles of Edinburgh. The relevant publishers would however have to grant the RSCDS use of these dances all of which were copyrighted.

Mr Clement had contacted Rae MacIntosh to ascertain whether they would be prepared for the RSCDS to reproduce one of their copyright dances, and they had agreed provided due acknowledgement was given to them and a 1.5 page advert was given over to their publications in the Bulletin.

The Secretary agreed to contact Miss Leurs to ascertain whether any of the newly devised dances that she had been asked to look at were still outstanding.

CORRESPONDENCE

(PR95/26)

Card Cribs

(PR95/26/1)

A new design for the front of the card cribs had been submitted and the Committee agreed that the new design should be implemented.

New Recordings

(PR95/26/2)

The Secretary advised the committee that Miss Catto had written requesting that the Committee consider a particular band for future recordings and that they consider making a recording of Miss K McLauchlan. The Committee noted the request but agreed not to proceed further. However Mr Clement agreed to investigate whether a recording of Miss McLauchlan, made approximately 20 years ago, might be available for the archives.

Obituary

(PR95/26/3)

The Committee noted that Pershore SCDS, an affiliated group, had forwarded an obituary for inclusion in the Bulletin. They agreed that this would not be included since this facility was reserved for Branch members only.

Wighton Collection

(PR95/26/4)

The Committee noted that Dundee District Council had offered to form a display from the

Wighton Collection - one of the finest collections of Scottish Music in the world - to coincide with the Society's visit for the AGM in 1996.

Copyright Request

(PR95/26/5)

Dance Nova Scotia, a charitable organisation working to develop easy - to - use dance materials for use with 5-12 year olds, had requested permission to use five RSCDS dances and to adopt a section of "Hotscotch". The Committee further noted that RSCDS qualified teachers would be used to conduct workshops with the teachers.

The Committee agreed that the dances and Hopscotch could be used, provided they were to be used in their entirety or for passages to be lifted, but that amendments would not be acceptable.

Stock Levels

(PR96/26/6)

The Secretary advised the Committee that following discussions between Mr Clement and the Finance Convener, she had contacted three magazine publishers to ascertain whether they would accept advertisements for 6 records that were to be sold at reduced costs. The Box and Fiddle Magazine had agreed to take an advert and the Committee decided to remit the decision on size to the Finance Committee.

It was noted that the Society of International Folk Dance had agreed to include a paragraph as editorial and the Edinburgh District Folk Dance Society, for a nominal fee, would also accept a short paragraph.

Recorded Music

(PR95/26/7)

A detailed letter had been received from Southport Branch, regarding their views on recording policy, choice of bands, recording on CD etc. The Committee noted its contents and agreed that many of the suggestions were already in practice, ie that all books be recorded. It was noted however, that with older publications containing 12 dances and LPs only able to accommodate 8, it was not possible to include all the dances on one LP.

LPs & CDs

(PR95/26/8)

The Teachers Association of Canada (TAC) had been concerned as to why CDs were being produced instead of LPs. The Secretary agreed to advise them that the 3 CDs produced this year had been funded from a donation, specifically for this purpose, and as

indicated above, playing time was of importance as was cost of production.

MANUAL TRANSLATION (PR95/27)

The Vice-Chairman reminded the Committee that the Society had received a translation of the manual into Japanese. The Committee agreed that the Secretary should return the translation to the Tokyo Branch Secretary and ask that they agree a common translation after consulting with all the certificated teachers in Japan.

MANUAL VIDEO

(PR95/28)

Miss Parker advised the Committee that Miss Johan MacLean had informed her that the Manual Video would be filmed during the weekend. Mr Knight questioned whether the Society should consider CD-interactive but the Committee did not approve this.

The Secretary agreed to contact Mr Mackay to ascertain the current contract with EPM, the firm doing the filming. She also agreed to contact EPM to ensure that they provide a master in NTSC and to confirm whether they will undertake to provide copies under their original quotation.

The Committee recommended to the Finance Committee that an order, equivalent to previous sales of videos of new books, be placed.

BOOK OF REELS

(PR95/29)

Mr Knight tabled a list of dances to be included in the RSCDS section of the Book of Reels published by Collins. The Committee agreed that the words and diagrams must be lifted from the published Miscellany 1 and II (also instructions from the latest editions of RSCDS Books).

The Secretary agreed to contact Buccleuch Printers to obtain a copy of the Manual on disc for Ms Scott-Huxley, to assist in this matter.

Ms Scott-Huxley and Mr Knight agreed to bring the proofs before the Committee, when they were available.

DATE OF NEXT MEETING (PR/95/30)

The Committee agreed to a suggestion from the Chairman that the next meeting be a dance through of possible new dances to be held on Sunday 14 May, the time and venue to be confirmed. He also asked that they consider the same for the 11 June.

The next meeting of the Committee would take place on 10 June 1995 at 10.30am

MINUTES OF MEETING OF PUBLICATIONS AND RESEARCH COMMITTEE HELD AT 12 COATES CRESCENT, EDINBURGH ON SATURDAY 10 JUNE AT 1030 HRS

PRESENT

Mr G Lawson (Chairman), Mr W Clement (Vice Chairman), Miss I Bennett, Ms R Scott-Huxley, and Miss G S Parker (Secretary)

The Music Sub-Committee had also been invited to attend and the following members were present: Mr R Crowe, Ms M Johnstone, Ms J Wilson, and Miss G Cummings

APOLOGIES

Apologies had been received from Mr J Drewry (Convener), Miss A W Miller, Mr A MacPherson, and Mr P Knight. (Ms P Draycott had not indicated her apologies)

BUSINESS ARISING (PR95/31)

Newly Devised Dances (PR95/31/1)

The Chairman queried whether Dorothy Leurs had any outstanding dances from earlier dance-throughs, the Secretary responded that Ms Leurs had indicated that she had none, but would be pleased to look over some.

Pocket Edition XXXVI - XXXIX (PR95/31/2)

The Secretary reported that the printers had all the copies ready and the bulk of the labels were now ready to be sent to them. (The deadline for submission of requests by the branches having expired on 31 May)

Book of Reels (PR95/31/3)

Ms Scott-Huxley reminded the Committee that the printers, Collins, would have the proofs ready for the next Committee meeting and that the deadline for return was November. Ms Scott-Huxley agreed to forward the proofs to the Secretary for distribution to the Committee members with the Agenda for the next meeting.

RECORDING OF BOOK 18 (PR95/32)

Ms Johnstone reported that the recording, which was to take place the following day was all set and invited Mr Crowe to attend at the studio. The Secretary reported that a contract had been agreed with the studio. The Committee agreed that the running order should be as suggested by Ms Johnstone, and that the cover art would be in the same colour as the original book cover. The retail price (to

be listed on the MCPS form) need not to be the same as the members selling price, and it was agreed that Mr Laing, who was to be completing the forms would advise on the best price.

RECORDING OF MISS K McLAUCHLAN (PR95/33)

Mr Clement advised the Committee that the Mr Gray, who held the original recording, had agreed to try and obtain a copy since he recognised the archival value to the Society of such a recording.

RECORDING OF BOOKS 19, 20 AND 39 (PR95/34)

The Secretary advised the Committee that of the seven bands contacted, only five had responded to the effect that they were prepared to be considered.

The Committee agreed the following be invited to record for the Society

- Ron Kerr Quartet Book 19
- Craig McCallum Book 20
- Kenny Thomson Book 39

The Secretary agreed to write to each of the bands inviting them to record the book, and to ask for a quotation for the recording and preparation, the recording to take place in the winter 1995/96. Once the quotations are approved, the bands would be asked to consider traditional tunes in their arrangements, but this need not be exclusive.

The Secretary reported that the copyright of the traditional dances being considered for the new book, had been granted from Music Sales Ltd, for the dances: Robertson Rant, Duke and Duchess of Edinburgh, and Prince Charles of Edinburgh. The New Scotland Strathspey was not copyrighted through them, and permission would still need to be sought. The committee also considered the Saint John River for inclusion in Book 39, with the accompanying tune Bonnie Lass of Bon Accord.

MANUAL VIDEO (PR95/35)

Mr MacKay had provided a report for the consideration of the Committee which outlined the meetings, rehearsals and recording sessions which had taken place to date. The next rehearsals would be on 17 September, and 22 October and the final recordings would take place on 28 and 29 October.

The Committee were most grateful to Mr MacKay for all the work involved with the filming, and the Secretary agreed to write to him to express the Committee's appreciation and to recognise the size of the task.

The Committee agreed that Mr MacKay would be invited to attend following the next meeting in order to further discuss the cover design for the videos. It was agreed that the covers should be blue to match the Manual and that following the decisions at the next meeting, EPM would be contacted to discuss the cover contents.

ANY OTHER BUSINESS

BULLETIN ADVERTISING (PR95/36)
The Secretary advised the Committee that she had received an advert for the Bulletin might not necessarily reflect the dances in the manner promoted by the Society. The Committee agreed that a small disclaimer should be inserted at the beginning of the Bulletin to indicate that the adverts did not infer approval by the Society. The Committee also agreed that an advert should appear to indicate the new recordings that would be available over the winter.

The Secretary also agreed to contact Mr Robert MacKay to invite him to submit an Obituary for Mrs Anna Holden, who had recently passed away.

ALTERNATIVE CHOICE (PR95/37)
Miss Parker advised the Committee that the staff experienced a huge amount of work when, in a fallow year, the members were given the opportunity of choosing an alternative copy, since all the alternative books were distributed from Headquarters. (When a new book is published the bulk of the copies are sent to the branches, for distribution to the members, from the printers). The Committee agreed to discuss this at a later date but suggested that three or four leaflets could be published each year and at the end of a ten year period they could be published as a book.

HARDIE PRESS (PR95/38)
Mr Clement advised the committee that a meeting had taken place with Mr Hardie and the current contract was under consideration. A trial period of six months was currently under way and following that a new contract would be drafted. Mr Hardie had also

indicated that the packaging of the cassettes was not helpful in his sales to the public.

The Committee agreed to recommend to the Finance Committee that:
The contents of the 5 CDs be recorded onto 5 Extended Play (EP) Cassettes and the inlay cards would contain the photographs as per the CDs. They further recommended that 1000 inlay cards per cassette be purchased and 200 copies of each cassette.

RECORDING OF BOOK 17 (PR95/39)
Muriel Johnstone advised the Committee that "The Rant" from Hunter Valley Branch, Australia, had included a very favourable review of Alastair Wood's recording of the Coronation Book No 17, indicating it was "technically excellent" and "what a bargain".

PUBLISHED TUNES (PR95/40)
Mr Crowe advised the Committee that several very good original tunes were not being used because the dances had not proved popular, and asked that the selection of tunes for future publications could include those already published in earlier titles.

The Music Sub-Committee agreed to submit to Ms Johnstone their list of original tunes and published alternative tunes from earlier books, which they considered were not being used sufficiently. The Committee agreed to consider this as a possible future publication.

DATE OF NEXT MEETING (PR95/41)
The date of the next meeting to be Saturday 2 September at 1030 hrs.

It was agreed that the next dance-through should be held before the next meeting and the Secretary agreed to contact the Convener to confirm a suitable date. She also agreed to ask for dancers and a pianist to attend. A dance-through would also be held on Sunday 3 September.

*John Drewry
2nd Sept 1995*

MINUTES OF THE MEETING OF THE PUBLICATIONS & RESEARCH COMMITTEE HELD AT 1030 HRS ON SATURDAY 2 SEPTEMBER AT 12 COATES CRESCENT, EDINBURGH.

PRESENT

Mr J Drewry (Convener), Mr G Lawson (Chairman), Mr W Clement (Vice-Chairman), Miss A W Miller (Past Chairman), Miss I Bennett, Mr P Knight, Mr A MacPherson, Ms R Scott-Huxley.

APOLOGIES

Miss P Draycott

The Music Sub-Committee had also been invited to attend those present were:

Miss M Johnstone (Convener), Mr R Crowe, Ms G Cummings (apologies had been received from Miss J Wilson).

MINUTES OF LAST MEETING

(PR95/31)

The Minutes of the meeting of 10 June were approved by the Committee and signed by the Convener.

BUSINESS ARISING

Revisions to the Manual (PR95/32/1)

The Examinations Committee having considered the proposed revisions had now presented their own amendments and additions which had been circulated to the Committee. Other than a small typing error the amendments were approved. It was also agreed that the amendments were to be produced as an insert in the manual and branch Secretaries would be advised that the amendments were available.

"Book of Reels (PR95/32/2)

Ms Scott-Huxley provided a revised list of RSCDS dances to be included by the Committee. She also advised the Committee that the publishers would be provided with a photocopy of the relevant pages of the RSCDS books to ensure that the dances would have the correct instructions and full titles as already published. Mr Knight advised the Committee that written permission would be available from the devisors of the non-RSCDS sections of the book. He also provided a copy of the copyright agreement

provided by Collins which the Committee accepted subject to the approval of the Finance Committee. It was further agreed that the diagram showing the organisation of the Society currently included in the

Manual would not be needed in the "Book of Reels" since it was targeted for non-RSCDS members as well.

Recording of New Cassettes (PR95/32/3)

At its last meeting the Committee had agreed to recommend to the Finance Committee that the five CDs be recorded as five new cassettes. The Finance Committee had rejected the suggestion and had proposed that the Committee consider remodelling the covers of the existing cassettes in order to help increase sales of the current stock before outlaying on further stocks. The Committee discussed the matter and recommended to Finance Committee that they approve a half price sale of cassettes where stock levels exceeded 50.

They agreed to discuss a new design for future tape inlay cards, which could be incorporated in the older stocks when reordering. They further agreed to remit to the Public Relations Sub-Committee the proposals for a new design of inlay cards.

The Convener indicated that there was currently an error on the cover of CD3 which indicated that Alastair Wood was the leader of the band and this should read "Alastair Hunter". He also expressed the opinion that the inside of the inlay card should list the dances without having to remove the card to see them. The Committee supported this.

Recording of Miss K McLaughlan (PR95/32/4)

Mr Clement advised the Committee that Mr Gray who apparently held the original recording had not as yet managed to locate it.

Published Tunes (PR95/32/5)

Miss Johnstone advised the Committee that the Music Sub-Committee had not as yet finalised the list, but would look into it further.

BOOK 39 (PR95/33)

It was noted that there were nine newly submitted dances currently under consideration. After some discussion it was agreed that the Society should in principle not publish a book unless there were sufficient dances deemed suitable for publication. It was also agreed that a book of twelve dances would be too expensive given the additional recording and

printing costs. It was hoped that Book 39 would contain ten dances.

The Secretary advised the Committee that the copyright agreement with Rae Macintosh Music to publish the instructions and music of Robertson Rant, Prince Charles of Edinburgh, and Duke and Duchess of Edinburgh, was for Book 39 and may not apply to later publications. It was agreed therefore to publish the above three dances in their original format with guidance notes depicting how the dances (and where appropriate music) have evolved and might be published today. Mr Drewry agreed to look at the dances and Miss Johnstone agreed to look at the music.

NEW RECORDINGS

Books 19, 20 and 39 (PR95/34)

The Secretary advised the Committee that the three bands had now submitted quotations for recording. They were as follows:

Book	Band Leader	No in Band
19	Ron Kerr	4
20	Craig McCallum	6
39	K Thompson	5

It was agreed that Miss Johnstone, Mr Crowe and the Secretary would meet to discuss the arrangements with the band leaders for the recording of Books 19 and 20. The recording of Book 39 would be arranged once the final decision of which dances were to be included, was taken.

VIDEO OF MANUAL (PR95/35)

The Committee discussed the merits of various designs for the cover and agreed that in order to keep costs to a minimum the cover would be on blue paper to match the manual, with wording to the effect that it was a "companion to the manual". The running order would also be printed on the back.

The Committee also agreed that there should be made available the following masters 1 - PAL, 1-NTSC in order to ensure that there was the best possible quality reproduction without incurring conversion costs every time the tapes were reordered.

(Mrs Johan MacLean of the Video sub-committee joined the Committee to give an update of the progress of the video). She advised that the sub-committee had experienced great difficulties in finding sufficient dancers with the commitment to complete the project. The voice-over was to be

provided by Mr Robert MacKay. The rushes of the first filming sessions had been received by Mr MacKay. It was hoped that the video would be available in time for sales at Summer School next year.

Mr Lawson, on behalf of the Committee expressed great appreciation of all the work and dedication provided by the sub-committee and all those involved in the production. It was also agreed that an article would be printed in the 1996/7 issue of the Bulletin to give members an indication of the work involved in producing the video.

ROYALTY AND COPYRIGHT REQUIREMENTS (PR95/36)

Miss Parker advised the Committee that she had investigated the matter of copyright following a query from Mechanical Copyright Protection Services (MCPS). She asked the Committee to appoint a person with responsibility for overseeing all copyright. Miss Johnstone agreed to meet with her and a representative from MCPS to discuss the matter. Miss Parker also advised the Committee that there was a need for the Society to apply for copyright of videos which would involve specific timings of each of the tunes used on the videos. Mr Knight advised that with modern technology this would not be too onerous. Mr MacPherson agreed to look into the matter.

REPRINTS (PR95/37)

The Secretary advised the Committee that the stock levels of three publications were such that a new order would be required shortly, she asked whether the Committee wished to consider any revisions to ensure that the publications were in line with the other publications and up-to-date. The titles under discussion were Pocket Edition I-III, Miscellany I, and the Formations Index. Mr Drewry agreed to look into the matter and advise the Committee accordingly, and Mr MacPherson agreed to look into the Miscellany I.

REQUEST FOR COPYRIGHT (PR95/38)

The Secretary had received a request for the use of "The Hebredean Weaving Lilt" in a free pack being distributed to all primary class teachers and teacher of physical education as part of the curricular materials from the Consultative Council on the Curriculum. The Committee agreed, provided due acknowledgement of the Society was given.

CLARIFICATION OF STEPS (PR95/39)

A letter had been received from a member seeking clarification of the "Double Figures of Eight", which the Committee agreed would finish depending on what came after (ie naturally or flattening) and the "Tulloch Hold" which it was agreed was clearly described in the manual. They did not consider any further amendments to the manual necessary.

ARCHIVE INDEX (PR95/40)

Mr MacPherson advised the Committee that the index of the archives was now complete and on computer and he presented a copy to the Secretary for use in the office.

'GENIE' CALENDAR SHARPE (PR95/41)

Mr Clement advised the Committee that Mrs Sharpe who had compiled the Formation Index, written several books and been very involved with the Society affairs had died. It was understood that Mr Sharpe was to donate some books to the Society in her memory. The Secretary agreed to write to Mr Sharpe expressing the Committee's commiserations.

COUNTRY DANCING WITH THE RED THISTLE DANCERS (PR95/42)

After some discussion it was agreed that the Secretary would write to the publishers and advise them that the Society understood that they were using RSCDS copyright material and whilst we were happy for them to do so, we trust that they have applied for the appropriate royalties.

BOOK 40 (PR95/43)

Miss Johnstone suggested to the Committee that when considering suitable material for Book 40 they consider the theme "Scottish Dances From Scotland" and ask the Scottish branches to submit dances already published by them for use in the 75th celebration book. She further suggested that the bands associated with the branch submitting the dance could be asked to record the track

DATE OF NEXT MEETING (PR95/44)

It was agreed that the date of the next meeting would be Saturday 14 October 1995 at 1030hrs.

MINUTES OF MEETING OF PUBLICATIONS AND RESEARCH COMMITTEE
HELD AT 1030 HRS ON SATURDAY 14 OCTOBER 1995
AT 12 COATES CRESCENT, EDINBURGH

PRESENT:

Mr J Drewry (Convener), Mr G Lawson (Chairman), Mr W Clement (Vice Chairman), Miss A W Miller (Past Chairman), Mr A MacPherson (Archivist), Miss I Bennett, Mr P Knight, Ms R Scott-Huxley, and Miss G Parker (Secretary)

ABSENT:

Miss P Draycott

ATTENDING:

The Music Sub-Committee had been invited to attend and Miss J Wilson and Mr R Crowe were present. Ms M Johnstone and Miss G Cummins had tendered their apologies.

MINUTES OF LAST MEETING PR95/45

The Minutes of the meeting of 2 September were approved by the Committee and signed by the Convener.

MATTERS ARISING PR95/46

Alternative Tunes PR95/46/1

The music sub-committee were continuing to investigate previously published tunes which were not being used, and which might be considered for publication in a book. They agreed to submit their suggested tunes to the Secretary before the next meeting.

Manual Video PR95/46/2

The Committee discussed the merit of printing the complete list of contents on the back cover of the video box, and agreed that the tape would be quite considerably longer than the usual ones and would require a lot of detailed contents.

It was therefore decided that the cover would contain the headings of the contents on the back, and a separate A4 sheet would be produced to accompany the video giving details of the timings and leaving space for members to fill in exact locations. Mr Knight agreed to provide the exact timings required.

It was agreed to recommend to the Finance Committee that an initial order of 400 copies be placed at a cost of £3.10 for

the tape, box and cover sheet. The final selling price would be decided by the Finance Committee.

BOOK 39 PR95/47

After some discussion it was decided not to include the dance Saint John River in the next publication. Book 39 would therefore contain nine dances; six newly devised dances, and three established dances. Miss Parker agreed to contact the original copyright holders of the three established dances to advise them that the Society hoped to publish the dances in their original format with some notes showing how the dances would be danced today.

It was agreed that a dance-through would take place on Sunday 19 November at which time the tunes and dance instructions would be assessed together.

VIDEO OF BOOK 39 PR/95/48

It was agreed that a video should be produced to accompany the new book, and an application for funding would be put before the Finance Committee. It was also agreed that dancers other than those involved in the production of the Video of the Manual would be used. Mr MacPherson and Mr Drewry agreed to provide the Secretary with addresses of suitable alternative companies who could undertake the filming, which would only require one session and two cameras.

NEW RECORDINGS PR95/49

Ms Johnstone, Mr Crowe and Ms Wilson had met with the band leaders to discuss the plans for the recordings of the three books (19, 20 and 39). While they had made some initial preparations, it was not likely that they would be able to do the recordings until January. It was therefore proposed that provided the studio was available book 19 would be recorded in January, Book 20 in February and Book 39 by the end of April. It was agreed that all three must be made available for purchase by June in order to achieve sales at Summer School next year.

REPRINTS PR/95/50

The Secretary advised the committee that the stocks of publications were such that reordering would be required as soon as possible. It was agreed that the next committee should consider revisions to all the books. In the meantime the following was agreed:

Pocket Edition 1-3 PR/95/50/1

This was to be reprinted without revision.

Pocket Edition 4-6: PR95/50/2

This was to be reprinted without revision.

Pocket Edition 13-15 PR/95/50/3

Mr Drewry would advise the Secretary of the revisions required.

Miscellany I: PR95/50/4

Mr MacPherson would advise the Secretary of the revisions required (all diagrams would be removed).

Formation Index: PR95/50/5

Mr Drewry would submit his proposed revisions to the next meeting

BOOK 40 PR95/51

The Committee discussed several suggestions for possible contributions to the 75th anniversary book. It was agreed that the Scottish branches would be invited to submit the tried and tested dance voted most popular by the branch, which could be specially dedicated to the occasion. These may be considered along with other suggestions such as submissions from around the world, commissioning new dances etc.

It was also suggested that David Young's Collection could be considered for publication in a future book, although not necessarily the anniversary issue.

CORRESPONDENCE PR95/52

Copyright Request PR95/52/1

A request had been received for the use of the tune "Oh, Tell na me o' wind and rain", which it was agreed was a traditional tune, and "Hogmanay Jig", copyright for which was held under Newcastle branch. The Secretary agreed to advise the author.

Subscription Book System PR95/52/2

A letter had been received indicating that a member did not wish to receive pocket editions as his subscription copy, and requesting the committee to reconsider the policy of issuing Pocket Editions as subscription issues.

The Committee discussed the issue and agreed that the Pocket Edition format suited many members and in fallow years it allowed the Society to provide the members with a publication which produced in an alternative way clear instructions to the dances.

Compact Discs PR95/52/3

A letter had been received indicating that some of the tracks included in the newly issued CDs were slow and suggesting alternative dances to be included in future recordings. It was agreed that the original recording of one of the tracks was slow and therefore the Secretary would investigate the possibility of speeding up the recording without altering the pitch for the next reorder of the CDs.

Regarding the suggestion of alternative dances the Committee agreed that it was difficult to satisfy everyone's taste, but that the choice of dances ultimately lay with the Committee.

Eugenie Sharpe PR95/53

Mr Clement advised that he had now received two volumes of books from Mr Sharpe and they would be formally presented to the Society at the next Executive Council meeting in his wife's memory.

Past Chairman PR95/54

Miss Miller advised the Committee that this was to be her last meeting and expressed her enjoyment of the work during her term of office, and wished the new Committee success in their work. Mr Drewry thanked Miss Miller for all she had done to help with the work of the Committee.

Archive Donation PR95/55

Mr Drewry advised the Committee that he was to donate a volume of Alex Walker tunes to the archives.

DATES OF 1996 MEETINGS PR95/56

It was agreed that the dates of the meetings in 1996 would be on the following Saturdays: Jan 13, Feb 24, Apr 20, Jun 8, Aug 31, Oct 12, at 1030 hrs

.....
Convener

MINUTES OF MEETING OF PUBLICATIONS AND RESEARCH COMMITTEE
HELD AT 1030 HRS ON SATURDAY 14 OCTOBER 1995
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**MATTERS ARISING PR95/46
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Eugenie Sharpe PR95/53
Mr Clement advised that he had now received two volumes of books from Mr Sharpe and they would be formally presented to the Society at the next Executive Council meeting in his wife's memory.

Past Chairman PR95/54
Miss Miller advised the Committee that this was to be her last meeting and expressed her enjoyment of the work during her term of office, and wished the new Committee success in their work. Mr Drewry thanked Miss Miller for all she had done to help with the work of the Committee.

Archive Donation PR95/55
Mr Drewry advised the Committee that he was to donate a volume of Alex Walker tunes to the archives.

DATES OF 1996 MEETINGS PR95/56
It was agreed that the dates of the meetings in 1996 would be on the following Saturdays: Jan 13, Feb 24, Apr 20, Jun 8, Aug 31, Oct 12, at 1030 hrs

.....
Convener

MINUTES OF PUBLICATIONS AND RESEARCH COMMITTEE
HELD AT 10.300HRS ON SATURDAY 13 JANUARY 1996
AT 12 COATES CRESCENT, EDINBURGH

PRESENT

Mr G Lawson (Chairman), Mr W Clement (Vice-Chairman), Mr A MacPherson (Archivist), Miss I Bennett, Mr P Knight, Miss D Leurs, Ms R Scot-Huxley, Mrs J Dick (Assistant Secretary).

APOLOGIES

Mr J Drewry (Convener), Miss G Parker (Secretary).

ATTENDING

On the proposal of Mr W Clement the Music Sub-Committee were reinstated for the year 1996/97. This was approved by the Committee.

Miss G Cummins and Miss J Wilson were present. Miss M Johnstone and Mr B Crowe tendered their apologies.

MINUTES OF LAST MEETING PR96/1

The Minutes of the Meeting of 14 October 1995 were approved by the Committee.

CONTRACT BETWEEN HARPER COLLINS PUBLISHERS & RSCDS PR96/2

The Committee were advised that Mr W Clement, Mr Brown and the Secretary had attended a meeting with Harper Collins. The Committee were advised that a contract had been drafted by Harper Collins and although there were a few minor problems, these would be rectified in the new contract.

The Committee were informed that because some of the diagrams in the Book of Reels had needed to be re-drawn these would now become the copyright of Harper Collins. The Society had been offered the option to purchase them for a sum of approximately £700.00.

It was noted that Harper Collins had agreed at the meeting that the Society would only sign the contract for the RSCDS Chapters. Mr Knight would sign on behalf of the other contributors.

The Assistant Secretary asked that approval be given to Harper Collins, to reproduce sections of the book in other formats if they wished provided

due credit was given to the Society. The Committee agreed.

She also advised the Committee that the publishers were considering producing an audio tape, to accompany the book. The tape would be taken from DAT Masters held by the Society. Royalties would of course be received by the Society. This was discussed and agreed by the Committee.

The Committee noted that the book cover would include reference to the Society by the statement "Compiled in Association with the RSCDS".

The Assistant Secretary advised the Committee that Lord Mansfield would be invited to write the foreword.

The Committee were informed that there would be an introduction to each section of the book and Mr Clement was invited to write the introduction for the Society's section.

The Committee thanked Mr Knight for all the hard work he had put into getting this book in production.

MATTERS ARISING PR96/3

Ms Scott-Huxley suggested that devisors of dances would like to be advised as to why their dance had failed to be published and why they had to wait so long. This was discussed and although it is regrettable that dances are held for so long at Headquarters it was unavoidable due to the length of time between books.

There was no specific reason why dances were rejected although the probable reason is because many of the dances submitted are similar.

BOOK 39 PR96/4

The Committee discussed the order for the dances and these were decided as follows:

1. Swiss Lassie
2. Joie de Vivre
3. New Virginia Reel

- 4 Cape Town Wedding
- 5 Immigrant Lass
- 6 Moulin Rouge
- 7 Duke & Duchess of Edinburgh
- 8 Robertson's Rant
- 9 Prince Charles of Edinburgh

The Committee asked that the Secretary send copies of the dances to all members of the Committee.

The Committee agreed that the colour of the new book would be green, the 1996 Society colour.

NEW RECORDINGS PR96/5

Book 19 PR96/5/1
 The Committee were advised that the recording of book 19 would take place on 18 February 1996 at Castle Cava, Pencaitland. It was agreed that Ms Scott-Huxley, Mr Clement, Mr Crowe, Miss Cummins and Miss Wilson would attend the recording.

Books 20 & 39 PR96/5/2
 It was agreed that studio dates would be arranged as soon as possible for the recording of these books with priority being given to Book 39. The Secretary was asked to arrange this and inform the Committee accordingly.

REPRINTS REVISIONS PR96/6

Formation Index PR96/6/1
 The Committee were advised that as soon as the order of dances was agreed for Book 39, the printing of the Formation Index would go ahead.

PE 13-15 PR96/6/2
 The Chairman advised the Committee that the Pocket Edition was now with the Printer.

Miscellany Volume I PR96/6/3
 Mr MacPherson reported on the progress and explained that he had tried to maintain the same theme throughout the book to reflect the style and standardisation required. The Committee agreed that Mr Drewry and Mr MacPherson would be given authority to agree any changes which should be in line with recent publications.

Mr MacPherson was thanked for the hard work that had gone into this and asked if he would look at changes required for MMM Volume II. Mr MacPherson agreed to do this.

It was agreed that there would be no change to the size and colour of the book.

The Committee agreed that all reprints should show the date of reprint.

The Secretary was asked to advise the Examinations Committee of changes made to Lady Glasgow and The Gates of Edinburgh.

VIDEO RECORDINGS PR96/7

Video of Manual PR96/7/1
 The Assistant Secretary reported that the feeling from Finance Committee had agreed that the proposed order of 400 copies was too high.

The Committee expected the sale of the manual video to be very popular at Summer School and therefore asked that the Secretary report back to Finance Committee informing them that 400 seemed a reasonable figure, bearing in mind the price structure.

A report on the filming of the video by Mr Robert Mackay, was circulated to the Committee detailing various problems that had arisen and requesting that the Committee recommended someone for the voice over.

This was discussed and the Secretary was asked to contact The Royal Academy of Drama in Glasgow and Mrs M MacRae to determine if this was feasible. The appropriate fee would be discussed at a later date.

The Committee would like a copy of the video to be made available before it goes into production and hoped to invite the original Manual Sub-Committee, Public Relations Sub-Committee, the dancers, Music Sub-Committee and anyone else who was involved in its production, to a special showing. If this was viable it was suggested that Mr Mackay would be asked to arrange a viewing on behalf of this Committee.

It was suggested that the Public Relations Sub-Committee could use the video to organise a

special launch in conjunction with the Book of Reels. If it was possible to get a copy of the video in time for the next Meeting of this Committee it was hoped that Public Relations Sub-Committee could be invited to attend.

The Secretary was asked to write to Mr Mackay thanking him for his report and for all his hard work.

Book 39 **PR96/7/2**

The Committee were advised of a quotation received from IVP Studio. The studio recommended that only 1 camera be used for the filming of this video. After discussion it was agreed that 2 cameras would be preferable as had been used in the last 2 videos. The result was extremely pleasing and the formations could be viewed from various angles.

The Secretary was asked to obtain another 2 quotations from Video Lab and Angela Young.

Once approval had been received from Finance Committee, it was agreed that Mr Drewry, Mr Lawson and Mr Clement would agree a suitable location, dates, dancers etc.

ALTERNATIVE TUNES **PR96/8**

This to be deferred to next meeting.

REVISION OF CD **PR96/9**

Following discussions at the last meeting the Secretary had obtained a quotation for correcting the speed of the two tracks "Montgomeries Rant" and Cadgers in the Canongate" from CD2. The Committee agreed that the tapes could be corrected at the next reprint then included in new CDs

The Secretary was asked to present this proposal to Finance Committee.

CORRESPONDENCE **PR96/10**

Red Thistle Dancers **PR96/10/1**

The Secretary had contacted the Red Thistle Dancers advising them that several RSCDS copyright material had been included in their video. While the Society was prepared to give them retrospective permission it was hoped that they had registered the necessary copyright.

The Red Thistle Dancers had responded questioning which dances were considered to be copyrighted through the Society. It was agreed that the arrangements were copyright although the dances were traditional.

E - Mail Correspondence **PR96/10/2**

Miss van Maarseveen had written to the Society summerising many comments which had been discussed via E-Mail. The Committee agreed to consider them further.

The Committee discussed the possibility of the Society becoming linked to E-Mail and the Assistant Secretary reminded them that Headquarters was not currently ready to take this onboard. Ms Scott-Huxley offered to scan the E-Mail and advise Headquarters of matters of interest and importance to the Society.

Independent Video Productions **PR96/10/3**

A letter from Mrs Anita Mackenzie, requesting permission to use some of the Society's material in a new video was granted by the Committee.

Mrs L Cope-Robinson **PR96/10/4**

Mrs Cope-Robinson had written to the Society enclosing a copy of her new book, A Scottish Country Dancers Manual. The Committee noted this and thanked her for sending a copy.

National Music Day **PR96/10.5**

A letter received from Moira Duncan inviting a representative of the Society to attend a meeting regarding National Music Festival had been noted. Once further details had been received a representative would be appointed.

Hill Manuscript **PR96/10/6**

A letter had been received from Instep Research Team inviting the Society to cooperate in the publishing of their interpretation of the Hill Manuscript.

Mr MacPherson gave the Committee a brief history of the Manuscript and after discussion the Committee asked that Mr MacPherson approach the owner, Commander Miles, to ask if the Society may obtain a copy. The Secretary was asked to write to Commander Miles in this respect reaffirming Mr MacPherson's approach.

The Society's interest in this manuscript was purely in safeguarding the archival copy provided by Mrs Tibby Cramb.

The Secretary was asked to reply to Instep Research Team informing them that although we are interested in principle, there are other matters to be taken into consideration before we can give them a final answer.

Strip The Willow PR96/10/7

A letter received from Ken Henderson asking clarification on the music for Strip The Willow will be replied to indicating the possibility of recording in 9/8 time since the original recording of Book 1 was in 6/8 time.

ANY OTHER BUSINESS PR96/11

Archives PR96/11/1

1) A video of children dancing was received from Mrs M Corson for the Archives. Mr Alan MacPherson asked that the Secretary acknowledge this with thanks.

2) Two books from Euginia Sharpe were given to Mr Alan MacPherson for the Archives. These had been received by Mr Clement

One of the books was badly damaged and Mr Alan MacPherson agreed to obtain quotations for re-pairing it together with any other books already in the Archives in need of repair.

Scottish Traditions of Dance PR96/11/2

Great concern was voiced regarding an advertisement placed by Scottish Traditions of Dance, in the January edition of the Scots Magazine. The advert stated that:

"Scotland has one of the richest dance traditions in the world but -

Scotland has:

NO. National Dance Archive

NO single information source embracing

ALL the forms of dance and Dance Music

associated with Scotland

NO National Dance Resource Centre

NO single body to encourage education

and research in this important part of our heritage"

It appeared from the advertisement that the Society's work over the past 73 years had all be in vain.

The Committee were advised that Dr MacFadyen attended meetings of the Scottish Traditions of Dance Trust.

The Secretary had composed a letter in response to the advertisement which was read to the Committee. This was agreed and after a few amendments that it would be sent with copies going to General Purposes Committee, The Scottish Arts Council, Dr MacFadyen and Scots Magazine.

The Secretary was asked to bring this matter to the attention of the General Purposes Committee at their next meeting.

Manual PR96/11/3

Ms Ros Scott-Huxley pointed out the following errors she had noted in the Manual:

- 1) Pg 6.37 Bar 2 last line Take out "the"
- 2) Pg 6.37 Bar 4 last line Take out "the"
- 3) Pg 6.44 Bars 10-16 should be "finish in his OWN start place"

Although it was noted that amendments to the Manual had already been produced.

A vote of thanks for chairing the meeting was given to Mr Lawson.

DATE OF NEXT MEETING PR96/12
Saturday 24 February 1996 at 10.30hrs

THE MINUTES OF THE PUBLICATIONS & RESEARCH COMMITTEE
HELD ON SATURDAY 24 FEBRUARY 1996 AT 10.30AM
AT 12 COATES CRESCENT, EDINBURGH

PRESENT

Mr J Drewry (Convener), Mr G Lawson (Chairman), Mr W Clement (Vice-Chairman), Miss I Bennett, Mr P Knight, Miss D Leurs, Ms R Scott-Huxley, Miss G Parker (Secretary).

APOLOGIES

Apologies had been received from Miss M Johnstone who had been asked to attend as Convener of the Music Sub-Committee.

MINUTES OF LAST MEETING PR96/13

Strip The Willow PR96/10/7

It was noted that the response to the query regarding the music for Strip The Willow in 9/8 time, should have indicated that the recording was included within RSCDS 6 the tape of Book 30. The Secretary agreed to amend the Publications list accordingly.

She also agreed to include the list of dances in each of the cassettes of 30 Popular Scottish Country Dances.

The Minutes were approved.

BUSINESS ARISING PR96/14

Reprint Revision PE 13-15 PR96/6/2

It was agreed that as some of the examination dances were included within the Pocket Edition dances which had been revised a copy should be forwarded to the Examinations Committee.

National Music Day PR96/10/5

Miss Leurs had attended a meeting of the National Music Festival which was the

organising body of the events. Miss Leurs explained that National Music Day, which in fact covered a month long series of jamborees, was already popular within England and was now hoping to move to Scotland. It was hoped the festival would become something similar to the jazz festival which was held in Edinburgh, although it was dependent on funding and the festival committee were currently looking into this.

Archive Repairs PR96/11/1

It had been noted at the last meeting that two books donated from Euginia Sharpe and some other books already held in the Archives were now in need of repair. The Archivist had been in contact with a specialist book antiquarian repair company and suggested that approximately 20 books now required attention. He recommended that only first aid repairs were considered at this stage which were likely to cost in the region of £15/20 per book. The Committee agreed.

Pocket Reference Scottish Country Dancing PR96/2

Proofs for the publication had just been received by Committee members the previous day and therefore it was agreed that a small working party would agree the final corrections to the proof. It was agreed that Mr Lawson, Mr Knight and Mr MacPherson would comprise this working party. It was also agreed that the type of dance (reel, strathspey, jig etc) should be clearly indicated under each of the dances as must the source and the word "the" where appropriate in the titles. The titles must be as originally published in RSCDS publications.

New Recordings

PR96/5/1

Mr Lawson advised the Committee that the recording had taken place on 18 February at Castle Cava Studios in Pencaitland. The recording had gone very smoothly. In order to assist the bands it was agreed that an indication of the expected timing of the recording should be sent to each band prior to recording. It was also recognised that the stop watch timings must only be a guide and those present at the recording must be suitably experienced themselves to know whether or not the recording was fast or slow.

Hill Manuscript

PR96/10/6

Mr MacPherson advised the Committee that he had visited Commander Miles (the owner of the Hill Manuscript). Commander Miles had been particularly helpful in this regard and fully understood the reason for the Society's request for a copy of the Manuscript. He had contacted the Instep Research team who were hoping to publish their interpretation of the Manuscript to request that they forward the Society a copy. It was understood that the only photocopy of the Manuscript was now held by the Instep team.

Should the Society not receive a copy from the team, it was hoped that Commander Miles might agree to a photocopy being made in the manner approved by the Commander, the cost of which would be borne by the Society.

E - Mail Correspondence

PR96/10/1/2

It was noted that several people had contributed to the Strathspey pages and the questions raised were from a variety of sources.

The Committee considered the issues raised and agreed that:

where a dance was accepted for publication, but it was felt required some alteration, the dance would

not be published until the devisor gave prior permission for the alteration to be made.

those dances that were not considered suitable for publication were often rejected on the basis that they were not social dances or that similar dances had already been published.

it would require extensive work in order to explain to each devisor the exact reasons behind the reason not to publish and therefore this could not be considered given the number of dances submitted.

The correspondence had also suggested that the Committee should only publish those dances which had been proven to be successful, however as this was a matter of opinion and subjective, the Committee agreed that the current process of evaluation, whereby the Committee tried out the dances, was quite sufficient.

It was noted that the Society was already publishing non-RSCDS dances as evidenced by Book 39, and therefore the comments in this regard required no further discussion.

The Committee also noted that there were two indexes of Scottish Country Dances which were widely available, both of which were available for purchase at Summer School and therefore it was not necessary for the Society to maintain a separate index.

The discussion group had suggested that the Society ought to consider a certification process for previous published dances, however it was agreed that as the Society already stocked some non-RSCDS publications and certainly made a variety of these available for sale at Summer School, the Committee could not consider an additional certification process.

Video of Manual

PR96/7/1

A report had been received from Mr Robert Mackay indicating that the first editing had been done of the video. The edited version was now at the studio being spliced and it was expected that the final version would be available for presentation before the Committee at the next meeting.

The Committee agreed that Mr Michael MacKenzie would be asked to do the voice over and it was understood that his fee was likely to be in the region of £150.00.

Video of Book 39

PR96/7/2

It was agreed to accept the quotation from Independent Video Productions with the use of 2 cameras. The Committee also agreed to investigate whether the MacRoberts Centre in Stirling University could be used for the filming. Mr Bob Grant would be asked to choose the dancers and to co-ordinate their training for the filming session. Dr Alastair MacFadyen would be asked to oversee the process.

As the recording of the music to accompany Book 39, was due to take place in April, it was hoped that the filming of the video could make use of the DAT Master, and therefore it was not anticipated that the recording of the video would take place until May.

BOOK 40

PR96/15

Following the Committees request for Scottish Branches to submit their own published tried and tested dances, the Committee noted that four dances had been submitted to date. However, the General Purposes Committee had now recommended that the contents of Book 40 should be a history of the Society reflecting the worldwide nature of the Society together with three or four simple traditional social dances, where possible in both their traditional description and how they might

be published in a modern RSCDS publication.

It was agreed that the Archivist and Mr Clement would investigate traditional dances that might be available and submit them prior to the next meeting.

ALTERNATIVE TUNES

PR96/16

As Miss Johnstone was unable to attend the meeting it was agreed to defer discussion on the issue until the next meeting of the Committee.

REVISION OF CD2

PR96/17

It was noted that the Finance Committee had agreed to revise the DAT Master tapes for the recording of Book 9 and 10. The CD containing the dances Montgomerie's Rant and General Stuart's Reel would not be amended at this time. It was noted that the Finance Committee had approved the production of 2 new CD's this year. The Committee agreed that they would consider including Strip The Willow in 9/8 time and Montgomerie's Rant for inclusion in the new CD's along with some of the dances from Books 19, 20 and 39.

The Committee agreed to present to the Secretary before the next meeting, their suggestions of the tunes to accompany 20 dances for the next CD.

COPYRIGHT REQUEST

PR96/18

A copyright request had been received for the use of the following tunes

Dr and Mrs Greene (signature tune for Neidpath Castle)
Captain Charles Stewart's Jig
(signature tune for Mrs Stewart's jig)

for use on a CD recorded live at the 20th anniversary ball of the San Diego Branch. It was expected that approximately 1,000 copies would be produced and that they would be priced to break even

The Committee agreed to grant copyright provided due acknowledgement was given to the Society.

DATE OF NEXT MEETING PR96/19
Saturday 20 April 1996 at 10.30am

THE MINUTES OF THE PUBLICATIONS & RESEARCH COMMITTEE MEETING
HELD ON SATURDAY 20 APRIL 1996 AT 10.30AM
AT 12 COATES CRSECENT, EDINBURGH

PRESENT

Mr G Lawson (Chairman), Mr W Clement (Vice-Chairman), Miss I Bennett, Mr P Knight, Miss D Leurs, Mr A MacPherson (Archivist), Ms R Scott-Huxley, Mrs J Dick (Assistant Secretary).

Miss M Johnstone (Convener, Music Sub-Committee) was invited to attend part of the meeting.

APOLOGIES

Apologies had been received from Mr J Drewry (Convener) and Miss G Parker (Secretary).

MINUTES OF LAST MEETING PR96/20

Book 40 PR96/15

The Archivist requested that the time scale agreed at the last meeting for submission of material be extended to 6 months.

The Minutes were approved.

MATTERS ARISING

Archivist Repairs PR96/11/1/2

The Archivist reported that the repairs to the volumes mentioned in previous minutes, had now been completed and these were displayed to the Committee. He reported that although there were still a number of books in need of repair, he would be looking at these at a later date.

The Chairman thanked Mr MacPherson for having the repairs done in such a professional manner.

POCKET REFERENCE SCOTTISH COUNTRY DANCING PR96/21

Mr Knight reported that the Book was in the hands of the printers and should be available within a few weeks. Forty copies had been allocated for distribution to all included in the production of the Book. Copies for sale would be at a discount of 35%.

It was agreed to recommend to Finance that an initial supply of 50 Books be purchased for sale at Headquarters and Summer School.

The Chairman, on behalf of the Committee, thanked everyone involved in this project, for all the hard work that they had done.

CASSETTE RECORDINGS PR96/22

Miss Johnstone had attended the meeting to give her report on the following:

Book 19 Ron Kerr PR96/22/1

There had been a slight problem with tempo but that had now been adjusted. There was a problem with the alternative tunes for one of the dances, but Miss Johnstone had discussed this with the band and re-arranged their tunes in a 3 bar phrasing.

No date for the recording of the track had been agreed, although it was hoped that this could be arranged at the end of the recording for Book 39. Because all of the band are unlikely to be available, Miss Johnstone asked that approval be given to using an accordion, fiddle and piano. Approval was given.

It was pointed out that the problems with tempo and phrasing that had arisen since the original recording, could have been avoided and it was recommended that only experienced people be invited to attend future recording sessions. The Committee asked that a sub-committee be formed to include initially, W Clement and Muriel Johnstone, with the sole purpose of training people for recording sessions. Muriel Johnstone, Roz Scott-Huxley, Gillian Cumming (if available) and Bill Clement will attend the recording.

Book 39 Kenny Thomson PR96/22/2

Miss Johnstone reported that there had been problems in arranging the recording. However, the problems seemed now to have been resolved and the recording should go ahead without trouble.

Book 20 Craig McCallum PR96/22/3

Miss Johnstone reported that in future it would be helpful if the Society stipulated a time for returning music. The band seemed unprepared and Miss Johnstone had to re-arrange timing and suggest music. Amendments have now gone to the band.

It was agreed that Jennifer Wilson, George Lawson, Muriel Johnstone and Alan MacPherson attend this recording on 12 June 1996.

Because of copyright restrictions and the lack of understanding in this subject, it was agreed that Miss Johnstone will contact the Secretary and try to arrange a suitable time for a meeting with the representative from MCPS.

Mr Lawson thanked Miss Johnstone for her concise and helpful report and for all the work that had been achieved.

VIDEOS PR96/23
Manual PR96/23/1

Mr Robert Mackay had submitted a report on the progress of the video. He advised the Committee that: the production company had not carried out his instructions as requested and he was unhappy with the quality of lighting.

He hoped that the final video would be approximately 90 mins long (one video's length). The voice over has not yet been written, but would be recorded in May, by Mr Michael McKenzie, a professional actor.

Mr Clement had a sample copy of the video and the Committee viewed this in the afternoon, following the meeting.

Book 39 PR96/23/2
The Committee were advised that following the Dunblane tragedy, the enquiry into the event would be held in the Albert Hall, Stirling and therefore would not be available to the Society. Mr Grant and IVP were trying to locate another venue and would report back to Headquarters early next week.

In the meantime, Mr MacPherson informed the Committee that the company was trying to obtain the Dobie Hall in Larbert which apparently has similar facilities to the Albert Hall.

The Committee were advised of the following halls in Edinburgh and Miss Leurs was asked to check dates, costs etc.

- Livingston Development Corporation
- Theatre
- BBC, Edinburgh
- Queen Margaret College

FORTHCOMING RECORDINGS PR96/24

CD 6 & 7
Various dances had been submitted by members of the Committee and a short list had been agreed. The Committee asked that Mr Lawson make the final choice.

BOOK 40 PR96/25
The contents of this book were discussed and it was agreed that 4/5 previously unpublished traditional dances with a short history would be used in the book for 1998.

ALTERNATIVE TUNES PR96/26
Although no progress had been made to date, Miss Johnstone pointed out that there was enough music to arrange a book of tunes. It was suggested that the Music Sub Committee concentrate on alternative tunes.

SUBSCRIPTION COPY PR96/27
This was discussed in detail and it was agreed that the previously submitted dances which had been sent in by Scottish Branches for possible inclusion in Book 40 would now be considered for a subscription copy in 1997. No cassette or video would be available.

It was noted that the response to date had been poor and the Committee agreed that a reminder should be sent to branches with the next circulation.

ANY OTHER BUSINESS PR96/28
Amended Timetable PR96/28/1
An amended programme of meetings was tabled, and after some discussion was approved. The Committee were however concerned that they may still require a meeting in August this year, and this will be decided at the next meeting.

Book 39 PR96/28/2
The proof of Book 39 has been received and Ms Roz Scott-Huxley was asked if she would proof read it on behalf of Headquarters.

DATE OF NEXT MEETING PR96/29
The next meeting will be held on 8 June at 10.30am.

John Dreury
8th June 1996

<u>CD6</u>	<u>BK</u>	<u>SEQ</u>	<u>TIME</u>
Sugar Candie (Cor)	26	(3)	8.18
Miss Milligan's Strathspey (Cor)	L	(6)	8.18
New Park	19	(9)	8.18
Axum Reel	18	(12)	2.30
Tweedside	19	(14)	4.18
R. Non So Pretty (x40)	19	(10)	5.40
R. Wests Hornpipe (x4)	1968	(13)	2.20
J. Miss Hadden's Reel	23	(11)	4.38
R. Maxwell's Rant	18	(1)	4.38
J. Two & Two	19	(2)	4.38
R. Montgomerries Rant	19	(4)	4.38
R. Miss Stewart of Fasnacloich	L	(7)	4.38
9/8 Strip The Willow	1	(8)	7.06
J. Duke of Atholl's Reel	16	(5)	4.38
		Mins	74.42
CD7			
Swiss Lassie	L	(6)	8.18
Wisp of thistle	37	(3)	8.12
Miss Gibson	L	(12)	8.18
Robertson's Rant	39	(9)	2.40
Queen Victoria's Visit	L	(15)	4.40
R. Duke & Duchess of Edinburgh (x40)	39	(8)	5.46
J. Just as I was in the Morning (x40)	19	(19)	5.46
J. The Nurseryman	37	(1)	4.36
R. Back to the Fireside	38	(2)	4.42
R. Peggy Dewar	38	(5)	4.40
J. Follow Me Home	38	(7)	4.42
R. Scottish Society Reel	L	(11)	4.38
R. Petronella	*1	(13)	4.38
R. Earl of Mansfield (4x48)	L	(14)	3.35
		Mins	77.32
			2.21
			75.11

I WOULD APPRECIATE RECEIVING YOUR COMMENTS ON THE ENCLOSED TO REACH HQ BEFORE 10 MAY 1996. GEORGE LAWSON.

Mr Lawson thanked Miss Johnstone for her concise and helpful report and for all the work that had been achieved.

VIDEOS PR96/23
Manual PR96/23/1

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Book 39 PR96/28/2
The proof of Book 39 has been received and Ms Roz Scott-Huxley was asked if she would proof read it on behalf of Headquarters.

DATE OF NEXT MEETING PR96/29
The next meeting will be held on 8 June at 10.30am.

John Drewny
8th June 1996

<u>CD6</u>	<u>BK</u>	<u>SEQ</u>	<u>TIME</u>
Sugar Candie (Cor)	26	(3)	8.18
Miss Milligan's Strathspey (Cor)	L	(6)	8.18
New Park	19	(9)	8.18
Axum Reel	18	(12)	2.30
Tweedside	19	(14)	4.18
R. Non So Pretty (x40)	19	(10)	5.40
R. Wests Hornpipe (x4)	1968	(13)	2.20
J. Miss Hadden's Reel	23	(11)	4.38
R. Maxwell's Rant	18	(1)	4.38
J. Two & Two	19	(2)	4.38
R. Montgomerries Rant	19	(4)	4.38
R. Miss Stewart of Fasnacloich	L	(7)	4.38
9/8 Strip The Willow	1	(8)	7.06
J. Duke of Atholl's Reel	16	(5)	4.38
		Mins	74.42
<u>CD7</u>			
Swiss Lassie	L	(6)	8.18
Wisp of thistle	37	(3)	8.12
Miss Gibson	L	(12)	8.18
Robertson's Rant	39	(9)	2.40
Queen Victoria's Visit	L	(15)	4.40
R. Duke & Duchess of Edinburgh (x40)	39	(8)	5.46
J. Just as I was in the Morning (x40)	19	(19)	5.46
J. The Nurseryman	37	(1)	4.36
R. Back to the Fireside	38	(2)	4.42
R. Peggy Dewar	38	(5)	4.40
J. Follow Me Home	38	(7)	4.42
R. Scottish Society Reel	L	(11)	4.38
R. Petronella	*1	(13)	4.38
R. Earl of Mansfield (4x48)	L	(14)	3.35
		Mins	77.32
			2.21
			75.11

I WOULD APPRECIATE RECEIVING YOUR COMMENTS ON THE ENCLOSED TO REACH HQ BEFORE 10 MAY 1996. GEORGE LAWSON.

MINUTES OF MEETING OF PUBLICATIONS AND RESEARCH COMMITTEE
HELD ON SATURDAY 8 JUNE 1996 AT 1030 HRS.
12 COATES CRESCENT, EDINBURGH

PRESENT

Mr J Drewry (Convener), Mr G Lawson (Chairman), Mr W Clement (Vice Chairman), Mr A MacPherson (Archivist), Miss I Bennett, Mr P Knight, Miss D Leurs, Ms R Scott-Huxley, Ms M Johnstone (Music Director), and Miss G Parker (Secretary).

MINUTES OF LAST MEETING

The minutes of the meeting of 20 April were approved by the Committee, and signed by the Convener.

MATTERS ARISING

Hill Manuscript

Mr MacPherson advised the Committee that he had now received a photocopy of the Hill Manuscript from Commander Miles, and had also taken the opportunity of recording a short video of the history of the Hill Manuscript with Commander and Mrs Miles. Apparently the consortium who were publishing their interpretation of the Manuscript were near to publication, and it was thought that this interpretation made use of hard shoes, rather than the society view that the dances were intended for soft shoe dancing.

Miscellany II

Mr MacPherson was currently working on updating the text, which should be made available by September, for publication of a revised edition.

Collins Pocket Reference to Scottish Country Dancing

Mr Knight advised that, to date 2,568 copies had been sold, and that the publication was at number 8 in the top 10 of Scottish titles. The book had been promoted widely throughout the UK via the Collins promotion department, and had resulted in interviews on local radio and in dancing magazines.

VIDEOS

Manual

Miss Parker advised the Committee that a meeting had taken place between the video company and some of the video sub-committee, with the Chairman, Vice Chairman and Secretary in attendance. Some sections of the video now required to be refilmed and it was expected that this would require 2 days of filming. Mr Knight requested that if the Steps

were to be refilmed a section filmed in slow motion should be included.

It was noted that the Finance Committee had agreed that the funding to correct the video would either have to be taken from next years publications budget, or an additional grant would need to be given from the Jean Milligan Memorial Fund.

It was agreed that Mr Clement and Mr Drewry would attend the refilming sessions, on behalf of the Committee, and that a meeting with the video sub-committee would be arranged prior to any further recording sessions.

Book 39

The video company IVP, had completed the filming of the video to accompany Book 39, and the video was currently being edited. Dr MacFadgen, and Bob Grant had co-ordinated the dancers, and Mr Lawson had attended the filming session, which had taken place at Stirling University.

RECORDINGS

Books 19, 20, and 39

Ms Johnstone reported that all the recordings had now been completed, and that the cassettes were now in production. The recordings which included a fiddler, she felt, were markedly better, and she recommended that bands should include a fiddle in future.

There had been considerable problems with the administration details, and a new contract was agreed with the Secretary for future use with bands.

CDs 6 and 7

The contents for the two new CDs had been agreed following the last meeting, however it was not possible to have the CDs ready for Summer School this year. Miss Parker advised the Committee that the Scottish Tourist Office photographer had agreed to provide photographs for use on the front covers at no cost. It was noted that unlike previous CDs these must be sold as separate recordings, and must try to be as commercial as possible, in order to assist with non-Society sales.

The photograph and title would be agreed with Mr Bryce Laing.

1997 SUBSCRIPTION COPY

It was noted that not all Scottish branches appeared to be aware that a request had been circulated requesting submission of tried and tested dances for inclusion in the 1997 subscription copy. Miss Parker agreed to forward a further reminder.

It was agreed that all previously published booklets would be numbered and the 1997 subscription copy would be numbered sequentially as Leaflet xxxxxx. The leaflet would be in A5 booklet format, and no recording or video would be made to accompany the leaflet. It was agreed that the committee would meet to dance through the submissions on 31 August 1996.

BOOK 40 (1998 SUBSCRIPTION BOOK)

It had been agreed that Book 40 would contain editorial giving a history of the Society from 1923 to the present day, and reflecting the world-wide nature of the society. Three or Four simple traditional social dances would be included in their original wording, and as they would be written today.

Mr MacPherson advised that he had selected 12 dances which appeared to be promising. The dances were derived from the David Young Collection, and other 18 and 19th Century books. Mr Clement also suggested "*The Old Way of Killicrankie*". It was agreed that the next meeting of the Committee would look through the proposed dances.

ALTERNATIVE TUNES

Ms Johnstone advised that the music sub-committee had been fully involved with the three recordings which had taken place over the last few months, and therefore no progress had yet taken place.

PAYMENT FOR SERVICES

Mr Lawson asked the Committee to consider whether some form of Honoraria, or remuneration could be considered for additional work, carried out by members in production of recordings/videos etc.

It was agreed that the members who were appointed to co-ordinate annual items, should continue to be reimbursed travel expenses only. However, where exceptional projects were taken on, such as the Video of the Manual, or the Music Producer, these should be considered separately by the Finance Committee.

NON-SOCIETY CD

Mr Clement advised the Committee that he was aware of a company that was producing CDs which they were to market world-wide. If the Society agreed to provide 70-75 mins of music for their CD, they would pay the Society £2,000 for the use of the tunes. The copyright for the tunes would remain with the Society.

The committee agreed to refer the matter to the Finance Committee and to consider it further at their next meeting.

MUSIC DIRECTOR

Ms Johnstone advised the Committee that, as of November, she did not wish to continue in her position as Music Director. She indicated that she would be willing to continue to arrange music for the Society, and if required to attend recordings for the Society, but no longer wished to continue with the other extensive duties required of her.

Mr Lawson expressed the Committee's disappointment at Ms Johnstone's decision but fully understood her reasons. He thanked her for the many years of dedication she had given to the post, and was delighted to hear that she might consider returning in a few years.

REQUEST FOR COPY DANCES

Mr MacPherson advised the Committee that he had received a request from Mr Angus Henry for a copy of the Confetti Dances. Miss Parker reminded the Committee that all such requests should be forwarded to Headquarters. As the Confetti Dances were in the public domain the request was agreed.

FUNDING FOR FUTURE RECORDINGS

In line with the agreed policy that the Society aimed to produce recorded music to accompany all of its publications by the year 2000, it was agreed that funding would be requested from the Finance Committee for the production of two further recordings. These would be in cassette form to accompany Books 21 and 22. This would leave 4 remaining books which would require to be recorded.

DATE OF NEXT MEETING

The next Committee meeting will take place on 12 October, however a dance-through of submitted dances for the 1997 Subscription Copy will take place on 31 August 1996.

MINUTES OF MEETING OF PUBLICATIONS COMMITTEE
HELD ON SATURDAY 12 OCTOBER 1996 AT 1030 AM
AT 12 COATES CRESCENT, EDINBURGH

Present:

Mr J Drewry (Convener), Mr G Lawson (Chairman), Mr W Clement (Vice Chairman), Miss I Bennett, Mr P Knight, Mr A MacPherson (Archivist), Ms R Scot-Huxley, Miss G S Parker (Secretary)

Apologies:

Miss D Leurs

In Attendance: Music Sub-Committee: Ms M Johnstone, Miss G Cummings, and Miss J Wilson. Mr R Crowe had tendered apologies.

MINUTES OF PREVIOUS MEETING PR96/40
The Minutes of the meeting of 8 June 1996 were approved by the Committee.

MATTERS ARISING

Miscellany II PR96/6/3
Mr MacPherson had completed the revision of the publication to incorporate modern terminology and to remove the diagrams, which it was agreed were no longer required. Mr Drewry had a copy of the text, and Ms Scott-Huxley agreed to proof-read the text also.

Collins Pocket Reference PR96/2
Approx. 4,376 copies had been sold to date, and Harper Collins were considering a reprint in March 1997. The book had been chosen for the Scottish Book Fortnight, and there were to be book signings throughout Scotland during the week commencing 28 October culminating in Dundee on 1 November. Mr Knight advised that a promotional video had been funded by Harper Collins to accompany the book signings along with the demonstrations provided by the local branches.

The Committee, were reminded, that, the Secretary must be informed before any material was produced, either on behalf of, or by, the Society. Mr Knight agreed to advise her in future.

CDs 6 and 7 PR96/32/2
It was noted that the CDs were to be ready prior to the AGM, and that although a photograph had been used for the cover this time, in order to ensure that the reproduction was of sufficient clarity, only slides could be considered in future. The Secretary also

reminded the Committee that it had been agreed both by the Finance Committee and this committee that the aim of producing CDs was to ensure that they were as marketable as possible and therefore future CDs must not refer only to Scottish Country Dancers but must appeal to the wider audience.

Hill Manuscript PR96/10/6

A letter had been received from the Instep Research Team who were to publish their interpretation of the dances contained in the Hill Manuscript. They had indicated that they wished to have access to the Society's archive to ensure that their research was complete.

It was agreed that a copy of the archive index would be sent to them and should they wish to see specific items either the Archivist, or Dr MacFadyen would be present.

Video of Manual PR96/30/1

The full set of videos had now been critically assessed and it had been agreed that both the steps and formations sections required to be refilmed due to the quality of the lighting. The refilming was to take place over two days (25/26 January), and was now to be moved to a new venue at Stirling University. The video sub-committee was to meet with EPM to discuss their requirements prior to the filming session. It was hoped that the video might be available for Summer School in 1997.

Non-Society CD PR96/36

Mr Clement reminded the Committee that it had been suggested that the Society should allow the use of Society material to be made into a compilation CD for the sum of £2,000. It was understood that the CD would become the property of the company and no royalty payments would be available. It was agreed that further details would be required before considering the matter further.

FORTHCOMING RECORDINGS PR96/41

Books 21 and 22 - 1997 PR96/41/1&2
Books 23 and 24 - 1997/8 PR96/41/3&4
It was agreed that in order to allow sufficient time for the bands to prepare for recording sessions early in 1997, that the bands should be appointed shortly to record books 21 and 22. Four bands were selected and would be asked to submit quotations for assessment.

jointly by the Committee Convener and the Convener of the Music Sub-Committee.

In order to have the cassettes available for Summer School, it was agreed that the recordings should take place on 16 and 23 March.

Ms Johnstone presented a paper to the Committee which set out a proposed timetable for the recordings and also some guidelines for the Music Sub-Committee.

Collins Pocket Reference on CD PR96/41/5

It was noted that in earlier discussions with Harper Collins, the question of recording CDs to accompany the book had been discussed. Unfortunately they were unable to offer this as a package since there were VAT implications, and this was difficult for some smaller book shops. The Committee agreed that in principle the Society should consider producing a boxed set of recorded music to accompany the publication, particularly so as much was already available from other sources. Funding would be requested from the Finance Committee.

Mr Knight agreed to investigate sources of pre-recorded music to accompany the Country Dance Section and Miss Wilson agreed to research the other sections.

Re-release "Reel-Aid" PR96/41/6

The Committee considered re-releasing the cassette "Scottish Country Dancing around the world", however they agreed that the material was already available on CD and that they did not wish to re-release that cassette.

Pocket Editions on CD PR96/41/7

Western Australia Branch had suggested that the Committee should consider recording the Pocket Editions on CD, however the committee agreed that they could not be contained within one CD, and the current policy of recording compilation CDs should not be changed, at the moment.

RSCDS SALES POLICY PR96/42

The Committee noted that there was a new pricing structure now available which allowed members of the Society to gain a 15% discount from the retail price, and branches to receive a 30% discount. Retail outlets and Distributors also received different discount levels.

It was also noted that the Finance Committee had proposed that the Society should

"sell such stocks of Non-RSCDS items as were currently held, and in future stock Branch merchandise (tapes, cds or books). The Society would retain 1/3 of the selling price, and would not stock any further non-Society or non-Branch items."

The Committee agreed that the Society should be open to other publications and recordings and therefore that non-Society items should be available subject to approval by the Publications Convener or the Music Sub-Committee Convener, as appropriate.

1997 SUBSCRIPTION COPY PR96/43

Following the decision that all leaflets would be numbered sequentially, it was noted that the 1997 Subscription copy would be Leaflet 32.

As the Committee were to agree the dances for the Leaflet at the "Dance-through" the following day, and the dances for Book 40 (1998 subscription copy) were still to be decided, it would not be possible to use any newly submitted dance until 1999, at the earliest. It was agreed that the Society would not accept any new dances, and devisers would be advised that the Society would call for new dances when they were able to consider further submissions. The dances which had already been submitted would be tried out as soon as was possible.

It was agreed that there would be two further dance-thro's. Sunday 26 October and Sunday 9 February 1997 - to consider the four dances to be included in Book 40, and to review the dances already submitted.

ALTERNATIVE TUNES PR96/44

(PR95/40) Several good original tunes were not being used, since the dances had not proved popular. The music sub-committee were investigating a list of original and alternative tunes which they considered should be used. Due to the heavy workload of the music committee over the past year, it had not been possible for them to adequately consider this issue, and they agreed to report back when they were ready.

MUSIC SUB-COMMITTEE PR96/45

Following Ms Johnstone's decision to resign as Convener of the sub-committee, and Mr Crowe's decision not to continue as a committee member, it was agreed to ask Mr David Cunningham (snr) to join the sub-committee as Music Producer. It was further

agreed to ask Miss Jennifer Wilson to convene the sub-committee and Ms Gillian Cumming to remain on the committee with Richard Austin joining as an additional member. All appointments were on an annual basis, and would be reconsidered at the October meeting next year.

AMENDMENTS TO MANUAL PR96/46

Following correspondence, it was agreed to consider adding a description of "set and link for 3 couples" as per "Gang the same gate" when future amendments were made to the manual.

INDEX OF SCOTTISH COUNTRY DANCES

PR96/47

It was noted that a new index of Scottish Country dances had been submitted. While the committee did not wish to adopt this as a Society publication, the index could be made available through the Society, subject to decision by the Executive Council regarding sale policy.

DATE OF NEXT MEETING

The next meeting would be held on Saturday 8 February 1997.

**MINUTES OF MEETING OF PUBLICATIONS & RESEARCH
COMMITTEE HELD ON SATURDAY 8 FEBRUARY 1997
AT 12 COATES CRESCENT, EDINBURGH**

PRESENT

Miss I Bennett (Convener), Mr W Clement (Chairman), Mrs L Gaul (Vice-Chairman), Mr G Lawson (Immediate Past Chairman), Mr J Drewry, Mr P Knight, Ms R Scott-Huxley, Miss C Traynor, Mrs J Dick (Assistant Secretary).

APOLOGIES

An apology was received from Mr A MacPherson and Miss G Parker.

In Attendance: Music Sub Committee: Miss J Wilson, Mr D Cunningham (Snr), Miss D Hamilton. An apology from Miss G Cummins had been received.

Miss Bennett welcomed everyone to the first meeting of 1997 and especially to those members attending for the first time. She also welcomed the members of the Music Sub Committee who were present.

MINUTES OF PREVIOUS MEETING PR97/1
The Minutes of the Meeting on 12 October 1996 were approved by the Committee.

MATTERS ARISING PR97/2
Miscellany II

Ms Scott-Huxley advised the Committee that she had proof read the transcript and returned it to Mr MacPherson who was making the amendments to Misc II.

The Committee agreed that when the changes had been made, a copy is to be made available for all members of the Committee in order that a final decision regarding content can be made.

Mr MacPherson will be asked to provide a copy of this for the next meeting.

VIDEO OF MANUAL PR97/3

Mr Mackay had submitted a report of the video session on 25 and 26 January at the MacRobert Centre, Stirling. He reported that the stage and lighting equipment were excellent and all staff were very helpful.

Mr Mackay said he was very pleased with the dancers and expressed his appreciation for all their hard work. Mr Clement explained to the Committee the amount of work that had gone into this film and he thanked everyone involved in its making, with a special thanks to Mr Mackay.

It was agreed that Mrs MacLean, Mr Clement, Miss Martin and Mr Mackay will decide on the final version and then report to the Committee on the edited version.

It was noted that the demonstration of the formation "Set and Link" does not correspond exactly with the wording in the Manual. A suggested amendment for the Manual, to the Examinations Committee will suggest that "hands should be dropped during bar 3" to correspond with the video.

The Committee agreed to invite Mr W Hamilton to write the text and assist with the narration together with Miss L Martin.

FORTHCOMING RECORDINGS PR97/4
Book 21 & Book 22 PR97/4/1

Mr Cunningham reported on the progress regarding these recordings. He informed the Committee he had received quotation from several studios.

The Committee discussed these quotations together with a quotation from Mr Cunningham's studio. It was agreed that the recording would go to Thane Multi Media Ltd. The cost of recording will be £650 plus VAT to include a DAT Master and the recording will be suitable for transfer to CD.

The dates of the recordings were as follows:

Book 21, John Renton Band.
16 March to begin at 11am. Miss G Cummins, Miss J Wilson, Miss D Hamilton, Ms R Scott-Huxley will attend the recording session.

Book 22, David Cunningham (Jnr) Band

30 March 1997 to begin at 11am. Miss Bennett, Miss G Cummins, Miss J Wilson, Mr J Drewry, Miss D Hamilton to attend the recording session.

The programmes are to be arranged by Miss Wilson and Mr Cunningham.

The Committee expressed their appreciation to Miss Wilson and Mr Cunningham.

General Policy on compilation CD's

PR97/4/2

There appeared to be a fault on CD7, "Scottish Reflections". The Committee agreed that until the matter has been fully investigated the CD's would be withdrawn from sale.

Mr Bryce Laing reported to Head Office that in future care would need to be taken to ensure that older recordings are not used next to newer ones, and particular notice should be made as to whether the sounds blends well together.

Mr Laing had forwarded the CD's to the manufacturer to assess whether it was a production fault.

Mr David Watson, who was involved with selling CD players, kindly tested one of the CD's. He confirmed that there appeared to be a fault which expensive players pick up although less expensive players appeared to miss. This resulted from tolerance levels of these machines.

Mr Watson has arranged an independent test of the CD's to confirm what the problem was.

The Committee will be advised of the outcome in due course.

Book 23 PR97/4/3

It was confirmed that this book would be recorded by Gordon Shand.

Book 24 PR97/4/4

It was confirmed that this book would be recorded by Muriel Johnstone.

LEAFLET 23 PR97/5

A draft for the front cover of the leaflet was discussed and the Committee have agreed the wording as follows:

"A leaflet of four modern dances chosen from a selection submitted by Scottish Local Associations".

It was requested that a proof copy of Leaflet 23 should be submitted prior to the next meeting for consideration by the Committee.

Mr Cunningham agreed to provide the music as soon as possible.

Correspondence PR97/5/1

Correspondence received from Aberdeen Branch was discussed and a reply will be sent confirming that fallow years will be retained.

In discussing the subscription copies, it was agreed to review the current policy regarding subscription copies and fallow years. Miss Bennett agreed to submit a discussion paper to the next meeting for consideration.

BOOK 40 PR97/6/1 Content/Author PR97/6/1

It was suggested that the format of the above book should be a condensed version of the first golden jubilee celebratory book with a pull-out dance section and then an update covering the period 1973-98.

Mr Clement suggested that some of the content should come from members involved with the Society in Australia, New Zealand, South Africa, Continental Europe, Japan and North America and the UK.

The Committee agreed with this suggestion and it was agreed to invite various members to submit their ideas for the book, to reach Head Office by August.

The Committee agreed also to invite Dr Alastair MacFadyen to take the position of Editor/Co-ordinator.

Correspondence PR97/6/2

Mr R Taylor had written to Head Office with an enquiry regarding a dance he had submitted entitled "The Flirt". The dance had been danced through and will not be required.

**COLLINS POCKET REFERENCE PR97/7
Amendments PR97/7/1**

Mr P Knight advised the Committee that as 7,500 copies had been sold with a 9 month period, the reprint was to be brought forward.

Mr Knight had prepared the necessary amendments to the book and these were discussed and agreed by the Committee.

The Committee thanked Mr Knight for all the hard work he had put into this project.

Accompanying CD PR97/7/2

The Committee were advised that funding would be made available for the CD to accompany the Collins Pocket Reference.

It was agreed that several ceilidh bands would be contacted and asked to submit a demo tape. A Country Dance Band would also be contacted.

The Committee approved the suggestion that the inlay cover should match the Book cover.

REQUEST FOR USE OF DANCES PR97/8

The Menzies Clan Society had requested permission to allow them the use of certain Society dances. The Committee granted this request provided full acknowledgement of the Society was given.

STOCK OF NON-SOCIETY PUBLICATIONS AND RECORDINGS PR97/9/1

The Committee reviewed the list of non-RSCDS publications and recordings for sale at Head Office. It was agreed to discontinue stocking any LP's.

Scottish CD Index by R W Johnson PR97/9/2

It was agreed to request a copy of the above Index to Head Office for consideration by the Committee before a decision could be made on whether to stock it.

Ladies of Dunse PR97/9/3

It was noted that Duns & District Branch had submitted the above book and accompanying tape for distribution by the Society. The Committee agreed.

Dances from the Collections of MacNab Vol 1 and Vol 2 by Muriel Johnstone. PR97/9/4

The above CD's were submitted to Head Office for consideration. After discussion the Committee agreed.

An Evolutionary Triumph by George Emmerson PR97/9/5

The Committee agreed to stock a small supply of this book for sale through Head Office.

**OPEN FORUM PR97/10
Manual Addenda PR97/10/1**

The Assistant Secretary advised the Committee that the total cost of producing the Manual Video to date was approximately £15,000.

The Committee were advised that the current addenda format had been agreed due to the high cost of reproducing each page for which amendments had been considered necessary.

After some discussion it was agreed to consider the costs for producing the addenda in a format which would allow for the pages to be inserted.

PR97/10/2

It was noted that the publication "Your Step by Step Guide to Fifty Scottish Dances" had been reprinted late in 1995. A letter had been issued to the publishers indicating that the Society was concerned that no reference had been made prior to publication. As a result items which were out of date had been included. As no reply had been received the Secretary was asked to contact them again.

**ANY OTHER BUSINESS PR97/11
University Hall PR97/11/1**

Mr Clement advised the Committee that the Scots Magazine were advertising the sale of the book, Celebrating a Centenary in University Hall, edited by Miss L Walker. The Committee agreed that 2 copies should be purchased for the Archives.

Instructional Videos PR97/11/2

A request had been submitted that future videos should be produced as if the dances were being taught in a class then danced as a demonstration as this would allow isolated classes to be able to dance the new dances. It was agreed that at the moment, budgets did not allow the Society to make videos in this format, although methods of production are kept constantly under review. The member will be

advised to contact her local branch who may be able to assist.

Leaflet Requests PR97/11/3
The Leaflets "From Scotia's Shore We're Noo Awa" and "The Silver Tassie" were being reprinted at Head Office. As the descriptions of the Rondel and the Tournee were now available in the Manual it was agreed that these descriptions could now be omitted from the leaflets.

Video of Older Books PR97/11/4
It had been suggested that the Society should consider producing videos of all the older books including 3 books per tape in order to make them more compact. The Committee discussed this and agreed that this may be possible in the future.

Video Book 39 PR97/11/5
Ms Scott-Huxley indicated that a quotation had been submitted from Angela Young in connection with the video for Book 39. This had apparently not been received at Head Office at the time the quotations for the video were being discussed and a letter would be issued to Miss Young to explain this.

Munro Rant PR97/11/6
It was pointed out that the text for Munro Rant should read "2 couple dance" and not "3 couple dance". Examinations Committee will be advised of this.

Sutters of Selkirk PR97/11/7
Mr Drewry advised the Committee that the cassette inlay cards for Book 18 should read "Sutters of Selkirk" and not "Sutters of Falkirk".

Miss K McLauchlan PR97/11/8
Mr Clement, who had attended the funeral service of Miss K McLauchlan, spoke of her death with great sadness. He was pleased that so many Society members who had known her, together with a number of young people had been able to attend the service.

The Committee agreed that she will be sadly missed.

Reel of the 51st Division PR97/11/9
Mrs Gaul presented a video of the Reel of The 51st Division taken from the television programme of that name.

DATE OF NEXT MEETING PR97/12
22 March 1997.

The Royal Scottish Country Dance Society

MINUTES OF MEETING OF PUBLICATIONS COMMITTEE

HELD ON SATURDAY 22 MARCH 1997 AT 1030 HRS

AT 12 COATES CRESCENT, EDINBURGH

PRESENT: Miss I Bennett (Convener), Mr W Clement (Chairman), Mr J Drewry, Mr P Knight, Ms R Scott-Huxley, Miss G Parker (Secretary).

APOLOGIES: Mrs L Gaul (Vice Chairman), Mr G Lawson (Imm. Past Chairman), Mr A MacPherson (Archivist) and Miss C Traynor.

IN ATTENDANCE: Members of the Music Sub-committee were also asked to attend and Miss J Wilson, Miss G Cummings and Miss D Hamilton were present. Mr D Cunningham had sent his apologies.

MINUTES OF LAST MEETING

The minutes of the meeting of 8 February were approved.

MATTERS ARISING

(PR97/4/2) "Scottish Reflections" CD
It was noted that Mr Watson, had, through professional contacts, established that the duplication of the above CD had been of poor quality which meant that certain CD players with a low tolerance level had problems playing the CDs. All CDs had been recalled from the Local Associations and suppliers and a new batch was expected shortly from the manufacturers. All of the "Scottish Reflections" CDs would be exchanged without question.

(PR97/3) Video Of Manual

It was noted that the General Purposes Committee (who were funding the project through the Jean Milligan Memorial Fund) had expressed concern at the considerable overspend. It was understood that the additional editing that was required could be done by EPM without need of expensive technical equipment and an estimate of the proposed cost would be sent shortly. It was noted that both Miss Martin and Mr Hamilton had both agreed to provide the voice-over.

RECORDINGS

PR97/13

It was agreed that in future great care must be taken when considering bands that had not previously recorded for the Society. While a standard contract and expected timings were available, other factors also influenced the bands. In future a sample tape would be required of any new band which had not previously made a Society recording.

Book 21 (PR97/13/1) It was noted that a large amount of material had been required to

record this book, but that the recording session had been greatly helped by the use of a multi-track studio.

Miss Cummins, Miss Wilson, Miss Hamilton, and Miss Scott-Huxley attended the recording.

A finished DAT master was expected within about 14 days. It was noted that Mr Cunningham (snr) had put a great deal of work into the project and the Committee recorded their appreciation of his help.

Book 22 (PR97/13/2) The David Cunningham Band were to record Book 22 on 30 March 1997 and it was noted that Miss Bennett, Miss Cummins, Mr Drewry, Miss Hamilton and Miss Wilson, would attend.

Book 23 (PR97/13/3) It was noted that although Gordon Shand had advised that the Society wished him to record Book 23, and had been asked to provide a suitable date for a recording, no contact had been received from him.

Book 24 (PR97/13/4) It was noted that Muriel Johnstone's Scottish Dance Band were to record Book 24 on 16 November 1997.

CD to accompany Pocket Reference (PR97/13/5) It was noted that four bands had been approached to ascertain whether they would be prepared to record the Book for the Society.

It was agreed after some discussion that Colin Dewar regularly played many of the Ceilidh dances and would therefore be asked to undertake the recording

It was further agreed that Finance Committee should be advised that the project would require 2 CDs to be produced - one of which would require little recording including the SCD and Reels, and the other which would need to be fully recorded and which would contain the Ceilidh dances. It was noted that £2,500 had been received from Harper Collins Ltd as advance royalties and this could be used to finance the recordings.

Should funding only be available for one CD (to be recorded in the Autumn/ Winter) then the Ceilidh CD would be recorded first.

It was agreed that the Music Producer, Mr Cunningham (snr), and Mr Knight would be asked to attend the recording session.

It was further agreed that Mr Cunningham would be asked to obtain a quotation from the Millennium Studio in Haddington and a studio in Kilsyth.

The Secretary agreed to contact Colin Dewar and advise him of this decision, and to ask his opinion on whether he would prefer to record as a 3 or 4 piece band. Sample tapes would be requested from his band as a 3 and 4 piece in order that the committee could consider this further.

While there were suggestions in the Book for possible tunes, it was agreed that Colin Dewar should not feel tied by this.

PUBLICATIONS PR97/14
Leaflet 32 (1997 Subscription Copy)
(PR97/14/1) Proofs were considered for the above, and it was agreed that the Committee would submit any proposed corrections to the Secretary before 28 March. It was agreed however that the music proofs were unacceptable and would need to be re-typeset from the originals submitted.

75th Anniversary Commemorative Booklet (PR97/14/2)

(i) **Dances and Music** It was agreed that the 1998 subscription copy would not be called Book 40, but would be entitled as above. The dance instructions and music which were to be included as an insert to the Book would be numbered as Leaflet 33, in order that people could make a numbered reference to them in the future.

The dances were to be simple traditional social dances. It was agreed that one dance would be printed in the original description, and with the modern interpretation and two others would be included in the reconstructed format only.

Miss Scott-Huxley agreed to draft suitable wording to accompany the dances explaining that the modern version was how the Publications Committee felt the dance could be reconstructed but that this was not necessarily the only way that the dances could be interpreted.

(ii) **The Text**
It was noted that Dr Alastair MacFadyen had agreed to act as overall editor and co-ordinator of the publication.
It was agreed that the content would be as follows:

- messages from

- Her Majesty as Patron
- Lord Mansfield as President
- Mr Clement as Chairman
- a summary of the history of the Society contained within the 1973 commemorative booklet.

(Dr MacFadyen)

- a section showing the developments, significant events, and successes of the Society, since 1973, throughout the world with contributions from
 - UK
 - USA (east and west)
 - Canada (east and west)
 - Australia
 - New Zealand
 - Japan
 - Europe (inc. Switzerland, Germany, etc.)
 - France

The above articles would be edited by Dr MacFadyen and should cover the whole region showing the Society influence over SCD. Where appropriate suitable photographs would be included.

- an article showing a young persons view of the Society might also be included, and a competition might be run to decide on the winning article.
- the back cover would include a list of the branches established by the Society since 1973.

It was agreed that Dr MacFadyen would be invited to attend the next meeting in order that he could be more fully informed of the Committee intentions for the Book.

STOCK PR97/15

It had been suggested by the Finance Committee that there were now several publications which would require reordering within the next year. It was agreed therefore that the stock figures would be considered on a regular basis.

In the meantime, it was agreed to assess the following publications, which although revised post 1984 may require further updating in line with current convention.

Books 1 and 2	(J Drewry)
Books 7 and 9	(R Scott-Huxley)
Book 13	(P Knight)
Book 14 and Graded	(I Bennett)
PE 28, 4 for 78, 29	(W Clement)
Children's Book	(C Traynor)

It was noted that the amendments to the manual had already been approved and therefore this should be reordered. Miss Milligan's Miscellany II was under revision.

THE FUTURE OF THE SUBSCRIPTION SYSTEM PR97/16

A discussion paper had been issued which formed the basis of the discussion and it was agreed that this would be presented to the Executive Council for consideration.

It was however agreed that it was difficult to satisfy the members' wish to publish dances each year, and the Committee did not consider that many of the dances recently submitted were appropriate to be published by the Society.

It was agreed therefore to recommend the following:
That the Society cease to issue a subscription book of dance instructions with music on an annual basis. That instead the Newsbrief be expanded to include commissioned articles, and issued twice per year to each member (through the Branch network). The Bulletin would continue to be issued on an annual basis thereby giving the members publications three times per year. Should a dance be considered appropriate for publication this could be inserted in the Newsbrief.

STANDARD DANCE TERMS PR97/17

It was noted that the Committee regularly made use of a glossary of dance terms to ensure continuity of dance descriptions. It was agreed that a summary of this would be released together with a call for newly devised dances, depending on the outcome of discussions about the future of the subscription system.

Alternatively it may be appropriate to produce this in a format for devisors to purchase.

INDEX OF DANCES PR97/18

It was noted that there were several different indexes of dances available, each with different ways of indexing the dances. It was agreed that it would not be appropriate for the Society to sell any one index. Especially as this could be taken to infer approval of one index over the others. Mr Johnson would be advised of this decision.

MANUAL ADDENDA PR97/19

Costings were available for producing the addenda to the manual as pages which could be inserted in place of the originals. It was noted that this would require that 50 sides would have to be printed and this did not take into consideration where the amendment required that the text ran on to another page.

The current addenda format was costed at 35p each and had been issued free on request. The new style of format would be considerably more expensive (£1050 for 1000) and would sell at £2 per set of addenda inserts. This was dependant on an order of 1000. It was not considered that this was economical however the Executive Council may wish to consider the matter further.

CORRESPONDENCE PR97/20

(PR97/20/1) It was noted that following correspondence with Mary Brown in Australia she had submitted a dance "Sir Robert Menzies Scottish Thistle". It was noted that Miss Milligan had apparently also devised a dance "Scotland's Thistle". Due to the fact that it was impossible to establish the exact origin of either dance it was agreed that the dance could not be published.

(PR97/20/2) A letter had been received regarding a dance which had been retained for further consideration. The dance had been devised for Robert Burns 200 in 1996 and since this was now passed and it was likely to be a further 2 years before the Society could consider publishing, it was agreed to ask the devisor if he would wish to have it published elsewhere.

(PR97/20/3) Various items were presented to the Society for the archives including a photograph of Duncan MacLeod, a letter from Miss Florence Adam's niece, a picture of the St. Andrews flower bed commemorating the 50th anniversary, and several dance programmes from recent day schools attended by the Chairman.

MISS MILLIGAN'S MISCELLANY II PR97/21

The proofs of the revised text of this publication having been distributed following the previous meeting were considered in detail. Several corrections were agreed however the matter could not be completed and it was agreed to defer final decision.

The meeting closed at 1720 hrs

DATE OF NEXT MEETING

The next meeting of the Committee will take place on Saturday 7 June at 1030 hrs.

Following the next meeting a dance-through of the new leaflet will be held to which those teaching the dances at Summer School this year will be invited. Given the length of this meeting it was agreed that the dance-through would be held on Sunday 8 June 1997.

The Royal Scottish Country Dance Society
MINUTES OF MEETING OF PUBLICATIONS & RESEARCH COMMITTEE
HELD ON SATURDAY 7 JUNE 1997 AT 10:30 HRS
AT 12 COATES CRESCENT, EDINBURGH.

PRESENT: Miss I Bennett (Convener), Mrs L Gaul (Vice Chairman), Mr J Drewry, Mr P Knight, Mr G Lawson, Mr A MacPherson, Ms R Scott-Huxley, Miss C Traynor, Mrs J Dick (Assistant Secretary).

APOLOGIES: Mr W Clement (Chairman) and Miss G Parker (Secretary)

IN ATTENDANCE: Members of the Music Sub-Committee were also asked to attend and Miss J Wilson, Miss G Cummins and Miss D Hamilton were present, Mr D Cunningham had sent his apologies.

MINUTES OF LAST MEETING

The Minutes of the Meeting of 22 March were approved.

MATTERS ARISING

PR97/22

Miss Milligan's Miscellany II (PR97/21) The proofs of the revised text had been distributed prior to the meeting. Several amendments had been noted, and Mr MacPherson proposed correcting these and submitting a further disk to Head Office

VIDEO OF MANUAL

PR97/23

The Committee were advised that the additional costs involved in completing this project had been approved from the Jean Milligan Memorial Fund.

A letter had been received from EPM strongly recommending that the text is completed before any further editing is done, and therefore in this context Mrs Gaul will write to Mr Mackay requesting whether information on this is yet available.

It was also recommended that the Manual Sub Committee meet with members of the Publications Committee to view the available footage and to discuss the way forward.

Ms Fiona Grant, Bristol Branch had written to Head Office voicing her concern regarding the financial implications of the Manual project and suggesting ways in which future recordings

might be more cost conscious. Miss Parker had replied to this letter.

A letter from Angela Young was also discussed regarding the video of the Manual. Miss Young, as a professional in this field, had volunteered her services in assisting with this project.

A letter will be sent to Miss Young thanking her for her offer and advising that we may well call on her expertise in the future.

FORTHCOMING RECORDINGS PR97/24
Book 23 Gordon Shand PR97/24/1
Miss J Wilson advised the Committee that Thane Multimedia studio will hopefully be booked to record the above book in December, before Christmas. Miss Wilson will advised definite dates in due course.

Book 24 Muriel Johnstone PR97/24/2
Thane Multimedia Studio is booked on Sunday December 7 1997 for the recording of this book.

CD To Accompany Collins Pocket Reference Book PR97/24/3
A sample tape had been received by Mr Colin Dewar for further consideration by the Committee.

It was agreed that Mr Peter Knight would collate a cassette of the previously recorded RSCDS dances and let the Music Sub Committee listen to this. This would have to be completed before Bryce Laing could be approached to tie up our recordings on a master.

It was agreed that Colin Dewar should be approached to ascertain if he would be willing to record the RSCDS dances which were not already on cassette or CD.

It was also agreed that Thane Multimedia Studio would be approached to ascertain if a date in September could be arranged for the recording.

Recording Policy PR97/24/4
Draft documents had been distributed to the Committee laying out the correct procedure that should be applied regarding the Society's recording policies.

These were discussed by the Committee in detail and necessary amendments noted. A further copy would be forwarded to the Convener for approval.

PUBLICATIONS PR97/25
1998 Commemorative Book PR97/25/1
Mr A MacPherson advised the Committee that so far the response from the UK had been very poor. He intended therefore, collecting the necessary information from past bulletins.

It was agreed that Mr MacPherson and Dr MacFadyen would edit the book on a joint basis and the Finance Committee would be approached regarding financing the project.

It was recommended that the dance book (to be called the 75th Anniversary Commemorative Book), is produced in A4 and the leaflet of dances (to be called Leaflet 33) will be slotted into the book in A5 size, for easy insertion into the Manual.

Glossary PR97/25/2
A glossary of standard dance terminology had been produced and distributed to the Committee prior to the meeting.

This was discussed and Mr Drewry agreed to collate all comments and provide an amended copy for the next Meeting.

RSCDS PUBLICATION POLICY PR97/26
Following the Executive Council discussion on future subscription policy, the Committee agreed that 2 Newsbriefs would be issued, possibly in January and June, with a Bulletin issued at the usual time in the year.

The content of the Newsbriefs was discussed and it was recommended that they should be more substantial than previous Newsbriefs, and that the January issue should include a brief summary of the Executive Council Meeting and the AGM.

It was also recommended that the Newsbriefs should be opened up to include articles from other Committees/Branches.

The Committee will consider an alternative name for the Newsbrief and bring their recommendations to the next meeting.

The Committee recommended that an editor be hired to be responsible for commissioning articles and getting information from Committees for publication. Finance Committee will be approached regarding the possibility of employing an editor part-time at Head Office or giving a volunteer editor expenses or some form of payment.

Mr MacPherson recommended Mr L McIntyre, Glasgow, who had been in the publishing business. Mr MacPherson was asked to approach Mr McIntyre and find out if he would be interested in this project.

The Committee recommended that the future policy regarding RSCDS publications would be advertised in the next issue of the Newsbrief.

A letter from Fiona Grant of RSCDS Bristol voicing concern regarding the future policy on publication was discussed by the Committee and her comments were noted.

STOCK REORDERING PR97/26
Revision of the following publications were still under discussion and Head Office will be advised as soon as possible of any changes which may be required.

Introduction to SCD, The Childrens Book, Miss Milligan's Miscellany II, Book 1, Book 2, Book 7, Book 9, Book 13, Pocket Edition 28/29, 30 Popular.

The following books had been assessed and can now be reordered.

Book 14 and the Graded Book.

The Committee agreed that where possible, the source of the dance should be shown on the books, and "collected locally" should be deleted.

Mr MacPherson volunteered to try to obtain this information from the archives, although this would take some time.

ANY OTHER BUSINESS PR97/27
Dance Submitted
Mrs Brown of Western Australia had written to the Society asking that a dance she had submitted to Miss Jean Milligan be published.

After discussion the Secretary was asked to reply informing Mrs Brown that as the Society was unable to trace the origins of her dance and therefore the Society would be unable to publish it.

Mrs Gaul informed the Committee that RSCDS Perth & Perthshire Branch would be prepared to publish the dance.

NTSC Videos
It was noted that the Society was only able to order a minimum of 25 NTSC videos at a time in order to retain the reduced costs. If there was a request for a small number of NTSC videos, Head Office could be in a position of holding a large stock.

The Committee recommended that an inquiry be made as to what the difference in cost would be for a small order of videos.

Newly Devised Dance Submission
A new dance together with a cassette had been received from Norma McCabe of New South Wales. Miss Bennett had listened to the cassette but unfortunately the dance cannot be used at this time. Ms McCabe will be advised.

Video Quality
Miss Traynor had received complaints regarding the quality of some of the older videos that had been purchased through Head Office. She had been advised that the videos were copies of copies and that the quality was very poor. This particularly related to "First Lady of the Dance" which would be superseded by the video of the Manual when available. Head Office will look into the matter and advise Miss Traynor accordingly.

Additional Meetings
Ms R Scott-Huxley asked that, when necessary, the Committee are able to convene outwith the specified dates. The Committee agreed that when necessary an extra meeting can be called. It was also agreed that when there are proofs to be discussed or amendments made to publications, that these can be done without the

Secretary being present, perhaps on an evening or Sunday afternoon.

CORRESPONDENCE PR97/27
Mr Taylor from RSCDS Wirral had written querying the difference in a variety of dances. Miss Bennett would reply.

A letter received from Thane Multimedia Studio offering services on the internet was discussed. The Committee referred this to the Public Relations Sub Committee for further consideration.

DATE OF NEXT MEETING PR97/28
The next meeting of the Committee will take place on Saturday 7 October at 10:30 hrs.

June R J Bannell

The Royal Scottish Country Dance Society
REPORT OF MEETINGS OF PUBLICATIONS & RESEARCH COMMITTEE
HELD ON SATURDAY 7 JUNE 1997 AND 4 OCTOBER 1997

Meeting of 7 June 1997

Miss Milligan's Miscellany II (PR97/21)

Several amendments were noted to the proofs of the revised text which had been distributed prior to the meeting. Mr MacPherson proposed correcting these and submitting them to HQ.

VIDEO OF MANUAL PR97/23

The Committee were advised that the additional funds involved in completing this project had been approved from the Jean Milligan Memorial Fund.

A letter had been received from EPM strongly recommending that the text is completed before any further editing is done, and therefore Mrs Gaul will write to Mr Mackay requesting information.

It was also recommended that the Manual Sub Committee meet with members of the Publications Committee to view the available footage and to discuss the way forward.

It was noted that Ms Grant, (Bristol) had written voicing her concern regarding the financial implications of the Manual project and suggesting ways in which future recordings might be more cost conscious.

Miss Angela Young had volunteered her services in assisting with this project. A letter will be sent thanking her for her offer and advising that we may well call on her expertise in the future.

FORTHCOMING RECORDINGS PR97/24

Book 23 Gordon Shand PR97/24/1

Thane Multimedia studio will be booked to record the above book in December.

Book 24 Muriel Johnstone PR97/24/2

Thane Multimedia Studio is booked on Sunday December 7 1997 for the recording of this book.

CD To Accompany Collins Pocket Reference Book PR97/24/3

A sample tape had been received by Mr Colin Dewar for further consideration by the Committee.

Mr Knight agreed to collate a cassette of the previously recorded RSCDS dances for the Music Sub Committee to consider.

It was agreed that Colin Dewar should be approached to ask if he would be willing to record the non - RSCDS dances which were not already on cassette or CD.

It was also agreed that Thane Multimedia Studio would be approached to arrange a recording date in September.

Recording Policy PR97/24/4

Draft documents had been distributed to the Committee laying out the correct procedure that should be applied regarding the Society's recording policies. Amendments were made and a further copy would be forwarded to the Convener for approval.

PUBLICATIONS PR97/25

1998 Commemorative Book PR97/25/1

Mr MacPherson advised the Committee that as the response from the UK had been very poor, he intended collecting the necessary information from past bulletins.

It was agreed that Mr MacPherson and Dr MacFadyen would edit the book on a joint basis and the Finance Committee would be approached regarding financing the project.

It was recommended that the dance book (the 75th Anniversary Commemorative Book), is produced in A4 and the leaflet of dances (Leaflet 33) will be slotted into the book in A5 size, for easy insertion into the Manual.

Glossary PR97/25/2

A draft glossary of standard dance terminology was considered and amended.

RSCDS PUBLICATION POLICY PR97/26

Following the Executive Council discussion on future subscription policy, the Committee agreed that 2 Newsbriefs would be issued, possibly in January and June, with a Bulletin issued at the usual time in the year.

The content of the Newsbriefs was discussed and it was recommended that they should be more substantial than previously. The January issue should include a brief summary of the Executive Council Meeting and the AGM.

It was also recommended that the Newsbriefs should be opened up to include articles from other sources, and that an alternative name for the "Newsbrief" be considered.

The Committee recommended that an editor be hired to be responsible for commissioning articles and getting information from Committees for publication. Finance Committee will be approached regarding the possibility of employing an editor part-time at Head Office or giving a volunteer editor expenses or some form of payment.

Mr MacPherson recommended Mr L McIntyre, Glasgow, who had been in the publishing business. Mr MacPherson was asked to approach Mr McIntyre and find out if he would be interested in this project.

The Committee recommended that the future policy regarding RSCDS publications would be advertised in the next issue of the Newsbrief.

A letter from MsGrant (Bristol) voicing concern regarding the future policy on publication was noted.

STOCK REORDERING PR97/27
Revision of the following publications was discussed. The Secretary would be informed of any changes required.

Introduction to SCD, The Childrens Book, Miss Milligan's Miscellany II, Book 1, Book 2, Book 7, Book 9, Book 13, Pocket Edition 28/29, 30 Popular.

Book 14 and the Graded Book had been assessed and would be reordered.

It was agreed that where possible, the source of the dance should be shown on the books, and "collected locally" should be deleted.

Mr MacPherson agreed to look into the matter from information in the archives.

ANY OTHER BUSINESS PR97/28
Dance Submitted PR97/28/1
Mrs Brown of Western Australia had written to the Society asking that a dance she had submitted to Miss Jean Milligan be published.

After discussion it was agreed that, as the Society was unable to trace the origins of her dance, the Society would be unable to publish it. It was

noted that RSCDS Perth & Perthshire Branch would be prepared to publish the dance.

NTSC Videos PR97/28/2
It was noted that the Society was only able to order a minimum of 25 NTSC videos at a time in order to retain the reduced costs. This meant that if there was a request for a small number of NTSC videos, the Society could be left holding a large stock. It was agreed to investigate further.

Newly Devised Dance Submission PR97/28/3
A new dance together with a cassette had been received and was considered unsuitable for use at this time.

Video Quality PR97/28/4
A Complaint had been received regarding the quality of some of the older videos. This particularly related to "First Lady of the Dance" which would be superseded by the video of the Manual when available. It was agreed to investigate further.

Additional Meetings PR97/28/5
It was agreed that when necessary an extra meeting could be called. It was also agreed that when there are proofs to be discussed or amendments made to publications, the Secretary need not be present.

CORRESPONDENCE PR97/29
Mr Taylor (Wirral) had written querying the difference in a variety of dances. Miss Bennett would reply.

A letter received from Thane Multimedia Studio offering services on the internet was discussed. The Committee referred this to the Public Relations Sub Committee for further consideration.

Meeting of 4 October PR97/30
Minutes of Meeting of 10 June
The Minutes of the last meeting were approved with minor amendment.

Video of the Manual PR97/31
(A viewing of the latest version had taken place prior to the meeting of the Committee).
It was agreed to contact Mr Andrew with a view to inviting a suitably qualified individual to go to the studio with Mr Mackay to assess whether anything can be done to improve the colour balance on the dance section.

The scripting would proceed and Mr Clement agreed to forward a copy of the video of the dances to Johan Maclean. The title pages (showing the name of the step/formation/dance) would appear in white lettering on a blue background before each step/formation. The exact timing of the music would be required for an MCPS licence and would form part of the inlay card

FORTHCOMING RECORDINGS PR97/32
Book 23 (Gordon Shand) PR97/32/1
It was noted that the recording would take place on Sunday 16 November 1997 at 10:00 hrs at Carnegie Hall, Dunfermline. Miss Bennett, Miss Cummings, Mr MacPherson, and Miss Wilson would attend.

Book 24 (Muriel Johnstone) PR97/32/2
The recording would take place on 7 December in the Carnegie Hall, Dunfermline at 10:00 hrs. Miss Bennett, Miss Hamilton, Miss Traynor and Miss Wilson would attend.

Collins Pocket Reference PR97/32/3
Funding had been approved for up to three CDs. Vol. 1 (ceilidh/party dances) to be produced immediately and released pre Christmas, Vol. 2 (country/reelers dances) to be released by April, and Vol. 3 (remaining country dances) to be available in a year.

These CDs would have bar-coding. The cover was to be designed by a Graphic Artist recommended by Mr Cunningham, with ostensibly similar layout to the Collins Pocket Reference. The wording of the inlay card was approved and would include the words of Auld Lang Syne.

Mrs Gaul, Mr Knight, Mr MacPherson and Miss Wilson agreed to attend the recording on 9 November at 10:00 hrs at Thane Studios, Glenrothes.

The list of dances to be included in Volume 2 was approved.

Leaflets 32,33 and 5 for 65 PR97/32/4
If approval was obtained from the Finance Committee, it was agreed that a recording (on CD and cassette) would be made of Leaflets 32 and 33 together with the 5 dances for 1965. The recording would take place early in March.

75th ANNIVERSARY COMMEMORATIVE BOOKLET PR97/33
(Dr MacFadyen, as editor of the publication had been invited to attend this part of the meeting).

Dr MacFadyen advised the committee that he wished to clarify questions which had arisen.

He explained that the contents would be:

- Message from the Patron
- Introduction from the President
- Forward from the Chairman
- A summary of the Society from 1923-73
- A summary of events from 1973-98 including the contributions received from overseas.
- Leaflet 33 - three or four dances
- List of office bearers and secretaries since 1923
- List of branch formations (and disbandment)
- List of contributors
- A list of executive council reps and sub-committee members (subject to space)
- Photos if considered suitable

Miss Parker agreed to investigate as to the cost of a full colour or part colour booklet.

Further articles would be requested from individuals covering the area indicated: Prague/Budapest, Germany, France, Continent. All the above to include developments since 1973, highlights of special or significant events. A reminder would be sent to Mr David Grant.

Miss Parker would co-ordinate with the printer and Dr MacFadyen to confirm the timetable, to ensure distribution on 1 July 1998.

The Public Relations Sub-Committee would be asked to suggest possible cover design.

Dances for Leaflet 33 PR97/33/1
It was agreed that a further dance through was required to make a final selection of the dances and tunes to be included.

GLOSSARY OF DANCE TERMINOLOGY. PR97/34
Mr Drewry tabled an amended version of the Glossary. The Committee agreed to check this and provide comments before the dance through.

Miss Parker asked if in future members could annotate any draft supplied by HQ, as, if the document is retyped by a committee member, it often meant that it required to be completely retyped by HQ (as in this case).

NON-RSCDS ITEMS PR97/35
It was agreed that the CD "Dancing Forth, produced by RSCDS Edinburgh Branch would be added to the Publications List of the Society. The

retail price would be £12.00. Other items were rejected as unsuitable.

BOOK REVISIONS PR97/36
Printers Galley Proofs were available for Books 1,2,7 and the Children's Book. Mr MacPherson agreed to proof read them.

Miss Bennett agreed to look further at revising PE28-29, Miss Traynor Book 9 and Mr Drewry Book 13.

The printers would be contacted to ascertain when the proofs would be available for MMM II.

NEWSBRIEF PR97/37
It was agreed that the current format for the Newsbrief would remain for 1998 with one issue per member being distributed to each local association secretary. The future format will be considered at the next meeting.

It was noted that correspondence had been received giving suggestions regarding the recent agreement to expand the Newsbrief.

CORRESPONDENCE PR97/38
CD-ROM PR97/38/1
Correspondence regarding a proposed CD ROM was discussed and it was agreed that in principle the committee was interested. It was agreed however that further information was required and Ms Matheson would be invited to make a presentation at the next meeting.

Animated Diagrams of SCD PR97/38/2
A video and CD-ROM had been submitted to the committee for consideration. The author wished to explore the possibility of a mutually advantageous method of promoting them. Mr MacPherson agreed to draft a response.

Request for Music PR97/38/3
An overseas member had requested permission for a local musician to record leaflet 32. As the Society was due to release a recording in 1998 this was rejected.

Cromarties Rant PR97/38/4
A request for permission to use the tune to Cromarties Rant was approved provided due acknowledgement was given.

UNICEF Video PR97/38/5
A request to make use of a dance from a Society video for use within a private video which was to gain funds for UNICEF was approved.

Early Videos PR97/38/6
A letter had been received regarding the quality of the early videos (Books 32,33,34)

The Committee viewed a video and agreed that the quality of the later videos with inlay cards and newer technology was better than the early ones.

Manual Video PR97/38/7
A letter had been received regarding the manual video and its cost. A reply would be sent to advise the local association that the production had experienced unforeseen difficulties which had contributed to the increased costs.

Dance Queries PR97/38/8
It was agreed that in future for clarity and conformity, all queries regarding dances would be forwarded to the Examinations Convener.

Longwise dances PR97/38/9
A letter had been received regarding the length of longwise sets and history of Scottish dancing. A reply would be sent providing the information.

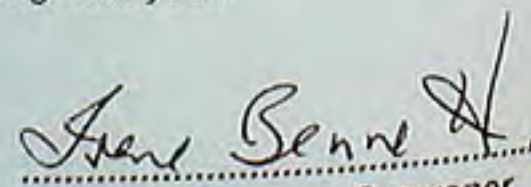
ANY OTHER BUSINESS
Archival Videos PR97/39
It had been considered previously that the Society should obtain a video of Dr MacFadyen (and Mr MacPherson) giving a lecture on the archives. It was further suggested that a video should be made of a teachers workshop. It was agreed to consider the matter further.

Archive Storage of Video Masters PR97/40
It was noted that there were video masters in the Headquarters building which required to be stored in a fireproof safe. Mr MacPherson would investigate.

It was noted that all the recording DAT masters were stored correctly in a fireproof safe.

Notes of Dances PR97/41
The Archivist agreed to investigate whether the Society could acquire the original notes of dances from some of the founder members.

Dates of Future Meetings PR97/42
7 February, 21 March, 6 June, 3 October 1998.
Miss Bennett thanked all those on the committee for their support, especially those who would not be returning next year.


Irene Bennett, Convener

The Royal Scottish Country Dance Society
MINUTES OF MEETING OF PUBLICATIONS AND RESEARCH COMMITTEE
HELD ON SATURDAY 4 OCTOBER 1997 AT 10:30 HRS
12 COATES CRESCENT, EDINBURGH

Present:
Miss I Bennett (Convener), Mr W Clement (Chairman), Mr G Lawson (Immediate Past Chairman), Mrs L Gaul (Vice Chairman), Mr J Drewry, Mr P Knight, Miss C Traynor

Apologies:
Ms R Scott-Huxley

In Attendance:
Miss G Parker (Secretary). Members of the Music Sub-Committee had been invited to attend the meeting. Miss J Wilson (Convener), Mr D Cunningham (Music Producer), and Miss D Hamilton were present. Miss G Cummings had sent apologies.

Minutes of Last Meeting PR97/30
The Minutes of the last meeting were approved with minor amendment.

Video of the Manual PR97/31
(A viewing of the latest version had taken place prior to the meeting of the Committee, with all members present except Ms Scott Huxley, Mr Knight was present for the dance section). It was agreed that Mr Andrew would be contacted with a view to inviting a suitably qualified individual to go to the studio with Mr Mackay to assess whether anything can be done to improve the colour balance on the dance section.

The scripting would proceed and Mr Clement agreed to forward a copy of the video of the dances to Johan Maclean. It was agreed that title pages (showing the name of the step/formation/dance) would appear in white lettering on a blue background. The exact timing of the music would be required in order to ensure that a licence could be obtained from MCPS. This would also form part of the inlay card - similar in design to a CD.

FORTHCOMING RECORDINGS PR97/32
Mr Cunningham agreed to provide location maps for the forthcoming recording sessions. Miss Parker would provide Miss Bennett with the necessary paperwork, stop watch etc.

Book 23 (Gordon Shand) PR97/31/1
It was noted that the recording would take place on Sunday 16 November 1997 at 10:00 hrs at Carnegie Hall, Dunfermline. Miss

Bennett, Miss Cummings, Mr MacPherson, and Miss Wilson would attend.

Book 24 (Muriel Johnstone) PR97/32/2
The recording would take place on 7 December in the Carnegie Hall, Dunfermline at 10:00 hrs. Miss Bennett, Miss Hamilton, Miss Traynor and Miss Wilson would attend.

Collins Pocket Reference PR97/32/3
It was noted that funding had been approved for up to three CDs. Vol. 1 (ceilidh/party dances) to be produced immediately and released pre Christmas, Vol. 2 (country/reelers dances) to be released by April, and Vol. 3 (remaining country dances) to be available in about a year.

It was agreed that these CDs would have bar-coding and the Secretary agreed to apply for the necessary licence.

The cover was to be designed by a Graphic Artist recommended by Mr Cunningham, with ostensibly similar layout to the Collins Pocket Reference. The words "Music for Collins Pocket Reference Vol. 1" replacing the text currently in the red band.

Mrs Gaul, Mr Knight, Mr MacPherson and Miss Wilson agreed to attend the recording on 9 November at 10:00 hrs at Thane Studios, Glenrothes.

The wording of the inlay card was approved and it was agreed that the words of Auld Lang Syne should also be included.

Various corrections to the timings of the tunes for the ceilidh/party dances were approved.

The list of dances to be included in Volume 2 was approved.

Leaflets 32,33 and 5 for 65 PR97/32/4
If approval was obtained from Finance Committee, it was agreed that a recording available on CD and cassette would be made of Leaflets 32 and 33 together with the 5 dances for 1965. The recording would take place early in March. Mr Cunningham agreed to investigate studio availability. It was agreed to approach two bands to ascertain if either was prepared to make the recording.

75th ANNIVERSARY COMMEMORATIVE BOOKLET

PR97/33

(Dr MacFadyen, as editor of the publication had been invited to attend this part of the meeting).

Dr MacFadyen advised the committee that he wished to clarify some questions which had arisen.

He explained that the contents would contain

- Message from the Patron
- Introduction from the President
- Forward from the Chairman
- A summary of the Society from 1923-73
- A summary of events from 1973-98 including the contributions received from overseas.
- Leaflet 33 - three or four dances
- List of office bearers and secretaries since 1923
- List of branch formations (and disbandment)
- List of contributors
- A list of executive council reps and sub-committee members (subject to space)
- Photos if considered suitable

Miss Parker agreed to investigate as to the cost of a full colour or part colour booklet.

A request would be made to the following people for a short article covering the area indicated:

R Colwell (Prague/Budapest)

K Schnable (Germany)

J Reinstejn (France)

A Boode (Continent via Euronews information)

This to include developments since 1973, highlights of special or significant events.

A reminder would be sent to Mr David Grant.

Miss Parker would co-ordinate with the printer and Dr MacFadyen to confirm the proposed timetable, however the booklet must be available for distribution on 1 July 1998.

The Public Relations Sub-Committee would be asked to suggest possible cover design.

Dances for Leaflet 33

PR97/32/1

It was agreed that a further dance through was required to make a final selection of the dances and tunes to be included. This would take place on Saturday 8 November at 10:30 hrs at 12 Coates Crescent. Miss Wilson would attend to play the piano. Mr MacPherson agreed to provide 4 dancers.

GLOSSARY OF DANCE TERMINOLOGY.

PR97/34

Mr Drewry tabled an amended version of the Glossary. The members of the Committee agreed to check this and provide comments before the dance through.

Miss Parker asked that in future it would be extremely helpful if members could annotate any draft supplied by HQ, as, if the document is retyped by a committee member, it can mean that it will require to be completely retyped by HQ (as in this case).

NON-RSCDS ITEMS

PR97/35

It was agreed that the CD "Dancing Forth", produced by RSCDS Edinburgh Branch would be added to the Publications List of the Society. The retail price would be in-line with their recommendation - £12.00

Other items were rejected as unsuitable.

BOOK REVISIONS

PR97/36

Printers Galley Proofs were available for Books 1,2,7 and the Children's Book. Mr MacPherson agreed to proof read them.

Miss Bennett agreed to look further at revising PE28-29, Miss Traynor Book 9 and Mr Drewry Book 13.

The printers would be contacted to ascertain when the proofs would be available for MMM II.

NEWSBRIEF

PR97/37

It was agreed that the current format for the Newsbrief would remain for 1998 with one issue per member being distributed to each local association secretary. The future format will be considered at the next meeting.

Correspondence had been received giving suggestions regarding the recent agreement to expand the Newsbrief. The comments were noted.

CORRESPONDENCE

PR97/38

CD-ROM

PR97/38/1

Correspondence regarding a proposed CD ROM was discussed and it was agreed that in principle the committee was interested. It was agreed however that further information was required and Ms Matheson would be invited to make a presentation at the next meeting.

Animated Diagrams of SCD PR97/38/2

A video and CD-ROM had been submitted to the committee for consideration. The author wished to explore the possibility of a mutually advantageous method of promoting them. Mr MacPherson agreed to draft a response.

Request for Music PR97/38/3

A request had been received from an overseas member to allow a local musician to record leaflet 32. As the Society was due to release a recording in 1998 this was rejected. Recordings were already available of the other books.

Cromarties Rant PR97/38/4

A request for permission to use the tune to Cromarties Rant was approved provided due acknowledgement was given.

UNICEF Video PR97/38/5

A request to make use of a dance from a Society video for use within a private video which was to gain funds for UNICEF was approved.

Early Videos PR97/38/6

A letter had been received regarding the quality of the early videos (Books 32,33,34)

The Committee viewed a video and agreed that the quality of the later videos with inlay cards and newer technology was better than that of the early ones.

Manual Video PR97/38/7

A letter had been received regarding the manual video and its cost. A reply would be sent to advise the local association that the production had experienced unforeseen difficulties which had contributed to the increased costs.

Dance Queries PR97/38/8

It was agreed that in future for clarity and conformity, all queries regarding dances would be forwarded to the Examinations Convener for consideration.

Longwise dances PR97/38/9

A letter had been received querying the length of longwise sets and the history of Scottish dancing. A reply would be sent providing the information.

ANY OTHER BUSINESS

Archival Videos PR97/39

It was noted that it had been considered previously that the Society should obtain a video of Dr MacFadyen (and the current

archivist Mr MacPherson) giving a lecture on the archives. It was further suggested that a video should be made of a teachers workshop.

It was agreed to consider the matter further.

Archive Storage of Video Masters PR97/40

It was noted that there were video masters in the Headquarters building which required to be stored in a fireproof safe. Mr MacPherson agreed to investigate the matter.

It was noted that all the recording DAT masters were stored correctly in a fireproof safe.

Notes of Dances PR97/41

The Archivist agreed to investigate whether the Society could acquire the original notes of dances from some of the founder members.

Dates of Future Meetings PR97/42

It was agreed that the dates for the 1998 meetings would be 7 February, 21 March, 6 June, 3 October.

In closing the meeting Miss Bennett thanked all those on the committee for their support, especially those who would not be returning next year.

The Royal Scottish Country Dance Society
MINUTES OF MEETING OF PUBLICATIONS & RESEARCH COMMITTEE
HELD ON SATURDAY 24 JANUARY 1998 AT 10:30HRS
AT 12 COATES CRESENT, EDINBURGH

PRESENT

Miss I Bennett (Convener), Mr W Clement (Chairman), Mrs L Gaul (Vice-Chairman), Mr A MacPherson (Archivist), Miss A Young, Mrs J Dick (attending).

APOLOGIES

Apologies had been received from Mr P Knight, Miss D Leurs, Miss C Traynor and Miss G Parker (Secretary).

Miss Bennett welcomed everyone to the first meeting of the new year with a special welcome to Miss Young who was attending for the first time.

MATTERS ARISING PR98/1

The Committee officially co-opted Mr D Cunningham, Miss D Hamilton and Miss J Wilson to the Music Sub Committee. It was agreed that Miss Young would assist the Music Sub Committee if required to do so.

The Music Sub Committee members were in attendance.

MINUTES OF MEETING ON 4 OCTOBER 1997 PR98/2

The Minutes of the Meeting on 4 October were approved.

VIDEO OF MANUAL - UPDATE PR98/3

Mr R Mackay had been invited to the meeting to report on the progress of the video of the Manual.

Mr Mackay and Mr K Andrews met with Mr J Dorfman (technical adviser to IVP), to watch and discuss ways of improving the quality of the video.

Mr Andrews provided an improved video and the Committee agreed that it was more acceptable.

The Committee discussed various aspects of the video and agreed to ask Mr Dorfman to again meet with Mr Mackay and confirm that the best results had been achieved.

Mr Mackay was advised by the Committee that the text from Miss Martin and Mrs MacLean should be in the hands of the Committee for the meeting on 21 March.

RECORDINGS

Book 23 - Gordon Shand PR98/4

Mr Cunningham reported that book 23 had been recorded although the final mix was still awaited.

Once this has been received the Committee would be able to hear the results.

Book 24 - Muriel Johnstne PR98/4/2

Mr Cunningham reported that Book 24 had now been recorded although Mr Cunningham was now waiting for the final approval from Miss Johnstone. It was noted that Miss Johnstone was out of the country at the moment.

CD To Accompany Collins Pocket Reference PR98/4/3

The Committee discussed the content of the inlay card for the above CD and agreed various amendments. It was agreed that a new proof of the inlay card would be brought to the next meeting for approval.

The Committee were advised that the recording of Volume 2 would be recorded on 15 February at Thane Multimedia Studios. Miss Wilson, Miss Bennett and Mr Knight would be present at the recording.

CD Leaflets 32, 33 and "Five for 65" PR98/4/4

The proposed recording of the above CD had been set for March but because of several delays it is now proposed that the recording should take place in April.

The Committee were advised that this recording must be ready for the Summer School market

PUBLICATIONS PR98/5
75th Anniversary Commemorative Booklet PR98/5/1

Miss Bennett welcomed Dr MacFadyen to the meeting.

Dr MacFadyen brought the Committee up to date on the submissions he had received. He advised that everyone who had been approached, with the exception of Mr David Grant, had produced an article. These had all proved to be extremely well written and helpful. Dr MacFadyen advised that

all the contributors would be acknowledged in the Booklet.

The Committee agreed that the Scroll recipients would be included in the Commemorative Booklet, a list of Branches, giving date of starting and disbandment (if applicable).

The list of Executive Council Members may not be included in the Booklet because of lack of space.

Regarding photographs Dr MacFadyen advised that he and Mr A McPherson would get together on this.

Mr MacPherson advised the Committee that he had received no submissions and consequently he had gone through past bulletins for material.

Dr MacFadyen was advised that the Committee would be grateful to receive a proof of the proposed booklet to be available for all members prior to the meeting in March.

Dr MacFadyen was thanked for his update.

The Committee were advised that the printer had quoted for full colour in A4 and also for coloured covers only. The Committee discussed the quotation and agreed that the publication should be in full colour in A4 size.

75th Anniversary Dances (Leaflet 33) PR98/5/2

The Committee discussed the proposed dances for leaflet 33 and agreed various amendments. A final set of dances will be made available to the Committee for the next meeting.

It was noted that the music for the dances had not yet become available.

The Committee agreed that the dances will be numbered in order on the front of the leaflet, the final decision on the order of the dances will be made at a later meeting.

Glossary of Dance Terminology PR98/5/3

The Committee agreed that this should be produced in house with an initial run of 100. It is to be used in conjunction with the manual and should therefore be produced in A5 size.

The Committee agreed that a particular House Style should be used in all future publications as follows:

“ the body of text, figures and formations, will have lower case in all future publications, except when quoting from the title of a dance e.g. “Petronella”.

“THE WAY AHEAD” FOR THE SUBSCRIPTION BOOK PR98/6

The Committee were asked to bring their ideas to the next meeting when this item will be discussed.

BOOK REVISIONS PR98/7

(PR97/36 Miss Bennett had produced the revisions for the PE 28-29 together with the amendments for Book 13. It was agreed that a facsimile of the original instructions for The Reel of the 51st Division would be inserted on the back page of Book 13. Permission had been granted from the devisor's son.

The Committee agreed that the music for the recently revised books should be looked at. Miss Young agreed to liaise with the Music Sub Committee.

Mr MacPherson will send an updated disk for MMM II to the Secretary.

The Committee agreed that the date of revision should be on all reprinted books.

STOCK FIGURES PR98/8

The Committee were advise that the following books had now been revised and could therefore be re-ordered.

- Book 2
- Book 7
- Graded Book
- SCD for Children
- Miss MMM Vol II

Mr MacPherson agreed to look at any amendments which may be required for An Introduction to Scottish Country Dancing before this was re-ordered.

Because of the high cost of producing small numbers of reprinted books, it was agreed that alternative printers should be approached for costs. Miss Bennett will approach St Andrews University Press and Mr MacPherson will approach Inglis Allan to gets costs of printing small runs in A4 size.

NEWSBRIEF PR98/9

The latest Newsbrief had been sent out to all Secretaries and Affiliated Group Secretaries by the

printers. It had then been discovered that the pages had been printed in the wrong order. The printer agreed to issue an apology and this had been sent to all of the above.

Regarding the future of the Newsbrief, the Committee agreed that this should be discussed at the next meeting when Miss Parker will be attending.

CORRESPONDENCE PR98/10

Animated Dance Diagram (PR97/38/2)

In response to Mr MacPherson's enquiries regarding the above, Mr Smith had replied advising that he would be willing to produce a data tape at a nominal cost.

The Committee discussed the method which would be used in this production and felt that the whole package may be, financially, outwith the Society's market.

Mr MacPherson will contact Mr Smith again for further information and clarification.

CD ROM (PR97/38/1)

The Committee were advised that Ms Christine Matheson will be attending the meeting on 8 February when this matter will be discussed further.

Request for Music (PR97/38/3)

Because of a misunderstanding, the request for permission to allow a local musician in Australia to record leaflet 32 had been denied. On further consideration it was agreed that permission to record can be given, although it should be noted that the Society will be recording the music for Leaflet 32 in the Summer.

Donations

A letter had been received from Mr L Crist of Nashville, Tennessee. He had sent a very generous contribution towards the Society's Publications & Research Committee to be used in any way they see fit.

A letter of grateful thanks and acknowledgement will be sent to Mr Crist on behalf of the Committee.

Georgie's Jig

Mrs K Gentles had written regarding the non-traditional style of the tune selected for the above dance.

A letter will be sent advising that the Committee noted her comments.

Video Recordings

A letter had been received from Mr J Lunan regarding the video recordings of Books 37, 38 and 39.

Mr Lunan will be advised that the Committee read his letter with interest and all his comments have been noted.

From Scotia's Shores We're Noo Awa

A letter had been received from Mr J Shaw of TACSOUND requesting permission to reproduce the instructions to the above dance in a booklet to accompany the TACSound recording of the same name.

Before the Committee can consider this request further, the Secretary will write to Mr Shaw for further information regarding the publication.

Publications & Research Committee

After the Executive Council Meeting in November, Miss B Nairn had written regarding the voting that had taken place for the additional committee member required to complete the above committee.

Miss Nairn had suggested that perhaps the Committee would co-opt Miss Catto to the Committee.

In light of the confusion surrounding the count, the Committee and agreed that Miss Catto would be co-opted onto the Committee for a period of one year.

Music Sub Committee

Miss G Cummins had regretfully declined the invitation to join the Music Sub Committee again this year.

She detailed some useful points which the committee discussed and an acknowledgement would be sent thanking her for her efforts on behalf of the Music Sub Committee in the past.

Future size of Publications.

A letter had been received from Mrs E Nunns, of York & North Humberside Branch indicating that because of the size of Leaflet 32 it made piano playing difficult, she hoped future publications would be larger.

She will be advised that this is being considered.

Newly Devised Dances

A letter received from Mrs Harland requesting advice on newly devised dances will be answered giving information as requested.

Highland Balls & Village Halls

A letter had been received from the above, enclosing a copy of their new publication which they would like to have included in our Publications List.

Miss A Young will look at the publication and bring her review to the next meeting.

In the meantime a letter of acknowledgement will be sent.

Dance Submitted

Mr Clement advised the Committee he had received another letter from Mrs Brown of Western Australia enquiring whether we would be publishing the dance she submitted to Miss Milligan.

The Committee re-confirmed that the offer of publication from RSCDS Edinburgh & RSCDS Perth still stands and Mr Clement will reply advising her again of this offer.

Leaflet 32

A letter had been received from RSCDS Los Angeles indicating that the Leaflet would be more pleasing if it had had at least a coloured cover.

The Committee have taken these comments on board for future publications.

ANY OTHER BUSINESS PR98/11
Strategic Sub Committee PR98/11/1

Miss Bennett advised the Committee that the Strategic Sub Committee would welcome ideas regarding the agenda for the future.

The Committee were asked to bring their ideas to the next meeting for discussion.

The Manual PR98/11/2

In discussing the Manual, the Committee agreed that all amended pages should show the date of the reprint.

Mr MacPherson will look at the Manual to ascertain if there are any amendments required.

Executive Council PR98/11/3

At the recent Executive Council, Mr J Hutton requested that a definitive list of all reprinted books should be available. The Committee agreed that this would be the procedure for future reprints and would be shown in future Bulletins.

Book Review Section PR98/11/4

The Committee discussed the prospect of a Book Review section in the Bulletin or Newsbrief and agreed that this would be a way forward.

The Committee agreed to discuss the future of the Bulletin and Newsbrief at a later meeting.

DATE OF NEXT MEETING PR98/12

The date of the next meeting will be Saturday 7 February at 10.30am

The Royal Scottish Country Dance Society
MINUTES OF MEETING OF PUBLICATIONS AND RESEARCH COMMITTEE
HELD ON 7 FEBRUARY 1998 AT 10:30 HRS
AT 12 COATES CRESCENT, EDINBURGH

Present

Miss I Bennett (Convenor), Mr W Clement (Chairman), Mrs L Gaul (Vice Chairman), Miss C Catto, Miss D Leurs, Miss C Traynor, Mr A MacPherson (Archivist), Mr P Knight. Miss G Parker (Secretary) was in attendance

Apologies

Miss A Young

PR98/1. Minutes of Last Meeting

The Minutes of the last meeting were approved with the deletion of the last sentence of PR97/38/2. It was further agreed that any member of the committee tasked with corresponding on behalf of the Committee must copy the letter(s) to the Secretary.

PR98/1.1. A review was submitted by Miss Young for the publication "Highland Balls and Village Halls" and it was agreed that the Society would stock this publication.

PR98/2. Video of Manual

The Secretary reported that, after further discussion with Mr Dorfman, he was unable to pass comment on the quality of the sample video until he had seen the original tapes. Although there was no requirement for the company (EPM) to hand over the masters Mr Clement agreed to contact Mr Mackay and that they would speak with Mr Andrew of EPM to get the masters.

PR98/2.1. It was agreed that if EPM give the masters to the Society, that they should be allowed to provide the duplicates once the video was ready for production.

PR98/2.2. Once the masters were available Mr Dorfman had agreed to do a test, at no cost to the Society, to see what would be the best quality that could be achieved. A full quotation would then be sought before engaging him further.

PR98/3. Inlay Cards

It was agreed that the current design for cassette covers should be continued and suitable colourways were chosen for the following cassette inlay cards: Books 23, 24 and Leaflets 32,33,5 for '65. The CD cover for "Five for '65" was considered and the Secretary agreed to discuss this with the printer.

PR98/3.1. The further proof of the inlay for the Collins CD Vol. I was approved with minor amendment. It was suggested that the Marketing sub-committee could market the launch of the first two volumes of the Collins CD.

PR98/4. 75th Anniversary Commemorative Booklet

It was noted that the full text had to be ready for the Committee prior to their next meeting so that it could be approved. The Secretary and printers would agree layout.

PR98/4.1. A final walk-through was carried out for the dances to be included in Leaflet 33 and it was agreed that the final layout would be left to the Secretary. The 'modern' spellings of the dances would be used and the 'old' spellings of the tunes would be used in the leaflet. It was noted that there was likely to be a 6 week delay for the Bodleian Library to provide a print of the original manuscript of a dance which was to be included in the leaflet.

PR98/5. Glossary of Dance Terminology
Final corrections were approved to the Glossary and it was agreed that this would be produced in A5 format (suitable for inserting into the Bulletin binder) and would be ring punched. Due acknowledgement would be given to Mr Drewry for his help in this project.

PR98/6. The Way Ahead
Some consideration was given to the possibility of producing books of music and dance separately and it was agreed that this matter could be raised in a more general format than this. It was suggested that the matter may be raised at the Open Forum.

PR98/6.1. Subscription Copies
It was noted that it had been agreed that "the Newsbrief would be expanded and that when sufficient dances were available they would be published". There appeared to be a considerable desire for the Society to continue to publish dance instructions (in whatever form). However, it was important that dances were suitable for publication.

PR98/6.1.1. In line with previous decisions, it was agreed that in 1999 a leaflet (Leaflet 34)

would be issued with the "Summer" Newsbrief and that the "January" Newsbrief would be expanded to 8 sides. The Committee agreed to look through dances, held at HQ, at their next meeting, for possible publication in Leaflet 34.

PR98/6.1.2. The Committee was not yet ready to accept new submissions and would announce in the Bulletin when devisors could submit dances for consideration. It was further agreed that some form of initial vetting would be helpful, and that devisors must use the standard terminology contained in the newly published Glossary.

PR98/6.2. Bulletin

It was generally agreed that the Bulletin was improved in its new format and that the introduction of different articles made the publication more interesting. The Secretary was asked to continue as Editor.

PR98/6.2.1. It was agreed that each Local Association should be asked to submit a report of their activities each year on a proforma, and although these will not necessarily be published the reports would be retained for the archives. Should suitable photographs be available these should be submitted along with the reports.

PR98/6.2.2. It had previously been considered that a non-members price should be printed on the outside cover of the bulletin. However on further investigation, the Secretary advised that this could incur import duty for the overseas Local Associations and therefore it was agreed not to print the non-members price.

PR98/6.3. Newsbrief

The Secretary was asked to continue as Editor of this publication and to introduce some article of more general interest to the members in future issues. It was agreed to consider employing the services of a professional proof reader for the Bulletin and Newsbrief. The Secretary agreed to ascertain costs.

PR98/7. CD-ROM

Ms Mathieson had been asked to give a presentation to the Committee on her idea of producing a CD-ROM of Scottish country dancing. This was as follows:

- The CD would contain video footage, photographs and text

- The CD would be aimed at beginners and people interested in improving their dancing
- by clicking on options the "viewer" could see foot positions, basic steps, formations, dance instructions, information on music, dress, and the Society
- Royalties would be given to the Society

PR98/7.1. The Committee in further discussion agreed that the project had considerable merit but that it would be improved with the addition of animated diagrams to accompany the dance instructions. It was suggested that the Society would consider taking on the project to ensure full editorial control. That only Society material would be used, but that Ms Matheson would be commissioned to produce the CD and to take the digital photographs as required. Mr Smith would be contacted to enquire whether he would be prepared to consider contributing his animated diagrams to the project.

PR98/7.2. The Secretary agreed to contact Mr Smith and Ms Matheson to ascertain their views and proposed fees for the project.

PR98/8. STRATEGIC PLAN

The Committee agreed that the following principles should be considered by the Strategic Planning Sub-Committee.

- How to present publications in the 21st Century
- How to make Scottish country dancing as attractive and accessible to as many people as possible
- Should there be an on-going research programme into SCD and who should be responsible for it?

PR98/9. Correspondence

PR98/9.1. Reel of the 51st

Mr Clement agreed to draft a response to a query received regarding the Reel of the 51st with 5 couple sets.

PR98/9.2. Kiss under the stairs

It was noted that Miss Milligan had made a change to the original instructions of this dance between the publication of "99 More" and "Miss Milligans Miscellany II". It was not known why this change was made, but the dance was now danced as per the instruction in MMM II.

Date of Next Meeting
Saturday 21 March 1998

The Royal Scottish Country Dance Society
MINUTES OF MEETING OF PUBLICATIONS AND RESEARCH COMMITTEE
HELD ON SATURDAY 21 MARCH 1998 AT 10:30 HRS
12 COATES CRESCENT, EDINBURGH

Present: Miss I Bennett, Mr W Clement (Chairman), Mr P Knight, Miss C Traynor, Miss A Young

Apologies: Mrs L Gaul (Vice Chairman), Mr A MacPherson (Archivist), Miss D Leurs, Miss C Catto.

In Attendance: Members of the Music sub-committee had been invited to attend the meeting. (Miss J Wilson and Mr D Cunningham had tendered their apologies). Miss D Hamilton was present. Miss G Parker (Secretary) was in attendance.

PR98/10. Minutes of Last Meeting
The Minutes of the meeting of 7 February were approved by the Committee.

PR98/11. 75th Anniversary Booklet
Dr MacFadyen, as co-editor, joined the Committee for the following item

PR98/11.1. The Committee thanked both Dr MacFadyen and Mr MacPherson for all their work in preparing this publication. Some minor amendments were agreed to the text, which would be corrected and a final draft issued to the Committee, as soon as possible.

PR98/11.2. Layout would be left to Miss Parker and the Printers, although it was suggested that Her Majesty's photo and message should appear on a single page, on the inside front cover.

PR98/11.3. The front cover would have a photograph of Society HQ and the back cover would incorporate the Society's Tartan (Dress Strathspey). The inside back cover would have a reproduction of the original instructions for the dance "The Collonel".

PR98/11.4. The Editors names would not appear on the outside cover but would be included on the inside of the publication.

PR98/12. Video of the Manual
The Committee noted that the production company had not been approached to ascertain whether the original tapes of the recording could be used by the Society.

PR98/12.1. It was unanimously agreed that the work of the dancers and the music, and Mr Mackay's working party had been carried out to the highest of standards, and that they had fully completed the task originally laid down.

PR98/12.2. It was most unfortunate that the technical problems had meant that the video had been delayed and further technological developments had now meant that there was a higher expectation for the project. The Committee agreed to complete the finishing touches to the video and appointed Miss Young to co-ordinate the best approach to finish the project.

PR98/12.3. The question of releasing the steps and formation section only was considered. However, until the original tapes were inspected no decision could be taken.

PR98/13. FORTHCOMING RECORDINGS

PR98/13.1. HarperCollins Pocket Reference Vol 1 The final copies were expected by the end of March and would be made available to members immediately. Sales to the public (via distributor) would be delayed until both Volumes were available.

PR98/13.2. HarperCollins Pocket Reference Vol 2 Miss Wilson, Miss Bennett, and HQ would receive a proof copy of the recording within approx. 7 days. It was noted that "Strip the Willow" was danced in many different ways requiring either 40, 56 or 64 bars of music. It was agreed that this recording would use 64 bars.

PR98/13.3. Books 23 and 24
It was agreed to request from the Finance Committee funding for these two recordings to be released on both CD and Cassette format. It was understood that this would require additional funding but it would also cater for those who did not yet have CD facilities.

PR98/13.3.1. Should funding be approved a new design for the CD covers would be required and it was agreed that Mr Cunningham's graphic designers would be

asked to design a suitable inlay card, incorporating the Society's logo.

PR98/13.3.2. Miss Wilson, Mr Knight, and Miss Young agreed to proof read the inlay cards and Miss Young and Miss Hamilton agreed to listen to the recording proofs.

PR98/14. 75th Anniversary Dances (also including Leaflet 32, and Five for '65)
A new design inlay card was approved for this recording with the Craig McCallum Band. Miss Bennett, Miss Young, Miss Wilson and Miss Hamilton agreed to attend the recording. Miss Bennett agreed to confirm the date of the recording.

PR98/15. Recording Contracts
The Committee agreed that a further clause would need to be added to the Society's standard recording contract. This would ensure that the Society could withhold the bandleader's fee until such time as the information required for the recording was made available. Mr Cunningham and Miss Parker would co-ordinate on this.

PR98/16. CD-ROM
Miss Parker had written to Ms Matheson in respect of commissioning her to produce a Society CD-ROM. In a telephone conversation Ms Matheson had indicated that her fee would be in the region of £18,000 although this had been reduced to £15,000 in a written reply. The Committee felt this was unacceptable and agreed not to proceed with this project at the moment.

PR98/16.1. It was noted however that a professional company had approached the Society indicating that they were considering an animated CD-ROM. Further information would be requested as to the type of project they had in mind.

PR98/17. Request for use of Copyright Material. A request for the use of copyright material by TAC was approved, provided they acknowledged the RSCDS copyright and made use of the instructions as used in the Society publication. Miss Hamilton agreed to review a CD which had been sent as an accompaniment to the proposed booklet.

PR98/18. Book Revisions
It was noted that the music for Books 7, 9, 13 and 14 still required to be revised. The text was ready for each of these publications. Miss Young agreed to check on how the music revisions were proceeding.

PR98/19. Bulletin
It was noted that a complaint had been received regarding the dancers photographed on the front cover of the Bulletin. It was further noted that the number of Obituaries contained in recent issues had increased. It was agreed that it may not be possible to include all obituaries in future issues.

PR98/20. Kitty McLauchlan Bequest
It was noted that the General Purposes Committee had asked for suggestions as to suitable projects for the income from Miss McLauchlan's bequest. It was expected that this would be in the region of £3,000 per annum. This would be considered at the next meeting.

PR98/21. Reel of the 51st Division
It was noted that the Society had not yet been able to obtain the original instructions of the dance for reproduction in Book 13. Miss Young agreed to investigate whether a still photograph could be obtained from the BBC documentary on the matter.

PR98/22. "Tweedside" Inlay Card
It was noted that corrections were required to the inlay card before it was next printed.

DATE OF NEXT MEETING
The next meeting will take place on Saturday 6 June and a dance-through will be held in the afternoon of that day for those teaching the new dances at Summer School this year.

The Royal Scottish Country Dance Society
MINUTES OF MEETING OF PUBLICATIONS AND RESEARCH COMMITTEE
HELD ON SATURDAY 6 JUNE 1998 AT 10:30 HRS
12 COATES CRESCENT, EDINBURGH

Present: Miss I Bennett (Convenor), Mr W Clement (Chairman), Mrs L Gaul (Vice Chairman), Miss C Catto, Mr P Knight, Miss D Leurs, Miss C Traynor, and Miss A Young

In Attendance: Members of the Music Sub-Committee were invited to attend the meeting. Miss Wilson (Convenor), Mr Cunningham (Music Producer) and Miss Hamilton were present. Miss G Parker (Secretary) was in attendance.

PR98/10. Minutes of Last Meeting

PR98/10.1. The Minutes of the meeting of 21 March were approved by the Committee. There were no matters arising.

PR98/11. VIDEO OF MANUAL

PR98/11.1. Miss Young reported to the Committee that she now had confirmation from technical experts at the BBC that the original tapes clearly showed that too much light had been allowed onto the lens at the original filming sessions. It also appeared that the original tapes were on film that had been used for previous productions. (This was not usual practice)

PR98/11.2. It was not possible now to fix this error. She suggested that the Society should seek recompense from EPM for the shooting and editing expenses which had been incurred due to this error. The Committee agreed to delay discussion on this.

PR98/11.3. The original tapes had been inspected and Miss Young proposed that an hour long tape could be produced of the Steps and Formations. This would mean that some of the steps/formations could be repeated to emphasise the teaching points and this would help the voice over as well. In some cases a graphic may be used to further emphasise the point.

PR98/11.4. It was agreed that the dance section should be released as a separate video and that this would be taken from the original film, rather than the "corrected" version by EPM. It was accepted that the quality could never be as good as the filming

of the Steps and Formations (which had been refilmed).

PR98/11.5. Miss Young agreed to get quotations from three different editing studios on producing the two videos.

- The dance video to be a simple video similar to those already produced by the Society with voice over of the technical points.
- The Steps and Formations to be as outlined in PR98/11.3

PR98/11.6. It was agreed that a separate meeting of a working party would review the quotations, the scripts, and set the deadlines to ensure that both projects were released by the end of the year. The working party would be Miss Young, Mr Knight, and Mr MacPherson and would meet on 11 July at HQ. Either Miss Martin or Miss MacLean would be co-opted if changes or additions were required to the script.

PR98/12. RECORDINGS

PR98/12.1. Mr Cunningham advised the Committee that the final proofs for the recordings of Books 23 and 24, and the Collins CD Vol II would be approved at the music sub-committee meeting following this meeting. A copy would now be sent to Mr Carnie of HarperCollins. All of the above CDs would therefore be available for release in 14 days. The Anniversary Dances CD would be released together with the 75th Anniversary Book at the beginning of July.

PR98/12.2. This year had been rather unusual in that a new design had been needed for the CD covers of Books 23 and 24, which would be continued for Books 25 and 26. A new design had also been chosen for the Anniversary CD and the cover for the HarperCollins CD had to be confirmed by HarperCollins, which had caused some delays. Some of the bands had not produced the required information and this had caused a great deal of work for Miss Wilson.

PR98/13. FUTURE POLICY OF PROOFS AND DEADLINES

PR98/13.1. Mr Cunningham advised the Committee that he felt that certain changes to the current recording procedures were required in order to ensure that future recordings could be delivered timeously.

PR98/13.1.1. The choice of band for any recording was extremely important as some bands were very good at gigs but may not be suitable for recording sessions and others changed composition between live and recorded sessions.

- It was agreed that the Convenor would write to the band leader stressing that the band must be fully prepared prior to the recording, and setting out exactly what the Society expected of a band. This would be in addition to the written contract between the Society and the Band.

PR98/13.1.2. The Society must ensure that the information required for inlay cards, MCPS forms etc., was available and correct before any typesetting took place. This would allow the artwork to be carried out in advance.

- It was agreed to establish a proforma which band leaders would have to complete and which the Committee members could use when checking proofs.

PR98/13.1.3. The whole proofing process required approximately 12 weeks in total in order to allow time for posting, receipt and return.

- It was agreed that 3 proofs of artwork would be sent to the Secretary for distribution (to Convenor and 2 others) and would have to be returned to Mr Cunningham within 14 days of issue.
- The Secretary would sign to confirm final "sign-off" approval of proofs.

PR98/13.1.4. Band corrections to the audio mix after the recording took place delayed production.

- It was agreed that the band and those present at the recording would listen to an example of the recording on the day, and would agree the final mix.

PR98/13.1.5. Mr Cunningham concluded by asking that the Committee consider quotes from alternative studios for future recordings.

- The Committee agreed to get quotations from other studios.

PR98/14. RECORDINGS FOR 1999

PR98/14.1. It was agreed that the recordings to take place in 1999 would make use of 5 piece bands. They would be offered musician union rates (3 sessions) for the recordings. Each band must include a fiddle.

PR98/14.2. Book 25

It was agreed to invite Alastair Hunter and his band to record this book. If he was unavailable The Craigowl Band would be invited instead.

PR98/14.3. Book 26

It was agreed to invite Ian Holmes and his band to record this book. If he was unavailable Alan Gardiner and his band would be invited instead.

PR98/15. KITTY MCLAUCHLAN LEGACY

PR98/15.1. The General Purposes Committee had requested that this Committee consider ways in which the income from the legacy could be spent.

The following suggestions were put forward

- all suitable RSCDS recordings to be put onto CD
- invest in music publications for use by musicians as a reference (music library)
- purchase a computer to allow archive index to be available at HQ.
- extend music course
- establish a music course for teachers
- produce a CD of music for teaching (with both male and female voices)

PR98/16. BOOK REVISIONS

PR98/16.1. It was noted with concern that the re-arranged music for Books 7, 19, and 13 was still not available. It was agreed that the Secretary would contact Ms Johnstone and advise her that the music was required before the end of June.

PR98/16.1.1. The Committee considered the possibility of an arrangement fee for Ms Jonstone, and Miss Young agreed to investigate further.

PR98/16.1.2. The original instructions for "The Reel of the 51st Division" were not available and therefore it was agreed that the photocopy which was available would be included in the next reprint.

PR98/16.2. Hop Scotch

PR98/16.3. Mrs Gaul suggested that the Committee may consider completely revising

the publication "Hop Scotch" which was intended for Schools. At a recent meeting with HM Inspector of Schools it was noted that this style of publication was not considered helpful by the schools. The Committee deferred decision.

PR98/17. ANIMATED CD-ROM

PR98/17.1. The Convenor had met with a representative of the company proposing to produce a CD-ROM. They hoped to produce a CD for schools and wished to have access to the Society archives and the Manual. Mr MacPherson agreed to discuss the archival records with them.

PR98/18. THE WAY AHEAD

PR98/18.1. 1999

PR98/18.1.1. Publication

A leaflet of Childrens Dances (Leaflet 34) from those already submitted would be published in 1999 with the Summer Newsbrief. The dances will be chosen at a dance-through to take place before the next meeting.

PR98/18.1.2. Recording

It was suggested that a CD could be produced of the dances in Leaflet 34 (leaflet for 1999) and the standard dances in the IDTA syllabus. This was deferred to the next meeting.

PR98/18.1.3. Video

It was suggested that a video could be produced of leaflets 32, 33, and 34 for release in July 1999. This was deferred to the next meeting.

PR98/18.2. 2000

It was agreed that a request would be printed in the Bulletin for Branches to submit a tried and tested dance before 1 March 1999. This must have been devised by or for someone/event within the branch. The dance must have been written within the last 5 years, and must comply with the Standard Dance Terminology set out within the Society's Glossary. If music was available this should be submitted.

PR98/19. ANY OTHER BUSINESS

PR98/19.1. INDEX OF RECORDINGS

It was suggested that an index of all the dances should be maintained at HQ. This would give all the dances, book number, recording, and band. The Secretary agreed to consider this once Summer School was over.

DATE OF NEXT MEETING

- A dance-through of the possible dances for Leaflet 34 will take place on Saturday 29 August 1997. (Miss Leurs agreed to bring along 2 dancers from Edinburgh, and Mr MacPherson 2 from Stirling)
- The next Committee meeting will take place on 3 October.

The Royal Scottish Country Dance Society
MINUTES OF MEETING OF PUBLICATIONS AND RESEARCH COMMITTEE
HELD ON SATURDAY 3 OCTOBER 1998 AT 10:30 HRS
AT 12 COATES CRESCENT, EDINBURGH

Present:

Miss I Bennett (Convenor), Mr W Clement (Chairman), Mrs L Gaul (Vice Chairman), Mr A MacPherson (Archivist), Miss C Catto, Mr P Knight, Miss D Leurs, Miss C Traynor, Miss A Young.

Music Sub-committee: Miss J Wilson (Convenor), Mr D Cunningham, and Miss D Hamilton.

In Attendance:

Miss G Parker (Secretary)

98/20. MATTERS ARISING

98/21. CD-ROM

There were two projects which were currently under consideration

98/21.1. MS Matheson had proposed a CD-ROM using material from the Society video of the manual. It had also been suggested that this could incorporate animated diagrams from Mr James Smith.

98/21.2. It was agreed not to proceed with the project presented by Ms Matheson but to investigate further producing a CD-ROM of animated diagrams that could tie in with the dances contained within the HarperCollins Pocket Reference Book. These would be the very popular dances for beginners.

98/21.3. It was agreed to form a sub-committee from the new committee to investigate costs and to select the number of dances. The project would be produced from the 1999/2000 budget.

98/21.4. Mr MacPherson agreed to be part of the sub-committee when it was agreed.

98/21.5. The second CD-ROM project was being produced as a schools education package by Granite Productions Ltd. Mr MacPherson had not contacted them, but agreed to do so shortly.

98/22. ARRANGEMENT FEES

Miss Parker explained that she had been forced to reorder some of the revised publications without receiving the rearranged

music because of the very low stock levels. The Society did not have a formal contract with Muriel Johnstone for rearranging music and this meant that the Society was unable to demand that the work be completed within a deadline.

98/22.1. Miss Young agreed to investigate what might be normal rates for arrangement fees. A suitable agreement would then be drafted.

98/23. CD RECORDINGS

It was noted that there were several "popular" dances which had not been recorded onto CD.

98/23.1. It was agreed however that future recordings would not be compilations but would be complete books. It was further agreed that this should be in a systematic way and that this should involve recording all of the books onto CD starting with Books 39 and 38. (Where possible the recordings would be taken from the existing DAT masters). Costs would be investigated and presented to the Finance Committee for consideration.

98/24. VIDEO OF MANUAL

Miss Young had carried out a considerable amount of work in inspecting, cataloguing and listening to all the master tapes produced by EPM. In her professional opinion the filming was very poor, there were lighting problems, it was out of focus, the tapes had been reused causing reduction in picture quality, there were different quality video tapes used, and the sound was recorded in mono, with Johan's voice clearly audible over the music.

98/24.1. The above meant that the videos were technically unacceptable and it was agreed to approach EPM with this information and to negotiate a suitable level of compensation.

98/24.2. In order to complete the project so that both a video of the steps and formations and a video of dances could be recovered

there was still a considerable amount of work to be done.

98/24.3. It was estimated that approximately £3,000 would be needed to produce the two CDs, plus duplication, marketing and packaging costs.

98/24.4. It was agreed that the dance video would be in a cardboard cover with labelling to indicate the dances. The steps and formations video would be in a plastic case with a booklet and inlay card.

98/24.5. The booklet could be produced in-house and Miss Young agreed to investigate the inlay card. Miss Young also agreed to adapt the scripts to fit the edited films.

98/25. BOOK 40

Following the dance-through, it was agreed that there were sufficient dances to make a book of dances for young people and new dancers - Book 40. This would be the subscription copy for 1999. The book size would be increased from B5 to A4 in future. No video would be produced of this publication, but a recording would be available on CD and cassette to include this book and the previous children's book. It was not necessary to record the IDTA dances.

98/25.1. Miss Bennett agreed to check through the wording of the dances and to submit them to be typed up and checked by the committee before the next meeting.

98/26. RECORDING OF BOOK 40

It was agreed to invite the Craigowl Band to do the recording, although they would be advised that the Society expected a different sound than the usual recordings.

98/26.1. It was agreed to approach Robbie Shepherd and Ian Anderson to ask them to publicise the fact that the Society was looking for new tunes to record. The tunes would have to be assigned to the Society and must be submitted by Monday 16 November at the latest.

98/27. SUBSCRIPTION COPY 2000

It was noted that a request for new dances had been published in the Bulletin. It noted that a dance could only be submitted if it filled the following criteria:

- one dance per branch
- must have been devised in the last five years
- must be a tried and tested dance
- must be described as per the glossary of dance terminology
- must have been written by or for someone in the branch.

98/27.1. Correspondence had been submitted suggesting that the Society should provide a seal of approval for non-Society dances. The Committee agreed that this was happening through the publication of the Collins Book, Leaflet 32, and other recent publications.

98/28. FORTHCOMING RECORDINGS

Book 25 - Alastair Hunter Band on 30 January 1999. Miss Wilson advised that all the music had been submitted by Alastair Hunter.

Book 26 - Alan Gardiner Band on 26 February 1999.

The people attending these recordings will be chosen at the next meeting.

98/29. VIDEO PRODUCTION

The videos currently available started at book 32. It had been suggested that the Society record some of the later leaflets, but this was rejected. It was agreed that the earlier books should also be recorded on video. However, the recordings should include the teaching points and should only have the dance a maximum of twice through. The project would start with Book 1, and would include several books per video.

98/29.1. Mrs Gaul and Miss Young agreed to produce a storyboard and pick out the teaching points. Once the project was formally costed and approved a sub-committee consisting of members of this Committee and the Examinations Committee could be established.

98/29.2. It was further agreed that videos 32,33,24 would in future be produced on one, one-hour video. Videos 35,5 and 37,38 would also be produced two per one hour video.

98/29.3. Miss Parker also agreed to investigate getting the masters returned to HQ so that one production company could be engaged instead of the current three. This

should also enable the NTSC price to be reduced considerably.

98/30. BOOK REVISIONS

It was noted that there were several books which had low stock levels. It was therefore agreed to investigate whether they required to be revised.

- Book 3 Alan MacPherson
- Book 15 Alan MacPherson
- Book 21 Christine Traynor
- Book 25 Christine Traynor
- Book 31 Dorothy Leurs
- Book 36 Peter Knight

Miss Young agreed to check if the music needed to be rearranged.

98/30.1. It was agreed to sell out of the following publications
An Introduction to SCD
Hopscotch

98/30.2. It was agreed that a file would be kept of any revisions that were required when items were to be reprinted. E.g. on the CD of Book 23 the inlay card timings were incorrect and needed to be adjusted.

98/31. CD1 and 2

Mr Cunningham reported that he had experienced a great deal of problems in trying to reorder further copies of the above CDs. The factory had claimed to have lost first the glass masters and then the artwork for these CDs. They now claimed to have found the artwork, but the Committee agreed to delay reordering the CDs until further sales figures were available.

98/31.1. Mr Cunningham also reported that the factory did not have a particularly good name in the trade and the factory that he dealt with on the other CDs (8-12) had agreed to pay half the cost of producing new glass masters. Thane Studios had agreed to pay the other half. This meant that production could be transferred to a more reputable company at no cost to the Society.

98/31.2. This offer was accepted with thanks.

98/32. CORRESPONDENCE

Roy Goldring a letter had been received regarding two dances which had been submitted for consideration. It was agreed to ask Mr Goldring either to resubmit one

through his branch, or to leave them with the Society. If left they could not be considered for publication before 2001.

Mary Paton a letter had been received complaining that Book 39 video had band music and the other videos did not. It was agreed that this had been a trial to establish whether this was a preferred manner of recording the videos. The trouble involved with using pre-recorded music meant that it was unlikely to be repeated.

Margaret Foster a letter suggesting that the book of alternative tunes be added to the list of alternative choices for multi-member households was considered. Since this book was considerably more expensive than the others and in short supply it was agreed to reject this suggestion.

98/33. IVP

It was noted that Mrs A MacKenzie (Independent Video Productions) had requested permission to record some of the more popular dances from the HarperCollins book on video. The Committee agreed that Mrs MacKenzie must confirm that HarperCollins had no objection. As many of the dances were traditional dances the Committee did not hold copyright. Due acknowledgement of the Society should be given.

98/34. FLORENCE ADAMS

Miss Traynor donated the collection of books from Miss Florence Adams together with her notes on the dances. These were gratefully acknowledged by the Archivist.

98/35. DATES OF 1999 MEETINGS

The dates for the 1999 meetings were agreed as follows:

- 9 January
- 20 February
- 20 March
- 5 June
- 2 October
- 4 December



RSCDS

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Let's celebrate in '98

MEMORANDUM:

Members of the Publications Committee

Irene Bennett (Convenor)
Bill Clement (Chairman)
Linda Gaul (Vice Chairman)
Alan MacPherson (Archivist)
Christian Catto
Peter Knight
Dorothy Leurs
Christine Traynor
Angela Young

Many thanks for having replied so promptly. The results of my memo to the Publications Committee have come out in favour of a change to the decision at the last meeting of the Committee.

FOR the change of decision	AGAINST the change of decision
Bill Clement	Alan MacPherson
Linda Gaul	Angela Young
Irene Bennett	
Christian Catto	
Peter Knight	
Dorothy Leurs	
Christine Traynor	

Please find enclosed the Minutes of the meeting, which have also been issued to all Executive Council Representatives and branch Secretaries. I will send out the proposed letter, as per my memo, to Mrs MacKenzie shortly, and we will need to note the new decision formally at the next Executive when the Minutes are being approved.

Kind Regards

Gill Parker (Miss)
Secretary

Enc. copy correspondence



Promoting Scottish Country Dancing Throughout the World

Patron: Her Majesty The Queen
President: The Earl of Mansfield
Hon. Vice-Presidents: Sir Donald Cameron of Lochiel, K.T., Lt. Col. M. Muriel Gibson,
The Hon. Peregrine Moncreiffe of Moncreiffe, and The Earl of Elgin K.T., C.D.

1923-1998

75 years

The Royal Scottish Country Dance Society
MINUTES OF MEETING OF PUBLICATIONS AND RESEARCH COMMITTEE
HELD ON SATURDAY 5 DECEMBER 1998 AT 10:30 HRS
AT 12 COATES CRESCENT, EDINBURGH

Present:

Mrs L Gaul (Chairman), Mr A Mair (Vice Chairman), Mr W Clement (Past Chairman), Mr A MacPherson (Archivist), Miss C Catto, Ms M Johnstone, Miss C Traynor, Miss A Young.

Apologies: Miss I Bennett (Convenor)

In Attendance: Miss G Parker (Secretary)

PR98/1. Chairman of the Meeting

In the absence of the Convenor, Mrs Gaul (Society Chairman) was elected to Chair the meeting.

PR98/2. Minutes of Last Meeting

The Minutes of the meeting of 3 October were approved and it was noted that the Post Meeting note was to be disregarded.

PR98/3. IVP VIDEO

Following the meeting of 3 October, concerns had been raised by members of the Committee regarding the decision taken about the IVP video of the Collins Book.

Due to the need for an urgent decision, and to avoid the costs involved in convening a special meeting for one item of business, a postal ballot had been conducted as the best way to deal with the matter. The postal ballot agreed that a letter should be sent to IVP suggesting that the Society could be prepared to take over production of the video. A meeting between the Convenor, Chairman, and Mr and Mrs Mackenzie of IVP was arranged.

PR98/3.1. Mr Clement reported that they had had an amicable meeting with Mr and Mrs Mackenzie of IVP. Mr Clement and Miss Bennett had realised at the meeting that the IVP video was well on its way towards completion. There appeared to be a great deal of material within the Collins book suitable for filming and it may be possible to produce two videos to accompany the book. It was not clear from the discussions as to whether IVP would be prepared for the Society to take over the production costs and to market the video under the Society and Harper Collins' livery to accompany the book.
PR98/3.2. The video in production by IVP was considered different from other videos produced

by the company as it was in direct competition to the Society's core business.

PR98/3.3. Mr Clement reported that he had sought legal advice regarding copyright issued and was advised that the dances were the Intellectual Property of the Society.

PR98/3.4. It was agreed that Mrs Gaul would contact IVP to discuss how the video might be packaged to the mutual advantage of IVP and the Society. Reference should be made to the HarperCollins book.

PR98/4. ANIMATED CD ROM BY MR JAMES SMITH

Mr MacPherson reported that he was awaiting a reply from Mr Smith. It was hoped that Mr Smith could produce an example CD ROM for the Committee's next meeting.

PR98/4.1. Mr MacPherson was asked to supply the Secretary with copies of all correspondence he carried out on behalf of the Committee.

PR98/4.2. Mr MacPherson, Miss Catto and Mr David Cunningham (Jnr) were appointed as a working party to put forward suggestions of which dances might be included on the CD, and to present appropriate budgets for production on Video and CD ROM.

PR98/4.3. Miss Parker agreed to discuss the question of use of HarperCollins livery with HarperCollins.

PR98/5. CD ROM by Granite Productions
Mr MacPherson was asked to supply copies of all correspondence he had conducted with Granite Productions on behalf of the Committee.

PR98/5.1. Mr MacPherson reported that the company had now achieved funding for this project under the Scottish Cultural Resources Access Network. The project would include a basic step animation and educational pilot CD ROM, including 14 steps, 14 formations and 8 dances. Mr Bowring of Granite Productions had intimated that he wished the Society to vet his material and to make suggestions of any other material that could be included.

PR98/5.2. Mr MacPherson was asked to contact Mr Bowring and to invite him to give a presentation at the next meeting.

PR98/6. ARRANGEMENT FEES

It was noted that Ms Johnstone had always been paid an arrangement fee for arranging music for the new books and for the revised books (where the music required to be re-arranged). The rates charged were considerably less than the Musician Union rates and the Society agreed that new rates would be adopted.

PR98/6.1. It was agreed that the rate for arranging the music for a new book of 8 dances would be £400. A leaflet with less dances would be paid pro-rata. The rate for re-arranging a reprint would be £150. Ms Johnstone agreed to continue to arrange the Society music and to provide camera ready copy.

PR98/6.2. Miss Young agreed to supply a draft contract which could be issued when Ms Johnstone was asked to arrange any music.

PR98/7. MUSIC SUB COMMITTEE

It was agreed to invite the following to the Music sub-committee:

Muriel Johnstone (convenor)
Angela Young
Richard Austin
Dorothy Hamilton

Mr David Cunningham would remain as music producer.

PR98/7.1.1. It was further agreed that all correspondence regarding music or music queries, would be directed to Ms Johnstone.

PR98/7.2. Miss Catto agreed to co-ordinate all proofing of everything issued from the Committee. This would include co-ordinating corrections, committee comments on the final version, ensuring consistent house style, and co-ordinating checking of galley proofs for printer errors.

PR98/8. VIDEOS

PR98/8.1. Video of Manual

Miss Young reported that she was working on amending the script to fit the usable film.

PR98/8.1.1. It was agreed that Miss Young should contact Miss Martin and Mrs MacLean regarding her proposals before proceeding further.

PR98/8.1.2. A draft letter to be sent to Mr Andrew of EPM was approved by the Committee. Mr Andrew was to be asked to compensate the Society for the sound and recording errors outlined by Miss Young. The amount of compensation was to be equivalent to the estimated additional costs to complete the project.

PR98/8.2. Video of Books 1-3

Miss Young tabled detailed information including storyboard, and proposed budget for a video of Book 1. Miss Young was thanked for the work. The paperwork was a useful template for future video productions.

PR98/8.2.1. As the estimated costs were likely to be in the region of £6,000 it was agreed not to proceed at the moment.

PR98/9. BOOK 40

PR98/9.1. Dances

Unfortunately as Miss Bennett was unable to attend the meeting the final text for the dances was not available. It was noted that the author of one of the dances was unknown. The author of another was thought to be in Johannesburg and a third had died.

PR98/9.1.1. Miss Parker agreed to try to contact Jill Ackersley in Johannesburg. Ms Johnstone agreed to contact Mr Arrowsmith's estate. Miss Parker was also asked to contact Mr Goldring to ask him to resubmit the two children's dances which had recently been returned to him.

PR98/9.2. Tunes

100 tunes had been submitted for consideration.

PR98/9.2.1. The music sub committee were asked to make their selection for the next meeting.

PR98/10. RECORDINGS

It was agreed that it was only necessary for three members to attend Society recordings.

Usually this would comprise two from the music sub committee and one from the publications committee.

PR98/10.1. Book 25

It was agreed that Miss Bennett, Ms Johnstone and another member of the music sub-committee would attend this recording. The Alastair Hunter Band was to do the recording on 30 January 1999.



PR98/10.2. Book 26

It was agreed that Mr Mair, Miss Young and another member of the music sub-committee would attend this recording. The Alan Gardiner Band would record this book on 21 February 1999.

PR98/10.3. Book 40 and Children's Book

The Craigowl Band had agreed to make the recording for the Society. The band had requested to use a six piece band but had not provided details of the band members.

PR98/10.3.1. Ms Johnstone agreed to contact Kevin Clark of Craigowl Band to discuss the band lineup for the recording, and to ascertain suitable dates for recording. She agreed to ascertain the total recording time for the CD. If all the dances did not fit onto a CD she agreed to bring to the next meeting her suggestions of the dances to be recorded.

PR98/11. QUOTATIONS FROM ALTERNATIVE STUDIOS

Following the last meeting Miss Parker had asked Miss Young to contact some alternative studios for a quotation. Miss Young reported that while she had obtained several quotations it was difficult to compare these with the Thane Studio all-in price.

PR98/11.1. Miss Young agreed to contact Mr Cunningham for a new quotation from Thane Multimedia.

PR98/12. CD OF BOOKS 38 AND 39

Mr Cunningham had checked the DAT master for book 39 and had indicated that it would be suitable for transfer to CD. Ms Johnstone indicated that the quality of the Book 38 master was inferior due to a technical hitch during recording. She suggested that this may be unsuitable for transfer to CD.

PR98/12.1. Miss Parker agreed to obtain a quotation from Thane Multimedia for the recordings of Books 38 and 39 to be transferred onto CD. The inlay card should be in the house style (like that of Books 23 and 24).

PR98/13. REVISIONS

PR98/13.1. Miss Parker was asked to have the amended text for the following books typed up for proofing:

Book 3	no music revisions needed
Book 13	music already done
Book 15	Ms Johnstone to arrange music
Book 21	no music revisions.
Book 25	no music revisions
Book 31	no music revisions
Book 36	no music revisions

PR98/13.2. It was agreed that in future all books when reprinted would include the statement that:

O is men and is women

PR98/13.3. Miss Traynor agreed to look at book 34 to consider whether any corrections were required.

PR98/14. ARCHIVIST'S REPORT

Mr MacPherson gave a summary of his work over the past four years.

- The existing card index system had been transferred onto 'Access' database and this had been kept updated.
- Approx. 15-20 queries were received per year for information on source of dances
- There had been approximately 2 queries in the last two years to look at specific items in the archive and there were several requests received through E-Mail and telephone enquiries.
- A considerable amount of work had gone into the "Home" section of the anniversary booklet.
- Mr MacPherson along with Dr MacFadyen had produced the display at the Summer School and AGM.
- The Hill Manuscript had been scanned and was now held on computer.
- Talks on the archive had been given at Summer School and more recently in Germany.
- No new items had been purchased for the archive, as he had not considered any suitable.

PR98/14.1. The committee asked if there were any ongoing projects or expected expenditure planned. Mr MacPherson suggested that 1 or 2 volumes should be rebound. He suggested that a separate computer should be purchased to hold the archive database. There was a problem with access, as although the office was usually open with Saturday meetings, he was unable to attend at these times.



PR98/14.2. Mr MacPherson was asked to bring back costs for the purchase of an additional computer system. It was confirmed that a budget of £250 was available for purchase / maintenance of items for archive.

PR98/14.3. It was suggested that a regular Archivist's paper could be included in the Bulletin or as a special publication.

PR98/14.4. Mr MacPherson agreed to investigate whether there were any other dances contained within the Hill Manuscript which could be reconstructed.

PR98/15. BUDGET FIGURES

It was noted that the Secretary was to meet the Finance Convenor shortly to ensure that more budgetary information was available for the committee.

PR98/16. 1ST EDITION OF BOOK 1

It was noted that the first edition of Book 1 contained interesting background information on the state of Scottish country dancing in the 1920's. Later reprints had removed this information and it was suggested that the Society should publish a commemorative reprint.

PR98/16.1. Ms Johnstone agreed to source a copy of the 1st edition and to ascertain costs for reproduction.

PR98/17. JEAN MILLIGAN MEMORIAL FUND INTEREST FROM KITTY McLAUGHLAN BEQUEST

PR98/17.1. Music Course
Ms Johnstone, Miss Young and Miss Catto agreed to bring an outline of a project to introduce a music course at Summer School. A proposed budget would be considered at the next meeting.

PR98/17.2. Purchase of Computer
Although the General Purposes Committee had suggested that there was a spare computer at HQ. Mr MacPherson did not consider that this was suitable for the purpose. He agreed to provide a quotation to the next meeting.

PR98/17.3. Starter Book for Musicians
Ms Johnstone agreed to put forward a paper giving details of this project to the next meeting, together with projected costs.

PR98/18. CORRESPONDENCE

PR98/18.1. Naming a Formation

Correspondence from Ms Briscoe had requested that the committee consider naming a formation, dating from the 18th Century, described in the Old Way of Killiecrankie.

The Committee agreed that it did not always start and finish in the same defined way and therefore decided not to give it a name.

PR98/18.2. New Dance

It was noted with thanks that Mr Donald Karwellis had gifted the Society a presentation copy of a dance dedicated to Her Majesty. The dance had been written for The Queen in honour of the Society's 75th Anniversary and submitted to Her Majesty by Mr Karwellis.

PR98/18.3. Video Inlay Cards

It was noted that in future the videos of Books 32, 33, 34 and 35 would be on one 70 min. video and Books 36,37,38,39 would be on a second. The inlay card would be simple and would be produced in-house.

PR98/18.4. Photograph of Ion Jamieson

Mr MacPherson advised the Committee that the Scottish Traditions of Dance Trust had recently sent a copy of a photograph of Mr Ion Jamieson (who had collected the dances contained in the Border Book). This was received with thanks. The Secretary was asked to acknowledge receipt.

PR98/18.5. DATE OF NEXT MEETING

The next meeting of the committee will be held on Saturday 9 January 1999 at 10:30 hrs.

The Royal Scottish Country Dance Society
MINUTES OF MEETING OF PUBLICATIONS AND RESEARCH COMMITTEE
HELD ON SATURDAY 9 JANUARY 1999 AT 10:30 HRS
AT 12 COATES CRESCENT, EDINBURGH

Present:

Miss I Bennett (Convenor), Mrs L Gaul (Chairman), Mr A Mair (Vice Chairman), Mr W Clement (Past Chairman), Mr A MacPherson (Archivist), Miss C Catto, Ms M Johnstone, Miss A Young.

Apologies: Miss C Traynor,

In Attendance: Miss G Parker (Secretary)

PR99/1. Minutes of Last Meeting

PR99/2. The Minutes of the meeting of 5 December were approved.

PR99/3. Matters Arising

GP99/3.1. It was noted that the Society, represented by the music sub-committee, is the producer of all Society recordings. Mr Cunningham would be retained as the technical adviser for all recordings at Thane Studios.

PR99/4. IVP VIDEO

Following the last meeting, Mrs Gaul had, as requested, telephoned Mrs Mackenzie.

GP99/4.1. The production of the video was almost complete and Mrs Mackenzie had indicated that she wished to market the video under IVP's own livery and style. She did however indicate that it may be acceptable for the Society to attach additional information (to indicate the correlation with the Collins Book) before selling the video.

GP99/4.2. It was agreed that Mrs Gaul would contact Mrs Mackenzie to suggest that the Society would want to attach a sticker to the videos for sale through its outlets. The sticker would include a reproduction of the dancers in the centre with the Society logo at the bottom and the words "Dances from Collins Pocket Reference - Scottish Country Dancing"

GP99/4.3. The Secretary agreed to obtain a quotation for 1,000 and 2,000 colour stickers as per above.

PR99/5. GRANITE PRODUCTIONS CD ROM

Mr MacPherson had been in contact with Mr Bowring of Granite Productions to request that he make a sample CD for presentation to the Committee. Apparently this would not be possible but Mr Bowring had agreed to make a presentation. The Secretary was asked to contact Mr Bowring to invite him to make his presentation at the next meeting.

PR99/6. ANIMATED CD ROM BY MR SMITH

Mr MacPherson had been in contact with Mr Smith who was unable to produce a sample other than the VHS video and disc already submitted. (Neither was available at this meeting but Mr MacPherson agreed to bring them to the next meeting.)

GP99/6.1. Should the project go ahead, Mr Smith was only prepared to act as author. The Society would have to source a production company and provide the duplication and packaging. It was decided that the Society would not consider proceeding with this project on VHS but would consider only CD ROM.

GP99/6.2. A suitable contract would have to be drafted for Mr Smith and if the Society agreed to take this further, Mr Smith would be offered an appropriate fee. (This would be based on the fact that one dance took approximately one day to complete.)

PR99/7. MUSIC SUB-COMMITTEE

It was confirmed that the following members had agreed to form the music sub-committee: Muriel Johnstone (Convenor), Richard Austin, Dorothy Hamilton, Angela Young.

PR99/8. RECORDINGS

GP99/8.1. BOOK 40 and CHILDREN'S BOOK
It was noted that when this recording was first mentioned to the band it had been anticipated that the Book would be a leaflet of 4 or 5 dances. It was now a book of 8 or 10. The recording was therefore likely to require two days to complete. A new contract would be offered to the band.

GP99/8.1.1. The Craigowl Band comprised six members:

Kevin Clark	lead accordion
Bruce Quincy	2 nd accordion
Stella Wilkie	fiddle
Denis Morris	Piano
Malcolm McDougal	Bass
Graham Jamieson	Drums

GP99/8.1.2. The recording would take place at Thane Studios on 10 and 11 April. The members attending would be agreed at the next meeting.

GP99/8.1.3. There had been 100 tunes submitted, and the music sub committee now had



a short list of 12 tunes. Until the dances were finally agreed the tunes could not be chosen.

GP99/8.2. Book 25.

This recording would take place on 30 January at Thane Studios. Miss Traynor, Ms Johnstone, and Miss Young had agreed to attend with The Alastair Hunter Band.

GP99/8.3. Book 26

This recording would take place on 21 February 1999 at Thane Studios. Mr Mair, Ms Johnstone and Mr Austin would attend with the Alan Gardiner Band.

PR99/9. Commemorative Reproduction of Book 1

Ms Johnstone had not been able to obtain a "clean" copy of the first edition of Book 1, but indicated that she hoped to do so by the next meeting. It was suggested that this would not be a subscription copy but would be available for purchase. A limited print run of approx. 250 would be all that was required. The book would be a facsimile of the original with the addition of a new introduction.

PR99/10. ALTERNATIVE QUOTATIONS FOR STUDIOS

Several quotations had been received by Miss Young. Thane Studios had been asked to submit a more commercially realistic figure for productions. This compared favourably with the other quotations, and therefore it was agreed to accept this quotation and to use this studio for the Book 40 recording. It was noted however that the budgeted recording costs would have to be increased to take account of the increase in studio costs.

PR99/11. EARLY RECORDINGS ONTO CD

GP99/11.1. Thane Studios had previously indicated that the quality of the Book 39 recording was suitable for transfer to CD with minimum cost. The recording of Book 38 was not of similar quality and would probably not be acceptable to the band.

GP99/11.2. The Secretary was asked to obtain Thane Studio's opinion on the recordings of Books 27 and 28 and to provide a quotation for cleaning up the recordings and slowing them down.

PR99/12. VIDEO OF MANUAL

Copies of all correspondence between the Secretary and EPM had been issued with the agenda.

GP99/12.1. Compensation

In a letter from Mr Andrew of EPM he advised that a branch had been in direct contact with him advising that the Society was to be seeking compensation and asking for his explanation.

GP99/12.1.1. It was agreed that any branch, or member of the Society, seeking clarification on such a matter should first direct their queries to the Secretary and not to any supplier.

GP99/12.1.2. The points raised in the Society's letter seeking compensation had been fully addressed by Mr Andrew and it appeared clear that EPM could not be held responsible for the production.

GP99/12.1.3. It was agreed to write to Mr Andrew advising him that the Committee accepted his explanation of events and would not be proceeding with any claim for compensation. (Miss Bennett, Mrs Gaul and Mr Mair agreed to check the draft letter).

GP99/12.1.4. It was further noted with concern that it could have been misconstrued that Miss Young or the BBC had benefited from her offer to review the master tapes.

GP99/12.1.5. Neither Miss Young, nor the BBC had gained in any way from the work that had been carried out in investigating the videos. Miss Young had generously offered her expertise to try to find a solution to the matter.

GP99/12.2. Proposed Action

It was agreed to produce a video of the difficult dances from the manual. It was noted that the lighting from the top and bottom cameras was different to the extent that only one camera could be used in each dance. The video would therefore only be used as a visual representation of the dance with simple title pages between each dance.

GP99/12.3. Miss Young agreed to bring the sample tape to the next meeting. Miss Parker agreed to design a suitable inlay card. It was suggested that the video if completed by April, could be duplicated in time for release in the Summer.

GP99/12.4. It was agreed to discuss the future of the Steps and Formations section at the next meeting.

GP99/12.5. Book Revisions

GP99/12.5.1. Mr MacPherson agreed to redraw six of the diagrams for Book 15. Miss Parker



would source another author to redraw the other six. The cover of Book 13 had originally been in two colours. The Secretary had produced a sample in blue and white which could be duplicated more cheaply. This was accepted.

GP99/12.5.2. Due to the high costs of producing small runs of publications it was agreed that in future reprints and new books would retail at £3.50.

PR99/13. ARCHIVIST

GP99/13.1. Due to the short time between meetings there had not been a great deal to report.

GP99/13.2. It was agreed that the Archivist should be actively seeking items of interest to the Society. It was therefore agreed that a budget of £1500 should be set aside for possible purchases for the archive. The archivist was asked to submit a short piece for the next Newsbrief.

GP99/13.3. It was suggested that an Archivist's Day could be established to allow the members access to the archives. This could be during Summer School so that members from abroad could also take benefit from the day. It was agreed to consider this further.

GP99/13.4. Mr MacPherson also agreed to produce an article for the Bulletin regarding the Hill Manuscript perhaps including a reproduction of the manuscript.

PR99/14. KITTY McLAUCHLAN INCOME

GP99/14.1. Music Course at Summer School
PR99/15. It was suggested that this could be of interest to various groups of people:

- People wanting to play for SCD
- PR99/16. Teachers of SCD
- PR99/17. Examination Candidates
- PR99/18. Dancers

GP99/18.1.1. It may be possible to use non-music staff at Summer School. The course could run for a week with all day sessions with the afternoon left to practical work.

GP99/18.1.2. Perhaps it could also be organised that one person attending the course could be allowed to play for an item in the Summer School classes at the end of the course, and perhaps at Social events in the evenings.

GP99/18.1.3. The costs would include a fee for 2 tutors (+ travel) Summer School staff per session (£25/session), hire of additional piano (B Common Room and Party Room could be used during day).

GP99/18.1.4. A session between 5.00 – 5.30pm could be arranged for examination candidates to gain a knowledge of music.

GP99/18.1.5. A maximum of 8-12 people could attend the course. The costs would be the same as that for the Summer School with accommodation in the halls of residence. A young person's discount of £50 could be funded from the Kitty McLauchlan Income.

GP99/18.1.6. It was agreed to consult the Summer School Committee for their opinions. Should this not be considered suitable for the Summer School perhaps it could be run in tandem with the Winter School.

GP99/18.2. Computer for Archivist

Mr MacPherson had received a quotation of £949 +VAT for the following:

PR99/19. Desktop ATX P2 440 with BX motherboard, 64 Mb RAM, 3.5" floppy drive and CD drive, 4.3 Gb hard drive. Windows '98 and Microsoft Office software. Scanner, Printer.

GP99/19.1.1. It was agreed to submit a request for funding from the Kitty McLauchlan Income.

GP99/19.2. Starter Book for Musicians

Ms Johnstone had selected 80 tunes that could be incorporated in this volume, but had asked the music sub-committee to reduce this to 40. This could be produced with two tunes per sheet of A4 paper and spiral bound, at minimal cost.

GP99/19.2.1. It was agreed to submit a request for funding for a spiral binding machine and plastic covers.

PR99/20. TEACHING NOTES FROM MRS DAVIDSON

The Society had not received these notes, although Mr MacPherson had telephoned Mrs Davidson to ask if she would be prepared to submit them. The Secretary was asked to follow this up.

PR99/21. Leaflet 33

It was noted the leaflet was contained within the 75th Anniversary Commemorative Booklet which had a limited print run. In future the leaflet would be reproduced in house and would retail at £2.00.

PR99/22. BUDGET FOR 1999/2000

PR99/23. July 1998- June 1999

- Publications
- 1 x 1 sheet A3 Newsbrief
- 1 x Subscription Book (Commemorative Book)



1 x Bulletin (1998)
1 x (1/branch) Directory of Secretaries
5 x Reprints
Recordings (on CD and cassette)
2 x Recording (Book 25 and Book 26)
1 x Recording of Book 40 and Children's Book
(2 books included on 1 recording)
Video
1 x video "How do you do?" (Dances from Manual)

July 1999 – June 2000
Publications
1 x 1 sheet A3 Newsbrief (June 99)
1 x 2 sheet A3 Newsbrief (Jan 00)
1 x Subscription Book (Book 40)
1 x Bulletin (1999)
1 x Directory of Secretaries
1 x Commemorative Reprint of Book 1
5 x Reprints
Recordings
2 x Transfer to CD (Book 27 and Book 1)
Recording Book 41
Video
1 x video of Book 40 (* to be decided)
Other
Animated CD ROM

PR99/24. SUBSCRIPTION COPIES
It was agreed that the subscription copies would be as follows:
1999 Book 40
2000 Book 41
2001 PE 39, Leaflets 32,33 and Book 40

PR99/25. DUKE OF EDINBURGH AWARD
Correspondence had been received to indicate that the handbook for the Duke of Edinburgh Award was to be updated. The entry for Scottish Country Dancing made reference to publications which were long out of print and it was agreed to refer the matter to the Examinations Committee. As there was little time available before the deadline, Mrs Gaul agreed to present a suggestion to the Examinations committee.

PR99/26. CORRESPONDENCE
GP99/26.1. A letter had been received raising a query about The Periwig. Miss Bennett agreed to draft a suitable reply.

GP99/26.2. A letter had been received from a member in Wales indicating that she was having to give up classes because of the number of new dances that were being taught at each class. She also suggested that the Society was publishing too many new dances. The matter was referred to the Examinations Committee.

GP99/26.2.1. It was agreed to consider the possibility of establishing a core programme of dances each year perhaps being incorporated into an RSCDS week. This would be considered at the next meeting.

PR99/27. EXAMINATION QUESTIONS
Ms Johnstone suggested that some consideration should be given to creating a bank of music questions for the examinations. The matter would be presented to the Examinations Committee.

PR99/28. REVIEW PANEL
It was agreed to consider this at the next meeting and to consider appointing a panel of people to review publications, recordings and videos that were submitted. Reviews to be published in the Newsbrief and Bulletin.

PR99/29. DATE FOR DANCE-THROUGH
It was agreed to have a dance-through to make the final selection of dances for inclusion in Book 40 on Saturday 23 January 1999 starting at 11:00hrs. Mr MacPherson agreed to bring 4 dancers and Mrs Gaul to bring 2. Ms Johnstone agreed to ask Mr Austin to play for the dance-through.

PR99/30. DATE OF NEXT MEETING
The next meeting will convene on Saturday 20 February 1999 at 10:30 hrs